

2015
Consolidated Annual
Performance & Evaluation
Report



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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

The 2015 program year went as planned for timely project completion and meeting the expected number of persons benefiting from the expenditure of CDBG funds. With the exception of the Historic Downtown Kennewick Partnership Facade Program, all goals and numbers were met in a timely manner. The Facade Program did not have any applications from businesses interested in updating their facades in 2015, so the project was canceled.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Community, neighborhood & economic development	Non-Housing Community Development	\$539000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3130	4501	143.80%	3130	4501	143.80%
Community, neighborhood & economic development	Non-Housing Community Development	\$539000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
Community, neighborhood & economic development	Non-Housing Community Development	\$539000	Facade treatment/business building rehabilitation	Business	0	0		2	0	0.00%
Homeless interventions and public services	Homeless Non-Homeless Special Needs	\$75000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1080	1131	104.72%	1080	1131	104.72%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

CDBG funds were used to complete the removal of architectural barriers and install audible pedestrian crossing buttons at three high-traffic locations. The intersections of Quinault Avenue & Center Parkway - Clearwater Avenue & Morain Street and Canal Drive & Fruitland Street. The locations were chosen with the assistance of the United Blind of Tri-Cities at priority intersections.

CDBG funds completed the West 5th Avenue - Rainier Street to Olympia Street revitalization project. The street connected the Kennewick Housing Authority public housing units to nearby elementary, middle and high schools. The street consisted of multi-family residential units with no off street parking which forced walkers and traffic to use the same roadway. The street revitalization included the installation of curbs, gutters and sidewalks, storm drainage and street lights making the area much safer and more pedestrian friendly.

CDBG funds were proposed for Historic Downtown Kennewick Partnership facade projects. There were no suitable projects brought forward in 2015 so the activity was canceled.

CDBG Public Service projects benefited LMI youth with recreational scholarships for a variety of activities and sports throughout the year. 478 youth were provided with multiple opportunities to participate in activities that their families could not afford without the assistance.

The Meals on Wheels Public Service project provided 600 seniors with warm, balanced meals on a regular basis to assist them in maintaining their independence. A total of 45,589 meals were delivered by volunteers to the elderly. In some cases the Meals on Wheels volunteers were the only contact with other people the seniors had in their daily lives.

ARC of the Tri-Cities received Public Service funds to provide therapeutic recreation scholarships to 53 developmentally disabled young adults. A few of the activities these individuals enjoyed this summer included swimming, horseback riding, outings to various parks and places of interest and socials.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	4,059
Black or African American	60
Asian	159
American Indian or American Native	77
Native Hawaiian or Other Pacific Islander	12
Total	4,367
Hispanic	635
Not Hispanic	3,732

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CDBG programs primarily service the City’s citizens and neighborhoods east of Highway 395. The listed ethnic and racial populations assisted with these funds represents a diverse range of the City’s overall population.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		\$2,140,000	\$620,574

Table 3 – Resources Made Available

Narrative

CDBG funds were used to complete all the projects. Those funds comprise the 2015 entitlement and unexpended prior year grant funds.

Identify the geographic distribution and location of investments

Narrative

- Pedestrian ramps & audible crossing buttons: Quinault Street & Center Parkway - Morain Street & Clearwater Avenue - Canal Drive & Fruitland Street / 100% spent
- W. 5th Avenue Revitalization - Olympia Street to Rainier Street / 93% spent
- HDKP Facade Project: locations were to be determined by owner interest / 0% spent
- Meals on Wheels: locations throughout the City / 100% spent
- ARC of Tri-Cities: locations throughout the region / 100% spent
- Youth Scholarships: locations throughout the City / 69% spent

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

- Pedestrian ramps & audible crossing buttons: City funds were used for engineering, surveying and inspecting the project
- W. 5th Avenue Revitalization: City funds were used for engineering, surveying and inspecting the project
- Meals on Wheels: Senior Life Resources used \$1.5 million in funding from a variety of sources including ALTC, United Way, donations, fees and in-kind labor
- ARC of Tri-Cities: their program relies heavily on volunteers, United Way and donations
- Youth Scholarships: Participants in the program have a tiered co-pay depending on the cost of the recreational activity

