City Council Meeting Schedule June 2020

June 2, 2020 Tuesday, 6:30 p.m.	REGULAR COUNCIL MEETING
June 9, 2020 Tuesday, 6:30 p.m.	WORKSHOP MEETING - CANCELED
June 16, 2020 Tuesday, 6:30 p.m.	REGULAR COUNCIL MEETING
June 23, 2020 Tuesday, 6:30 p.m.	WORKSHOP MEETING 1. Sign Code Update 2. Comprehensive Plan Amendments 3. Planning Department Update
June 30, 2020 Tuesday, 6:30 p.m.	NO MEETING SCHEDULED

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio and Video Taped

CITY COUNCIL MEETING AGENDA
June 2, 2020 at 6:30 p.m.
City's Website

The City of Kennewick broadcasts City Council meetings on the City's website at https://www.go2kennewick.com/CouncilMeetingBroadcasts. The City will be providing options for citizen comment via Zoom (see more information under Visitors on the agenda)

1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome

HONORS & RECOGNITIONS

2. APPROVAL OF AGENDA

3. CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

a. Minutes of Special Meeting of May 19, 2020.
b. Motion to approve Claims Roster for May 22, 2020.
c. Motion to approve Payroll Roster for May 15, 2020.
d. Motion to authorize the City Manager to sign a contract with the Washington State Department of Commerce to receive funding awarded to the City of Kennewick through the state's Coronavirus Relief Funds program.

4. VISITORS

To best comply with the Governor's Proclamation (including all amendments), the City asks all members of the public that would like to comment under the Visitors section of the agenda to fill out an online form at https://www.go2kennewick.com/VisitorsComments no later than 5:00 p.m. on Monday, June 1st to be included in the Council packet.

Interested parties may also submit written comments to P.O. Box 6108, Kennewick, WA 99336; or e-mail clerkinfo@ci.kennewick.wa.us no later than 5:00 p.m. on Monday, June 1st.

If you wish to comment under the Visitors section during the meeting, please register at https://us02web.zoom.us/webinar/register/WN_1XkGLYuMTtaDS-EhY4EwWA. Registrations must be received by 4:00 p.m. on Tuesday, June 2nd.

5. ORDINANCES/RESOLUTIONS

a. Ordinance 5870: Providing for Modification of the 2019/2020 Biennial Budget.

6. PUBLIC HEARINGS/MEETINGS

7. NEW BUSINESS

8. UNFINISHED BUSINESS

9. COUNCIL COMMENTS/DISCUSSION

10. ADJOURNMENT

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CITY OF KENNEWICK
CITY COUNCIL
Special Meeting
May 19, 2020

1. CALL TO ORDER

Mayor Don Britain called the meeting to order at 6:30 p.m.

Mayor Britain stated tonight's meeting would be conducted through an online, virtual meeting platform. Council members and staff are joining remotely in order to comply with Governor Inslee's "Stay Home, Stay Healthy" order.

City Council and Staff present:

Mayor Pro Tem Steve Lee	Marie Mosley	Emily Estes-Cross
John Trumbo	Greg McCormick	Ken Hohenberg
Bill McKay	Christina Palmer	Chad Michael
Chuck Torelli	Lisa Beaton	Evelyn Lusignan
Jim Millbauer	Cary Roe	
Brad Beauchamp	Terri Wright	
Mayor Don Britain	Dan Legard	

Mayor Britain led the Pledge of Allegiance.

HONORS & RECOGNITIONS

- Building Safety Month
- Professional Municipal Clerks Week
- National Police Week
- Public Service Recognition Week
- National Emergency Medical Services Week
- National Public Works Week

Mayor Britain read each proclamation.

- Retiree Recognition – Patsy Osborn

Mayor Britain read the retirement plaque and thanked Ms. Osborn for her 36-years of service to the City.

2. APPROVAL OF AGENDA

Mr. McKay asked that Item 3.d. - Motion to award Contract 20-017 (Fire Station No. 63) to Total Site Services, LLC in the amount of $4,538,477.06 plus a 10% contingency amount of $453,847.71 for a total amount of $4,992,324.77 be removed from the consent agenda for further discussion. This item was moved to New Business as Item 7.b.

Mayor Pro Tem Lee moved, seconded by Mr. Torelli to approve the Agenda as amended. The motion passed unanimously by a roll call vote.

3. APPROVAL OF CONSENT AGENDA

a. Minutes of Regular Meeting of April 21, 2020.
b. (1) Motion to approve Claims Roster for April 24, 2020.
(2) Motion approve the Claims Roster dated May 8, 2020.
(3) Motion to approve the Claims Roster for the Columbia Park Golf Course Account for March 2020.
(4) Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for March 2020.
c. (1) Motion to approve Payroll Roster for April 15, 2020.
(2) Motion to approve Payroll Roster for April 30, 2020.

d. ~~Motion to award Contract 20-017 (Fire Station No. 63) to Total Site Services, LLC in the amount of $4,538,477.06 plus a 10% contingency amount of $453,847.71 for a total amount of $4,992,324.77~~. – Moved to New Business as Item 7.b.

e. Resolution 20-06: Authorizing the City Manager to make formal application to the Recreation and Conservation Office for grant assistance for pool renovations.

f. Motion to authorize the Mayor to sign Supplement No. 2 for professional engineering services with David Evans & Associates for the final design and right-of-way acquisition for the US395/Ridgeline Drive Interchange project.

g. Motion to set the date of June 16, 2020 for a public hearing to consider adoption of the Six-Year Transportation Improvement Plan (2021-2026.)

Mr. Trumbo moved, seconded by Mayor Pro Tem Lee to approve the Consent Agenda as amended. The motion passed unanimously by a roll call vote.

4. ORDINANCE/RESOLUTIONS - None

5. PUBLIC HEARINGS/MEETINGS

a. Amending 2020 HUD Annual Action and Citizen Participation Plans. Alisha Piper, Community Development Coordinator reported.

Public hearing was opened at 6:52 p.m. and closed at 6:53 p.m.

