



PARKS AND RECREATION COMMISSION MEETING MINUTES

April 14, 2016, 6:00 p.m.

Southridge Sports & Events Complex

I. CALL TO ORDER

- a. The meeting was called to order by Mark Reed, Vice Chairman, at 6:03 p.m.
- b. Recorder, Sara Allington, called the roll and found the following:
 - i. Present: Vice Chairman Mark Reed, Commissioners Jack Anderson, Ken Hahn, Diana Ruff
 - ii. Council Liaison:
 - iii. Excused: Chairman Ben Rutledge, Commissioner Ty Fischer, Commissioner Dean Aeling
 - iv. Unexcused:
 - v. Staff: Terry Walsh, Recreation & Community Services Executive Director, Greg Duffy, Interim Parks & Recreation Director, Facilities & Grounds Supervisor; Karen Coulson, Parks & Recreation Supervisor
 - vi. Recorder: Sara Allington

II. APPROVAL OF AGENDA

- a. Commissioner Anderson moved to approve the agenda. Commissioner Ruff seconded the motion. The agenda was approved unanimously.

III. APPROVAL OF MINUTES

- a. Commissioner Anderson moved to approve the minutes dated March 10, 2016. Commissioner Hahn seconded the motion. The motion carried unanimously.

IV. VISITORS

- a. J&S Express – Dick Nordness, Co-Chair, Horse Heaven Hills Kiwanis & Wayne Underwood, Kiwanis Member
 - i. Sponsors: Pasco Tire Factory supplies tires, AmeriGas for propane, Specialty Mobility supplies maintenance. Kiwanis membership of one of the P&R Commissioners is encouraged.

1. Commissioner Hahn – Member from commission?
 - a. Yes. Represent COK interests & to communicate
2. Vice Chairman Reed – issues with storage, is there a plan in place to repair or anything the commission can do?
 - a. Duffy – building inherited with the park. No plan at this time. Building will need brought up to code
3. Vice Chairman Reed – problem going forward if repairs aren't made?
 - a. Livable but difficult. It's a physical process and aging Kiwanis members face challenges.
 - b. Have spoken with Councilman Parish to bring the issue to council's attention. The roof is in bad shape. Leaking onto the light fixtures.
 - c. Big wooden door is historical about sticking. It can take several men to open it.

V. UNFINISHED BUSINES

- a. Status Report, Hansen Park – Greg Duffy
 - i. Nothing purchased yet. Lots of bids in progress. Progress is moving forward. Staff reduction has presented a challenge.
 1. Commissioner Anderson – what is the fill along 10th avenue
 - a. Greg Duffy – slope maintenance for the hill to flatten it out
 2. Vice Chairman Reed – shortage of manpower delay the project
 - a. Not scheduled to be complete summer of 2017
 - b. Still on completion schedule
- b. Status Report, Lawrence Scott Project – Greg Duffy
 - i. Pre-construction meeting on Tuesday, construction begins 4/18. Arts commission working on placing child interactive art going in where trees are. 9 pickleball courts anticipated. 1 regulation size basketball court.
 1. Commissioner Anderson – How many bidders?
 - a. Three. Initial RFP in the fall was unsuccessful. Rebid this spring.
 - b. Pickleball committed to fencing, no fencing scheduled in the project at this time due to lack of follow through with the pickleball group
- c. Status Report, Columbia Park West End Master Plan and Conveyance – Greg Duffy & Terry Walsh

- i. Greg Duffy - Previous meetings have addressed the campground. Columbia Park Master Plan addresses future plan for a new campground.
- ii. Terry Walsh – funds from McCurley sales offset M&O. corps property must be used for recreational purposes, not commercial. Looking at conveying 60 acres of the east end of Columbia Park selling at fair market value. COK wants to offset purchase with M&O costs. Corps considering conveying 60 acres as long as it is committed to recreation purposes. Corps considering having appraisals done. An addendum to our contract would limit the amount of funds. Partnerships with tribes in consideration. Water table does not allow for a sustainable structure like a hotel.
 - 1. Commissioner Anderson – Major obstacles septic system?
 - a. Greg Duffy – Different options are available
 - 2. Commissioner Hahn – Only RV?
 - a. Greg Duffy – yes
 - 3. Commissioner Hahn – Aerial map equivalent to preferred alternative map?
 - a. Greg Duffy – very similar
 - 4. Commissioner Hahn – Eliminate carousel?
 - a. Terry Walsh – Yes. The water table could’ve been an issue. Security as well.
 - 5. Commissioner Anderson – how does Richland operate?
 - a. Terry Walsh - They own the property although they still have to answer to tribal and environmental agencies
 - 6. Commissioner Hahn – 60 acres encompasses what?
 - a. Greg Duffy– basically waterfront is not ours
 - 7. Commissioner Ruff – Permits & obstacles with numerous agencies still an issue?
 - a. Greg Duffy – cultural resource requirements. Just the corps would be eliminated.

VI. NEW BUSINESS:

- a. Commissioner Appointments & Reappointments
 - i. Diana Ruff, appointed 4/1/16-3/31/20 – deputy prosecuting attorney for Benton County for 2 years. Husband is Bo Ruff with (chairman) Kennewick Planning Commission, serves on county park board, previously served on the City of Richland Parks Commission.

1. Commissioner Anderson – Closing Badger Mountain for development?
 - a. Badger Mt. is victim to a lot of hoaxes
- b. Status Review – P&R Comprehensive plan 2013-2018 – Greg Duffy
 - i. Discussion in progress of finishing paving improvements on Zintel Canyon trails. KID owns most of Zintel Canyon. KID has an existing agreement that COK maintains the property. Negotiations in process of property usage and needs, exchanging usage & responsibility to cover COK M&O costs.
 - ii. Terry Walsh – Kennewick downtown partnership bought the rights ??????
 - iii. Terry Walsh – comp plan meeting??
 1. Commissioner Hahn – Compilation status of studies for additional 3 acres at Southridge?
 - a. Karen Coulson – Compiling in progress
 2. Commissioner Hahn – recommendation by end of year
 - a. Greg Duffy – yes
 - iv. Commissioner Hahn – which school ???????
 1. Greg – desert hills middle school
- c. Status Review – P&R Commission Work Plan – Greg Duffy
 - i. Vice Chairman Reed – commission needs guidance on what is needed from staff
 1. Staff will review line items and have staff disseminate information

VII. POLL OF COMMISSION MEMBERS AND STAFF

- a. Commissioner Hahn: great job on the John Dam Plaza.
- b. Commissioner Anderson: KSC refocus group meeting more regularly and longer. Newest road block is what improvements to choose and how to advance forward.
- c. Commissioner Duffy: thank you for the opportunity. agreed to complete a park audit.
- d. Greg Duffy: arbor day today, fishing derby 5/6 & 5/7, carousel paid in full. seasonal staff: over 20 Planned, 13 hired. All three cities are hiring at the same time
- e. Karen Coulson: Thank you Diana. P&R summer catalog coming soon. Lots of new programs. Vendor's market is really taking off
- f. Sara: proud to be a part of staff. We've really come together to fill gaps with Maxine's departure
- g. Terry: thank you Diana for your willingness to contribute your experience

VIII. ADJOURNMENT

- a. The meeting was adjourned by Mark Reed, Vice Chairman, at 7:26p.m.