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

CDBG funds were not used for housing assistance.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

City staff participated in the Annual Point in Time Count in January. Staff provided access to a survey form for sheltered and unsheltered homeless persons to complete. On January 29, 2015, there were 272 sheltered and unsheltered households or individuals and 40 chronically homeless individuals in Benton and Franklin Counties. The City did not reach out to any unsheltered homeless persons or assess their needs in 2015, except through staff involvement with Benton Franklin Continuum of Care and Benton Franklin Human Services. The Columbia Basin Veterans Coalition house that was purchased and rehabilitated with the City's Neighborhood Revitalization Strategy funds in 2011 continues to serve homeless veterans and was fully occupied throughout the majority of 2015.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City did not address emergency shelter and transitional housing needs of homeless persons in 2015, except through staff involvement with Benton Franklin Continuum of Care and Benton Franklin Human Services. A four-plex that was purchased in 2011 with the City's Neighborhood Revitalization Strategy funds continues to be fully occupied by Domestic Violence Services and Elijah Family Homes. Both non-profit organizations utilize the four-plex to house families that would otherwise be homeless due to domestic violence or substance abuse.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City supports public service providers and the Benton and Franklin Counties Department of Human Services who manage programs that assist individuals and families through the Coordinated Entry System (CES) which is a localized system to efficiently route households who are homeless or at risk of homelessness to the most appropriate provider among the network of homeless service providers as quickly as possible.

The City did not assist low-income individuals and families to avoid becoming homeless in 2015, except through staff involvement with Benton Franklin Continuum of Care and Benton Franklin Human Services.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable

housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City did not assist chronically homeless individuals and families or unaccompanied youth to make the transition to permanent housing and independent living in 2015, except through staff involvement with Benton Franklin Continuum of Care and Benton Franklin Human Services.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City works with the Kennewick Housing Authority and has done several projects with them in the past. There were no joint projects in 2015.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City met with the Executive Director of the Kennewick Housing Authority to discuss the possibility of reviving a program within the Housing Authority community to educate and encourage residents to save towards the goal of purchasing their own home using the HOME Downpayment Assistance Program.

The Kennewick Housing Authority (KHA) is encouraging Section 8 participants to get their “Ducks in a Row for Housing Choice Voucher (HCV) Homeownership” in the coming year. This program will provide a participant an opportunity to utilize their rental assistance payment for homeownership. This program provides a path to full self-sufficiency for residents.

Public Housing residents are encouraged to attend Resident Council meetings to discuss how to become more self-sufficient and discuss resident services activities that have the potential to assist residents in becoming self-sufficient or improve the quality of life for residents. Previous suggestions have included: community gardens, youth activities including tutoring services, community service opportunities at the food bank and at other community service entities, property improvement requests such as more parking for residents or unit upgrades.

A scholarship program has been developed for both public housing and Section 8 participants with nine scholarships provided over the past two years. KHA continues to explore a number of activities to increase self-sufficiency for residents in both public housing and Section 8 programs.

Actions taken to provide assistance to troubled PHAs

Not applicable - the Kennewick Housing Authority is not troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City encourages infill development and increased housing densities in areas where adequate public facilities and services (police, fire protection, schools, water and sewer) are in place and can be easily provided. Building fees and charges are consistently lower in the City compared to other cities of the same size. The only growth limitations placed on the City is through the Growth Management Act.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

All 2015 CDBG funds were used to improve the quality of life for low- moderate-income persons within the City. Decent housing can be made available to those below 30% median income by joining forces with community advocates such as Benton Franklin Community Action Committee and the Department of Human Services to provide affordable housing for the underserved. Typical projects to meet this goal would be family shelter, domestic violence shelter and housing for the developmentally and elderly population. The City supports the efforts of local non-profit agencies to meet the needs of underserved populations.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City provided education on lead based paint including information on Safe Work Practices, actions to take when rehabbing or remodeling a home and steps to take if exposure to lead hazards is suspected.