Mr. Torelli moved, seconded by Mayor Pro Tem Lee to approve the amendment to the 2020 Community Development Block Grant (CDBG) Annual Action Plan and adopt the updated and amended Citizen Participation Plan as prepared by the CDBG staff and Consortium. The motion passed unanimously by a roll call vote.

6. NEW BUSINESS

a. Legal Fees Defending Recall Petition. Marie Mosley, City Manager reported.

Discussion ensued regarding the interpretation of the Case Law and the RCW Authority.

Mr. Torelli moved, seconded by Mr. Millbauer to authorize the payment of legal fees to defend the recall petition for Mayor Britain in the amount of $16,815. The motion passed by a 5 to 2 roll call vote. Mr. McKay and Mr. Trumbo opposed.

b. Motion to award Contract 20-017 (Fire Station No. 63) to Total Site Services, LLC in the amount of $4,538,477.06 plus a 10% contingency amount of $453,847.71 for a total amount of $4,992,324.77.

Mr. McKay asked for an update on the project. Fire Chief Michael provided a brief update.

Mr. Torelli moved, seconded by Mayor Pro Tem Lee to award Contract 20-017 (Fire Station No. 63) to Total Site Services, LLC in the amount of $4,538,477.06 plus a 10% contingency amount of $453,847.71 for a total amount of $4,992,324.77. The motion passed unanimously by a roll call vote.

7. UNFINISHED BUSINESS - None

8. COUNCIL COMMENTS/DISCUSSION

Comments were made regarding issues around Vista Way along with questions regarding our sales tax revenue and upcoming Council meetings.

9. ADJOURNMENT

Meeting adjourned at 8:00 p.m.

Terri L. Wright, CMC
City Clerk

Council Agenda Coversheet

Agenda Item Number	3.b.	Council Date	06/02/2020
Agenda Item Type	General Business Item		
Subject	Claims Roster		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

- Consent Agenda ☒
- Ordinance/Reso ☐
- Public Mtg / Hrg ☐
- Other ☐
- Quasi-Judicial ☐

Recommendation

That Council approve the Claims Roster.

Motion for Consideration

I move to approve the Claims Roster dated May 22, 2020, in the amount of $2,893,304.28, and comprised of check numbers 152959 through 153187 and wire transfer numbers 300408 and 300409.

Summary

The payments on this Claims Roster are comprised of the following issued 05/09/2020 - 05/22/2020:

Check numbers 152959 through 153187	$2,851,738.11
Wire transfer number 300408	217.00
Wire transfer number 300409	41,349.17

Total	$2,893,304.28

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Alternatives

None.

Fiscal Impact

$2,893,304.28.

Through	Lynne Brown May 27, 10:16:18 GMT-0700 2020
Dept Head Approval	Dan Legard May 27, 10:38:13 GMT-0700 2020
City Mgr Approval	Marie Mosley May 28, 21:55:35 GMT-0700 2020

Attachments: claims roster

☐ **Recording Required?**

City of Kennewick
Claims Roster
5/9/2020 - 5/22/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
001 GENERAL FUND						
010 CITY COUNCIL						
153091	05/22/2020	10439	ATWOOD LAW OFFICE	in	LEGAL SERVICES	1,200.00
153162	05/22/2020	08230	ROBERT J THOMPSON PS	in	PROFESSIONAL SERVICES	16,815.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REGISTRATION REFUND - C TORELLI	-125.00
					Total amount by Department	**$ 17,890.00**
020 CITY MANAGER						
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BAR LIGHT REPLACEMENTS FOR DESK.	22.52
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ENVELOPES.	19.82
					Total amount by Department	**$ 42.34**
032 SUPPORT SERVICES-FINANCE						
153048	05/15/2020	01314	REHN & ASSOCIATES, INC.	in	COBRA NOTIFICATION	25.00
153068	05/15/2020	00976	WA STATE AUDITOR'S OFFICE	in	AUDIT 51353 19-19	3,254.40
153151	05/22/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	14.89
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WEBINAR REGISTRATION.	85.00
					Total amount by Department	**$ 3,379.29**
034 SUPPORT SERVICES - INFO SYSTEMS						
153010	05/15/2020	03344	CONSOLIDATED TECHNOLOGY SVCS WA	in	SCAN CHARGES	400.63
153104	05/22/2020	08295	CENTURYLINK	in	PS/ALI - ALI/SR PER 100 REC	7.18
153155	05/22/2020	03458	PARAMOUNT COMMUNICATIONS INC	in	REPAIR & MAINT	271.50
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	5 HEADSETS FOR REMOTE MEETINGS	81.23
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NEXVORTEX PHONE LINE SERVICE - ACC	100.12
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ARCGIS CLASS - MARIETTA	700.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LAPTOP COOLING PAD - CHRISTINA P	26.05
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REFUND FOR CANCELLED TYLER CONNE	-975.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	INTERNATIONAL TRANSACTION FEE - EA	1.26
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NEXVORTEX PHONE LINE SERVICE - APR	350.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTHLY CREDIT CARD PROCESSING FE	506.55
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REPLACEMENT 1500VA UPS	173.75
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	5 PORTABLE 15.6" LED MONITORS	1,276.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	USB WIFI ADAPTER-TELECOMMUTING-A	59.72
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	8 SURGE SUPRESSORS - IT SHELF STOCK	210.09
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	KASEYA ANNUAL MAINTENANCE RENEW	1,621.22
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	5 REPLACEMENT PHONE HEADSET BATTI	97.69
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	AMAZON PRIME RENEWAL 2020/2021	129.23

