



PARKS AND RECREATION COMMISSION MEETING MINUTES

January 14, 2016, 6:00 p.m.

Southridge Sports &

I. CALL TO ORDER

- a. The meeting was called to order by Mark Reed, Vice Chairman, at 5:57 p.m.
- b. Recorder, Sara Allington, called the roll and found the following:
 - i. Present:, Vice Chairman Mark Reed, Commissioners Dean Aeling, Ty Fischer, Ken Hahn
 - ii. Excused: Chairman Ben Rutledge, Commissioner Jack Anderson
 - iii. Unexcused:
 - iv. Staff: Maxine Whattam, Parks & Recreation Director; Greg Duffy, Facilities & Grounds Supervisor; Karen Coulson, Parks & Recreation Supervisor; Vince Gonzales, Parks & Maintenance Coordinator
 - v. Recorder: Sara Allington

II. APPROVAL OF AGENDA

- a. Commissioner Aeling moved to approve the agenda. Commissioner Hahn seconded the motion. The motion carried unanimously.

III. APPROVAL OF MINUTES

- a. Commissioner Fischer moved to approve the minutes dated October 8, 2015. Commissioner Aeling seconded the motion. The motion carried unanimously.

IV. VISITORS

V. UNFINISHED BUSINESS

- a. December 6, 2015 - Retreat Review of 2016 Work Plan
 - i. Add Southridge 10 acres to work plan
- b. Park Audit Assignments
 - i. Collect baseline data for the purpose of education

- ii. Deadline is May 12, 2016. It is recommended to wait until closer to spring so the landscaping has a chance to grow.
- iii. Park assignments were randomly drawn
 - 1. Commissioner Fischer: Keewaydin Park
 - 2. Vice Chairman Reed: Layton Park
 - 3. Commissioner Aeling: Columbia Center Estates
 - 4. Commissioner Hahn: Canyon Lakes
 - 5. Chairman Rutledge: Underwood Park
 - 6. Commissioner Anderson: Fruitland Park
 - 7. Vacant Commissioner Position: Yelm Park

VI. NEW BUSINESS:

- a. Food Concession Request For Proposal – P&R Commission Representative as a reviewer
 - i. Commissioner Fischer moved to recommend Vice Chairman Reed and Commissioner Hahn to review the Food Concession Requests for Proposal, with City staff and to provide a recommendation to the Parks and Recreation Commission at the February 11, 2016 Parks and Recreation Commission meeting. Commissioner Aeling seconded the motion. The motion carried unanimously.

VII. POLL OF COMMISSION MEMBERS AND STAFF

- a. Sara Allington: Polar plunge is this Saturday
- b. Karen Coulson: youth basketball season is starting up this Saturday
- c. Ken Hahn: Schedule for Family Expo?
 - i. Vice Chairman Reed finalized expo and scheduled commissioners into empty time blocks.

VIII. ADJOURNMENT

- a. The meeting was adjourned by Mark Reed, Vice Chairman, at 6:46p.m.