The pamphlets *Renovate Right* and *Protect Your Family From Lead in Your Home* were distributed to all potential housing clients and online at links from the city's website. The Lead Based Paint Safe Checklist is utilized to evaluate applicability of the lead safe housing rule to CDBG and HOME funded projects.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Several activities were undertaken to decrease cost-burdens for lower-income people such as the downpayment assistance program offered through the City and the Tri-Cities HOME Consortium. Targeted revitalization of neighborhoods increases the ability to impact the lives of lower income residents and promotes those areas as a desirable place to live. The City supports the efforts of Benton Franklin Community Action Committee, Department of Human Services and local non-profit agencies to reduce the number of poverty-level families.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City pursues various activities outlined in the 2015-2019 Consolidated Plan to strengthen and coordinate actions with housing, non-profit and economic development agencies. The City will, within staff capacity, continue to encourage and support joint applications for resources and programs among housing and service providers. This includes participation in the Benton Franklin Continuum of Care,

Benton Franklin Human Services Department, involvement with the Housing Authorities and continued efforts to foster cooperation.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City pursues various activities outlined in the 2015-2019 Consolidated Plan to strengthen and coordinate actions with housing, non-profit and economic development agencies. The City will, within staff capacity, continue to encourage and support joint applications for resources and programs among housing and service providers. This includes participation in the Benton Franklin Continuum of Care, Benton Franklin Human Services Department, involvement with the Housing Authorities and continued efforts to foster cooperation.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Protect populations seeking rental or homeownership opportunities that lack the skills / knowledge to obtain and remain in affordable housing:

- Fair housing information in English and Spanish has been posted in prominent places within City-owned facilities as well as the Mid Columbia Library branches in each City
- Landlord / tenant educational forums are held every other year to affirmatively further fair housing amongst realtors, landlords and tenants

Lack of awareness of issues related to fair housing and impediments to fair housing in the Tri-Cities:

- Staff works with lenders and realtors by providing the venue and materials for fair housing training
- Staff will be working with the Kennewick Housing Authority to create an educational program and guidelines for assisting those living in public housing to graduate from public housing to homeownership
- Continue to provide interpretive resources available through the Language Line to assist in communicating in Spanish, Russian, Bosnian, Mandarin and Cantonese Chinese, Arabic, Farsi, Vietnamese, Laotian and Burmese
- In recognition of Fair Housing month in April, six display ads were published in English and Spanish in the *Giant Nickel*
- Fair Housing posters are displayed at the Richland, Kennewick and Pasco City Halls

Extremely low rental vacancy rates, lack of lower priced rental units:

- Since the Analysis was written in 2009/2010 there have been hundreds of additional rental units added to the Tri-Cities housing market
- The Tri-Cities is considered an affordable area for rental rates compared to other similar sized MSA's

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City is responsible for monitoring program subrecipients to ensure compliance with all federal, state and local rules, regulations and laws. This was accomplished by site monitoring visits, written correspondence and telephone conversations. Quarterly reminders were sent two weeks prior to the quarterly report due dates and the reports were submitted in a timely manner. Technical assistance was offered to all subrecipients throughout the year.

Housing projects funded by HUD HOME assistance were made as grants or loans and documented by recorded deeds of trust, promissory notes and other contractual loan agreements.

The City does not monitor grants or loans awarded directly to other entities by HUD or other federal or non-federal agencies.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Public display advertisements for Public Hearings and Public Input and Comments are published three times per year:

- Notification that funding is available for eligible projects and that applications for funding and training to complete those applications is available
- Notification that a draft Annual Action Plan has been created and will be going to Council for preliminary approval and then HUD for final approval
- Notification that a Consolidated Annual Performance and Evaluation Report has been completed and will be submitted to HUD for approval

The advertisements are published in the *Tri-City Herald* and *tu Decides* (English and Spanish versions)

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes in the City's program objectives for 2015. The City followed the 2015 Annual Action Plan as submitted and approved by HUD.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