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DEWALT 8 PC SCREWDRIVER SET - IT	39.99
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	10 MONITORS - IT SHELF STOCK	1,764.97
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	KALAIDUN REPAIR TOOLS KIT - IT	19.54
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WEBEX PLUS SUBSCRIPTION - 5 SEATS	108.33
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CREDIT FOR RETURN OF DEFECTIVE MOI	-176.50
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ARCGIS INSIGHTS CLASS - MARIETTA K.	700.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CABLE TESTER REPLACEMENT BATTERY	4.88
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TOOLS - IT	321.36
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	5 DELL THUNDERBIRD DOCKING STATIOI	1,281.43
					Total amount by Department	**$ 9,101.22**
035 SUPPORT SERVICES-CUSTOMER SERVICE						
153115	05/22/2020	03530	DATAPROSE INC	in	MAILING SERVICES	8,632.41
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PERMIT TECH EXAM.	219.00
					Total amount by Department	**$ 8,851.41**
041 CITY CLERK						
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRAINING: EFFECTIVE VIDEO & TELEPHC	9.99
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ZOOM SUBSCRIPTION FOR MEETINGS DU	59.71
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REFUND FOR CANCELLED TYLER CONNE	-975.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MEMBERSHIP DUES - K. ROE	50.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TCH ELECTRONIC SUBSCRIPTION	9.99
					Total amount by Department	**$-845.31**
042 LEGAL SERVICES						
153036	05/15/2020	05561	MENKE JACKSON BEYER EHLIS & HARPI	in	UGA EXPANSION	17,689.00
153071	05/15/2020	00853	WEST GROUP PAYMENT CENTER	in	WEST INFORMATION	2,076.19
153183	05/22/2020	00853	WEST GROUP PAYMENT CENTER	in	LIBRARY PLAN CHARGES	53.97
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LISA BEATON WEBINAR ON HOMELESS E	324.19
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CK WA CORPORATION ANNUAL REPORT	60.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LISA BEATON WEBINAR TRAINING	71.25
					Total amount by Department	**$ 20,274.60**
050 CIVIL SERVICE						
153027	05/15/2020	10205	KENNETH COLE COUNSELING PS	in	PROFESSIONAL SERVICES	600.00
					Total amount by Department	**$ 600.00**
061 CODE ENFORCEMENT						
153098	05/22/2020	09813	B-F JUVENILE JUSTICE CTR	in	GRAFFITI ABATEMENT PROGRAM	3,100.83

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
					Total amount by Department	**$ 3,100.83**
062 LONG RANGE PLANNING						
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE DEPOT: MISC. OFFICE SUPPLIES -	38.85
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BLUEBEAM MAINTENANCE RENEWAL 20	377.92
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BLUEBEAM MAINTENANCE RENEWAL 2(	377.92
					Total amount by Department	**$ 794.69**
063 ECONOMIC & BUSINESS DEVELOPMENT						
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RC MEMBERSHIP AND CITY DUES	455.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	IEDC MEMBERSHIP FOR EEC	200.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BUSINESS NEWSLETTER EMAIL MANAGI	211.78
					Total amount by Department	**$ 866.78**
071 POLICE DEPT. - ADMINISTRATION						
153032	05/15/2020	02280	LANGUAGE LINE SERVICES, INC	in	INTERPRETATION SERVICE	5.68
153066	05/15/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	23.10
153090	05/22/2020	06302	ATTORNEY & NOTARY SUPPLY OF WASH	in	NOTARY RENEWAL	66.25
153105	05/22/2020	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICE	411.54
153175	05/22/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	31.25
153178	05/22/2020	01433	W A S P C - WA ASSOC SHERIFF & POLICE	in	ASSOCIATE DUES	75.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BASIC CABLE SERVICE	238.30
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CELL PHONE CASE	30.39
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DESK	189.06
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SHOWER CURTAINS AND HOOKS FOR TH	181.24
					Total amount by Department	**$ 1,251.81**
072 POLICE DEPT.- CRIMINAL INVESTIGATION						
153035	05/15/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
153054	05/15/2020	07974	SIRCHIE FINGER PRINT LABORATORIES	in	EVIDENCE SUPPLIES	251.20
153057	05/15/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	59.78
153062	05/15/2020	07228	TRANSUNION RISK ALTERNATIVE DATA	in	PEOPLE SEARCH	208.73
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CAT UC VEHICLE CLEANING	86.88
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TUITION REFUND FOR CANCELLED WSH	-700.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BULLETS TO TEST FIRE SEIZED FIREARM	21.72
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ICAC LAB INTERNET SERVICE	109.99
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DINNER FOR CID WHILE CONDUCTING E	123.12
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SIU FLASH DRIVES	97.69
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SUPPLIES FOR THE CRIME SCENE VAN	16.21

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HARD DRIVES FOR STORING DVR RECOR	130.30
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CID COMPUTER BAGS	439.76
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CID COMPUTER BAG	73.29
					Total amount by Department	**$ 972.92**
073 POLICE DEPT. - PATROL						
152991	05/15/2020	05557	APPLIED CONCEPTS INC	in	EQUIPMENT	9,762.60
153035	05/15/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
153035	05/15/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
153035	05/15/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
153035	05/15/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
153035	05/15/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
153035	05/15/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
153035	05/15/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
153035	05/15/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
153045	05/15/2020	04186	PROFORCE LAW ENFORCEMENT	in	FIREARMS	25,920.65
153134	05/22/2020	10538	JOHANSON ELISABETH	in	UNIFORM ALLOWANCE	593.75
153158	05/22/2020	00957	RANCH & HOME INC	in	K-9 SUPPLIES	97.72
153186	05/22/2020	10560	WITHAM TRISTAN	in	UNIFORM ALLOWANCE	593.75
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	1 DELL USB DVD DRIVE - KPD	43.30
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ADMIN COMPUTER EQUIPMENT	123.78
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REFUND FROM ALASKA AIR FOR TRAINI	-616.40
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	COVID SUPPLIES	16.90
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HP COLOR LASERJET PRO M454DW - CHR	346.43
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	USB PRINTER CABLE - GUERRERO	6.99
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WSTOA TRAINING REFUND FOR CANCEL	-350.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WSTOA TRAINING REFUND FOR CANCEL	-350.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WSTOA TRAINING REFUND FROM CANCE	-300.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	UNIFORM CLEANING FOR CONTAMINATE	187.88
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HAND SANITIZING GEL	69.42
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	6 DELL USB DVD DRIVES - KPD	259.80
					Total amount by Department	**$ 36,840.57**
074 POLICE DEPT. - STAFF SERVICES						
153057	05/15/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	328.46
153070	05/15/2020	01033	WASHINGTON STATE PATROL	in	CPL BACKGROUND CHECKS	13.25
153168	05/22/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	85.79
153178	05/22/2020	01433	W A S P C - WA ASSOC SHERIFF & POLICE	in	ASSOCIATE DUES	75.00

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REIMBURSEMENT FOR CINDY POWELL P	-125.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SIT/STAND DESK AND MONITOR ARMS - M	1,259.76
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	KEYBOARDS	65.14
					Total amount by Department	**$ 1,702.40**
075 POLICE DEPT. - INTERGOVERNMENTAL						
152993	05/15/2020	00014	BENTON COUNTY	in	WORK CREW 4	4,489.84
153007	05/15/2020	10141	COLUMBIA VALLEY EMERGENCY PHYSI	in	PRISONER MEDICAL	1,122.00
153029	05/15/2020	05291	KENNEWICK RADIOLOGY GROUP PC	in	PRISONER MEDICAL	886.00
153095	05/22/2020	00014	BENTON COUNTY	in	JAIL SERVICE	193,727.05
153119	05/22/2020	10225	DURAN MATTHEW LAWRENCE	in	HIDTA FISCAL OFFICER SERVICES	6,299.00
153163	05/22/2020	10002	SEDAM PENNY	in	HIDTA FISCAL OFFICER SERVICES	4,305.00
153174	05/22/2020	09790	TRIOS HEALTH RCCH TRIOS HEALTH LL	in	PRISONER MEDICAL	1,207.84
153181	05/22/2020	10001	WEINER JONATHAN M	in	HIDTA DIRECTOR SERVICES	7,365.00
					Total amount by Department	**$ 219,401.73**
076 POLICE DEPT - PROFESSIONAL STANDARDS						
152983	05/15/2020	08623	ACE SALES & SERVICE INC	in	EQUIPMENT	65.00
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	32.17
153030	05/15/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	1,092.62
153030	05/15/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	211.60
153030	05/15/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLES	103.54
153030	05/15/2020	04244	L N CURTIS & SONS	in	COMBAT AWARDS	321.18
153045	05/15/2020	04186	PROFORCE LAW ENFORCEMENT	in	SUPPLIES	1,789.19
153089	05/22/2020	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	QUARTERMASTER SUPPLIES	912.24
153126	05/22/2020	05823	GALLS, LLC	in	CREDIT	-76.02
153137	05/22/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	208.66
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	KPD FITNESS APP	15.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WEAPON MOUNTED LIGHTS.	651.45
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DESK	184.57
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FLASHLIGHT BATTERIES FOR THE CHIEF	17.37
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ARCHIVING FOR KPD INSTAGRAM ACCO	84.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRAINING OPERATING SUPPLIES	215.10
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DESK RETURNS	-97.36
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	COVID SUPPLIES	2.80
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	COMMAND STAFF CLOTHING SUPPLIES	23.28
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	COVID SUPPLIES	10.48
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CELL PHONE CASES FOR DUTY GEAR	218.95

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300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	COMMAND STAFF CLOTHING	65.15
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	COMMAND STAFF CLOTHING SUPPLIES	57.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	COMMAND STAFF CLOTHING	1,351.84
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GUN CLEANING SUPPLIES-GUN SCRUBBI	239.40
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CELLPHONE CASES FOR DUTY GEAR	-92.98
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WEAPON MOUNTED LIGHTS.	1,777.09
					Total amount by Department	**$ 9,383.32**
081 FIRE DEPT. - ADMINISTRATION						
153105	05/22/2020	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICE	43.55
153131	05/22/2020	08984	IMAGETREND INC	in	SOFTWARE RENEWAL	4,468.55
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION SUPPLIES - CLOROX WIPES.	24.42
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION SUPPLIES - PAPER TOWEL ROLL	29.56
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DISHWASHER CLEANER & STATION CLEA	89.75
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GRAINGER SHOP TOWELS (16X19) PURCH	47.02
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WATERPROOF MATTRESS PAD PROTECTC	132.34
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	KITCHEN SUPPLIES.	61.24
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OPS SUPPLIES - BATTERIES AND DUCT TA	39.53
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HARDWARE SUPPLIES FOR STATION SUPI	22.88
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	COILED AIR HOSE PURCHASE.	32.23
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TIRE SHINE DRESSING FOR APPARATUS.	118.50
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NEW DESK PHONE - CHAD MICHAEL	111.83
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	303 AEROSPACE PROTECTANT (128OZ).	108.60
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BATTERIES PURCHASE (VARIOUS SIZES)	65.92
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DISHWASHER CLEANER FOR STATIONS.	4.40
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GRIOT'S GARAGE 6.5IN MICROFIBER FAS	32.56
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ONE STEP SEALANT (GRIOT'S GARAGE)	10.31
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GRIOT'S GARAGE 16OZ ONE-STEP SEALA	10.31
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	16OZ ONE STEP SEALANT (2 UNITS).	20.62
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REPAIR/MAINTENANCE SUPPLIES - DISH	408.18
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LAUNDRY DETERGENT TIDE PODS (4PKS	175.07
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	KLEENEX - ANTIVIRUAL TISSUES.	6.46
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	KLEENEX ANTIVIRUAL FACIAL TISSUES (	6.46
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REUSABLE SPRAYERS (32OZ) OPS SUPPLI	23.80
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HANDHELD SPRAYER FOR OPS SUPPLIES	32.04
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RETURN/REFUND.	-32.04
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SPRAYER FOR AMBULANCE DECON.	6.51
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ANT SPRAY.	16.19

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300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION SUPPLIES - DISHWASHER TABLE	26.36
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTHLY RX DISPOSAL AT FTC	16.15
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DUES - INTERNATIONAL ASSOC. OF FIRE	167.50
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MAG & ALUMINUM POLISH (10 OZ).	4.31
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OPS SUPPLIES (RIG POLISH & WASH/WAX	52.73
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES - BLACK MARKERS OPS	3.24
					Total amount by Department	**$ 6,387.08**
082 FIRE DEPT. - SUPPRESSION						
153089	05/22/2020	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	UNIFORM CAPS	31.28
153108	05/22/2020	00752	COMM TECH, INC.	in	COMMUNICATION EQUIP	999.12
153126	05/22/2020	05823	GALLS, LLC	in	UNIFORMS	39.16
153126	05/22/2020	05823	GALLS, LLC	in	BADGE	22.87
153126	05/22/2020	05823	GALLS, LLC	in	BADGE	22.87
153126	05/22/2020	05823	GALLS, LLC	in	BADGE	45.74
153137	05/22/2020	04244	L N CURTIS & SONS	in	UNIFORMS	59.93
153137	05/22/2020	04244	L N CURTIS & SONS	in	EXTRICATION GLOVES	412.42
153137	05/22/2020	04244	L N CURTIS & SONS	in	WILDLAND PACKS & BANDANAS	2,385.71
153137	05/22/2020	04244	L N CURTIS & SONS	in	WILDLAND GLOVES	2,202.31
153150	05/22/2020	05059	NORTHWEST SAFETY CLEAN	in	PPE CLEANING & INSPECTION	592.29
153155	05/22/2020	03458	PARAMOUNT COMMUNICATIONS INC	in	REPAIR & MAINT	394.10
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MATERIALS FOR BUILDING FORCIBLE EN	34.43
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REFUND FOR PRESSURE GAUGES FOR TH	-186.57
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTHLY SUBSCRIPTION TO ANYMEETI	15.42
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2 E-CLIPS FOR KFD RADIOS.	0.61
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FITTINGS FOR ADAPTING PAINT SPRAYE	12.26
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EMBROIDERY AND PATCHES FOR CHIEF M	13.58
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REFUND AFTER WRONG ITEM WAS SHIPP	-109.50
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RADIO EQUIPMENT	105.75
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OPS SUPPLIES - BATTERIES AND DUCT TA	32.59
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTHLY LIBRARY MANAGEMENT SUBS	6.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REPAIR/MAINTENANCE SUPPLIES - DISHV	250.34
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	UDEMY ADVANCED EXCEL COURSE FOR	24.97
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LINCOLN SHOE WAX POLISH FOR UNIFOI	14.88
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ZOOM MONTHLY SUBSCRIPTION FOR KFI	16.27
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES - BLACK MARKERS OPS	30.07
					Total amount by Department	**$ 7,468.90**

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083 FIRE PREVENTION & INVESTIGATION						
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FIRE INVESTIGATORS SD CARDS FOR CAI	34.52
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SIEFKEN - OFFICE CHAIR	673.22
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WASTATE IFC & IBC AMMENDMENTS FOR	147.53
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WASTATE IFC & IBC AMMENDMENTS FOR	-16.29
					Total amount by Department	**$ 838.98**
090 ENGINEERING						
153040	05/15/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLES	17.15
153040	05/15/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	18.35
153107	05/22/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE	12.90
153151	05/22/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	24.99
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES - LAMINATING MACHIN	22.01
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LAMINATING FILM FOR ENGINEERING DI	150.20
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LINKEDIN-454 SUBSCRIPTION RENEWAL I	575.88
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CREDIT FOR LINKEDIN-454 SUBSCRIPTIO	-575.88
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LINKEDIN-454 SUBSCRIPTION RENEWAL I	575.88
					Total amount by Department	**$ 821.48**
101 CORPORATE & COMMUNITY SERVICES						
152998	05/15/2020	05827	CALIPER MANAGEMENT INC	in	PROFESSIONAL SERVICES	682.00
153002	05/15/2020	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICE	94.37
153058	05/15/2020	08315	STERLING	in	PROFESSIONAL SERVICES	193.31
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	JOB ANNOUNCEMENT FOR ELECTRICIAN	295.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	IMSA JOB ANNOUNCEMENT FOR ELECTR	200.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CREDIT FOR MARCH CHARGE - REGISTR/	-960.00
					Total amount by Department	**$ 504.68**
113 PARKS DEPT.-RECREATION SERVICES						
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LAMINATING SHEETS	11.83
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FACEBOOK ADVERTISING	185.62
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	5 DELL LAPTOP POWER SUPPLIES	299.05
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	IMAGES FOR MARKETING MATERIAL	31.50
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MEDICINE BOX NOT DELIVERED DUE TO	-56.91
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EXTERNAL HARD DRIVE	63.52
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PANDORA FOR PAVILION	29.27
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WRPA CONFERENCE REFUND, CONFEREN	-310.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GENERAL SUPPLIES	154.61
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GENERAL SUPPLIES	61.16

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300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CLEANER	7.57
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CREDIT FOR RETURNED OFFICE SUPPLIE	-28.22
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GENERAL SUPPLIES	22.43
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WASHINGTON RECREATION & PARKS ASS	307.50
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EXTERNAL HARD DRIVE NOT DELIVEREI	-63.52
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FURNITURE PADS	21.70
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FOOD HEALTH CARD FOR JULIA	10.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LIFEGUARD TRAINING	111.80
					Total amount by Department	**$ 858.91**
114 PARKS DEPT.-FACILITIES MAINT.						
152987	05/15/2020	05911	AMERICAN BUILDING MAINTENANCE	in	BUILDING MAINTENANCE	150.00
152987	05/15/2020	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	13,171.46
152990	05/15/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	REPAIR & MAINT	342.09
152990	05/15/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	REPAIR & MAINT	1,336.87
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	26.69
152994	05/15/2020	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	2,675.53
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	116.86
152994	05/15/2020	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	46.08
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	17.60
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	2,385.09
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	200.48
152994	05/15/2020	00084	BENTON PUD NO. 1	in	CITY PARKS	2,401.28
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	806.02
152994	05/15/2020	00084	BENTON PUD NO. 1	in	CITY PARKS	308.39
152999	05/15/2020	10584	CAMTEK INC	in	REPAIR & MAINT	2,237.12
153000	05/15/2020	00083	CASCADE NATURAL GAS	in	GAS SERVICE	2,972.26
153018	05/15/2020	01775	GRAINGER	in	PARTS & SUPPLIES	12.48
153028	05/15/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	24.92
153028	05/15/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	5.05
153028	05/15/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	123.62
153028	05/15/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	22.87
153043	05/15/2020	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	PARTS & SUPPLIES	41.38
153053	05/15/2020	00680	SIERRA ELECTRIC, INC.	in	REPAIR & MAINT	10,138.14
153053	05/15/2020	00680	SIERRA ELECTRIC, INC.	in	REPAIR & MAINT	2,397.07
153069	05/15/2020	00104	WA STATE LABOR & INDUSTRIES	in	BOILER INSPECTION	145.38
153069	05/15/2020	00104	WA STATE LABOR & INDUSTRIES	in	SAFETY INSPECTION	80.39
153083	05/22/2020	09968	AG SPRAY EQUIPMENT FIMCO INC	in	PARTS & SUPPLIES	11.13

City of Kennewick
Claims Roster
5/9/2020 - 5/22/2020

Accounting Period

2020

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153084	05/22/2020	03958	A-L COMPRESSED GASES INC	in	PARTS & SUPPLIES	50.93
153092	05/22/2020	00214	BASIN DEPARTMENT STORE	in	UNIFORM	118.37
153101	05/22/2020	10584	CAMTEK INC	in	REPAIR & MAINT	2,246.08
153103	05/22/2020	09599	CASCADE FIRE PROTECTION CO.	in	REPAIR & MAINT	1,183.74
153107	05/22/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE	76.24
153122	05/22/2020	00166	FARMERS EXCHANGE	in	PARTS & SUPPLIES	97.72
153124	05/22/2020	00409	FRONTIER FENCE INC	in	FENCE REPAIR	1,168.54
153127	05/22/2020	01775	GRAINGER	in	PARTS & SUPPLIES	769.15
153127	05/22/2020	01775	GRAINGER	in	PARTS & SUPPLIES	1,274.03
153136	05/22/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	124.91
153136	05/22/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	121.21
153136	05/22/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	48.80
153136	05/22/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	120.02
153136	05/22/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	45.74
153136	05/22/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	51.01
153136	05/22/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	11.12
153136	05/22/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	4.87
153136	05/22/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	131.75
153136	05/22/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	20.30
153146	05/22/2020	05112	MOON SECURITY SERVICES, INC	in	CITY HALL - 112317	44.53
153146	05/22/2020	05112	MOON SECURITY SERVICES, INC	in	KPD - 11305	79.82
153146	05/22/2020	05112	MOON SECURITY SERVICES, INC	in	FROST- 119529	38.02
153146	05/22/2020	05112	MOON SECURITY SERVICES, INC	in	SOUTHRIDGE -17229	76.02
153146	05/22/2020	05112	MOON SECURITY SERVICES, INC	in	FIRE - 27578	41.27
153146	05/22/2020	05112	MOON SECURITY SERVICES, INC	in	COLUMBIA PARK GOLF - 34879	75.97
153146	05/22/2020	05112	MOON SECURITY SERVICES, INC	in	FIRE STATION #4 - FIR2620	76.02
153146	05/22/2020	05112	MOON SECURITY SERVICES, INC	in	FIRE STATION #2 FIR414	76.02
153153	05/22/2020	00917	OXARC, INC.	in	INSPECTION FEE	185.38
153154	05/22/2020	00112	PALLIS POOL & PATIO INC	in	PAINT	514.76
153159	05/22/2020	03803	RDO EQUIPMENT	in	PARTS & SUPPLIES	42.61
153166	05/22/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORMS	161.81
153166	05/22/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORMS	77.11
153172	05/22/2020	09823	TOP TREE SERVICE LLC	in	TREE REMOVAL	18,109.05
153179	05/22/2020	00104	WA STATE LABOR & INDUSTRIES	in	BOILER INSPECTION	72.69
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HOTEL CANCELLATION - KEN LACEY - AI	-228.58
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HOTEL CANCELLATION - IAN DEZEMBER	-228.58
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HOTEL CANCELLATION - JOSH HUNTER -	-228.58

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300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RECERTIFICATION -WSU URBAN IPM & PI	67.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SERVICE FEE FOR RECERTIFICATION -WS	2.01
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DELL THUNDERBOLT DOCK - EMILY E.	250.90
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WASHINGTON RECREATION & PARKS ASS	307.50
					Total amount by Department	**$ 69,473.53**
120 NON-DEPARTMENTAL						
152987	05/15/2020	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	4,590.86
152992	05/15/2020	08297	BENTON CO COMMISSIONERS	in	DIST COURT/OPD BILLINGS	118,137.24
153000	05/15/2020	00083	CASCADE NATURAL GAS	in	GAS SERVICE	696.39
153042	05/15/2020	06603	PAPE MACHINERY INC	in	EQUIPMENT RENTAL	2,416.35
153042	05/15/2020	06603	PAPE MACHINERY INC	in	EQUIPMENT RENTAL	3,475.20
153050	05/15/2020	00817	SENSKE LAWN & TREE CARE INC	in	REPAIR & MAINT	5,647.20
153050	05/15/2020	00817	SENSKE LAWN & TREE CARE INC	in	REPAIR & MAINT	1,846.20
153063	05/15/2020	10394	TRI CITY ROCK PRODUCTS	in	REPAIR & MAINT	835.45
153096	05/22/2020	00014	BENTON COUNTY	in	LIQUOR TAXES & PROFITS	5,939.03
153145	05/22/2020	00484	MILNE NAIL,POWER TOOL & REPAIR	in	PARTS & SUPPLIES	81.40
153146	05/22/2020	05112	MOON SECURITY SERVICES, INC	in	MCL - 113129	44.53
153152	05/22/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	47.74
300408	05/14/2020	00511	WA STATE DEPT OF RETIREMENT SYSTEI	in	PRIOR SERVICE CONTRIBUTION	217.00
					Total amount by Department	**$ 143,974.59**
					Total amount by Fund	**$ 563,936.75**
101 STREET FUND						
010 STREETS						
153046	05/15/2020	00957	RANCH & HOME INC	in	PROPANE	168.38
153046	05/15/2020	00957	RANCH & HOME INC	in	PROPANE	19.03
153085	05/22/2020	05681	AMERIGAS PROPANE LP	in	PROPANE	266.98
153086	05/22/2020	05681	AMERIGAS PROPANE LP	in	PROPANE	223.73
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES - LAMINATING MACHIN	7.34
					Total amount by Department	**$ 685.46**
020 TRAFFIC						
152985	05/15/2020	08615	ADVANCED TRAFFIC PRODUCTS INC	in	PARTS & SUPPLIES	2,581.19
152985	05/15/2020	08615	ADVANCED TRAFFIC PRODUCTS INC	in	PARTS & SUPPLIES	7,374.83
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	306.34
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	43.94
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	400.00

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	85.81
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	620.81
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	62.86
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	57.97
152994	05/15/2020	00084	BENTON PUD NO. 1	in	FLASHERS	248.39
153013	05/15/2020	07864	ECONOLITE CONTROL PRODUCTS INC	in	EQUIPMENT	1,303.20
153040	05/15/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	12.23
153049	05/15/2020	04618	RODDA PAINT COMPANY	in	PAINT	712.61
153049	05/15/2020	04618	RODDA PAINT COMPANY	in	PAINT	973.12
153049	05/15/2020	04618	RODDA PAINT COMPANY	in	SUPPLIES	104.42
153052	05/15/2020	07555	SHERWIN-WILLIAMS COMPANY	in	PAINT	1,144.64
153100	05/22/2020	00080	BRUTZMAN'S INC	in	OFFICE SUPPLIES	143.34
153107	05/22/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE	63.83
153151	05/22/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	12.50
153156	05/22/2020	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	PARTS & SUPPLIES	116.83
153156	05/22/2020	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	PARTS & SUPPLIES	94.89
153158	05/22/2020	00957	RANCH & HOME INC	in	PARTS & SUPPLIES	60.86
153169	05/22/2020	02430	STONEWAY ELECTRIC SUPPLY	in	PARTS & SUPPLIES	68.29
153175	05/22/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	12.97
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES - LAMINATING MACHIN	7.34
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SANDISK 8GB FLASH DRIVE FOR TRAFFIC	16.33
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BLANK DVD'S FOR TRAFFIC VIDEOS.	16.28
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REFUND OF SANDISK 8GB FLASH DRIVE	-16.33
					Total amount by Department	**$ 16,629.49**
					Total amount by Fund	**$ 17,314.95**

103 URBAN ARTERIAL STREET FUND

010 REIMBURSEABLE GRANTS

300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SEPA APPLICATION SUBMITTAL FOR P201	270.00
					Total amount by Department	**$ 270.00**
					Total amount by Fund	**$ 270.00**

106 BI-PIN OPERATIONS FUND

010 BI-PIN OPERATIONS FUND

300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REFUND FOR CANCELLED TYLER CONNE	-975.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BIPINTC.ORG DOMAIN NAME RENEWAL	33.47

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
					Total amount by Department	**$-941.53**
					Total amount by Fund	**$-941.53**
111 ASSET FORFEITURE FUND						
010 ASSET FORFEITURE FUND						
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PC CARD READER, WRITE BLOCKER, SAT	1,356.43
					Total amount by Department	**$ 1,356.43**
					Total amount by Fund	**$ 1,356.43**
117 CRIMINAL JUSTICE SALES TAX FUND						
010 CRIMINAL JUSTICE SALES TAX FUND						
153002	05/15/2020	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICE	47.18
153071	05/15/2020	00853	WEST GROUP PAYMENT CENTER	in	WEST INFORMATION	692.05
153116	05/22/2020	09827	DAY WIRELESS SYSTEMS	in	REPAIR & MAINT	1,802.76
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REDUNDANT INTERNET CONNECTION	580.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REFUND PUBLIC RECORDS TRAINING - J.	-125.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LISA BEATON WEBINAR ON HOMELESS E	108.06
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LISA BEATON WEBINAR TRAINING	23.75
					Total amount by Department	**$ 3,128.80**
					Total amount by Fund	**$ 3,128.80**
300 CAPITAL IMPROVEMENTS FUND						
010 STREET IMPROVEMENTS						
153009	05/15/2020	00035	CONSOLIDATED ELECTRICAL DISTRIBUT	in	PARTS & SUPPLIES	9,042.04
153059	05/15/2020	06864	TAPANI UNDERGROUND INC	in	CONTRACT P1928-19	3,303.09
153117	05/22/2020	07466	DEPARTMENT OF COMMERCE	in	2020 PWTF LOAN	248,318.25
153117	05/22/2020	07466	DEPARTMENT OF COMMERCE	in	2020 PWTF LOAN	107,964.78
					Total amount by Department	**$ 368,628.16**
020 LAND AND FACILITIES						
153059	05/15/2020	06864	TAPANI UNDERGROUND INC	in	CONTRACT P1928-19	506.07
153101	05/22/2020	10584	CAMTEK INC	in	REPAIR & MAINT	11,458.77
153164	05/22/2020	00817	SENSKE LAWN & TREE CARE INC	in	TREE REMOVAL	597.30
					Total amount by Department	**$ 12,562.14**
040 PARK RESERVE						
153127	05/22/2020	01775	GRAINGER	in	PARTS & SUPPLIES	1,634.44

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
153127	05/22/2020	01775	GRAINGER	in	PARTS & SUPPLIES	2,707.25
					Total amount by Department	**$ 4,341.69**
075 GO BOND 2020A						
152986	05/15/2020	10058	ALLIANCE MANAGEMENT & CONSTRUC	in	CONSTRUCTION MANAGEMENT	11,300.00
153060	05/15/2020	07079	TCA ARCHITECTURE PLANNING INC	in	DESIGN SERVICES	43,499.50
					Total amount by Department	**$ 54,799.50**
900 CAPITAL PURCHASES						
153065	05/15/2020	01566	TYLER TECHNOLOGIES INC	in	EDEN REPLACEMENT PROJECT	12,000.00
153065	05/15/2020	01566	TYLER TECHNOLOGIES INC	in	EDEN REPLACEMENT PROJECT	3,780.00
153065	05/15/2020	01566	TYLER TECHNOLOGIES INC	in	EDEN REPLACEMENT PROJECT	8,820.00
153109	05/22/2020	06375	COMPUNET INC	in	PROFESSIONAL SERVICES	19,548.00
153109	05/22/2020	06375	COMPUNET INC	in	PROFESSIONAL SERVICES	14,335.20
					Total amount by Department	**$ 58,483.20**
					Total amount by Fund	**$ 498,814.69**
401 WATER AND SEWER FUND						
153019	05/15/2020	00865	HD FOWLER COMPANY INC	in	PARTS & SUPPLIES	5,146.00
153019	05/15/2020	00865	HD FOWLER COMPANY INC	in	PARTS & SUPPLIES	1,142.29
					Total amount by Department	**$ 6,288.29**
010 WATER/SEWER OPERATIONS						
152984	05/15/2020	04327	ADVANCED ANALYTICAL SOLUTIONS LI	in	LAB TESTING	442.00
152988	05/15/2020	07400	ANALYTICAL SERVICES INC	in	LAB SERVICES	215.00
152989	05/15/2020	02738	ANATEK LABS INC	in	WATER TESTING	178.00
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	70.50
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	40,264.31
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	34,222.78
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	30.87
152994	05/15/2020	00084	BENTON PUD NO. 1	in	CITY PARKS	9,692.03
152994	05/15/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	307.54
152994	05/15/2020	00084	BENTON PUD NO. 1	in	WATER FILTRATION	25,558.27
152995	05/15/2020	04965	BETTENDORF'S PRINTING & DESIGN JUD	in	PRINT & DESIGN SERVICE	358.38
152997	05/15/2020	07832	C&E TRENCHING LLC	in	CONTRACT P1907-19	5,346.17
153000	05/15/2020	00083	CASCADE NATURAL GAS	in	GAS SERVICE	507.53
153014	05/15/2020	09032	ENDRESS + HAUSER INC	in	EQUIPMENT	1,028.56

City of Kennewick
Claims Roster
5/9/2020 - 5/22/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
153017	05/15/2020	00086	FERGUSON ENTERPRISES INC	in	PARTS & SUPPLIES	1,320.04
153017	05/15/2020	00086	FERGUSON ENTERPRISES INC	in	PARTS & SUPPLIES	607.99
153017	05/15/2020	00086	FERGUSON ENTERPRISES INC	in	PARTS & SUPPLIES	4,643.05
153017	05/15/2020	00086	FERGUSON ENTERPRISES INC	in	PARTS & SUPPLIES	89.60
153017	05/15/2020	00086	FERGUSON ENTERPRISES INC	in	PARTS & SUPPLIES	810.29
153018	05/15/2020	01775	GRAINGER	in	PARTS & SUPPLIES	166.16
153018	05/15/2020	01775	GRAINGER	in	PARTS & SUPPLIES	61.38
153018	05/15/2020	01775	GRAINGER	in	PARTS & SUPPLIES	260.91
153018	05/15/2020	01775	GRAINGER	in	PARTS & SUPPLIES	184.62
153018	05/15/2020	01775	GRAINGER	in	PARTS & SUPPLIES	201.73
153020	05/15/2020	06569	HDR INC	in	CONSULTANT SERVICES	1,427.48
153023	05/15/2020	00113	INLAND ASPHALT COMPANY CPM DEVEI	in	REPAIR & MAINT	1,440.74
153026	05/15/2020	01037	KAMAN INDUSTRIAL TECHNOLOGIES	in	PARTS & SUPPLIES	81.06
153031	05/15/2020	00791	LAMPSON INTERNATIONAL LLC	in	EQUIPMENT RENTAL	1,460.67
153033	05/15/2020	03154	M & M BOLT COMPANY, LLC	in	PARTS & SUPPLIES	48.29
153040	05/15/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	24.47
153044	05/15/2020	03086	POLLARD WATER	in	EQUIPMENT	3,474.46
153051	05/15/2020	08114	SERV-A-PURE COMPANY	in	EQUIPMENT	210.00
153055	05/15/2020	10055	SOLOMON BRYAN	in	UNIFORM ALLOWANCE	152.03
153056	05/15/2020	05503	SPECIALTY CONTROLS INC	in	PARTS & SUPPLIES	1,334.87
153061	05/15/2020	07982	TITAN TRUCK EQUIPMENT	in	PARTS & SUPPLIES	1,429.00
153063	05/15/2020	10394	TRI CITY ROCK PRODUCTS	in	REPAIR & MAINT	1,164.51
153067	05/15/2020	07925	USA BLUEBOOK HD SUPPLY FACILITIES I	in	EQUIPMENT	1,243.71
153069	05/15/2020	00104	WA STATE LABOR & INDUSTRIES	in	BOILER INSPECTION	24.23
153072	05/20/2020	00063	WA STATE DEPT TRANSPORTATION HIGH	in	UTILITY PERMIT APP	500.00
153085	05/22/2020	05681	AMERIGAS PROPANE LP	in	PROPANE	22.62
153087	05/22/2020	02738	ANATEK LABS INC	in	WATER TESTING	456.00
153092	05/22/2020	00214	BASIN DEPARTMENT STORE	in	UNIFORM	107.51
153093	05/22/2020	03707	BAXTER AUTO PARTS	in	PARTS & SUPPLIES	23.26
153094	05/22/2020	08246	BEAVER BARK & ROCK PRODUCTS	in	CONCRETE	181.16
153106	05/22/2020	01310	COLEMAN OIL COMPANY	in	FUEL	97.74
153107	05/22/2020	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE	101.18
153111	05/22/2020	04226	CONCRETE SPECIAL TIES	in	CONCRETE SUPPLIES	36.16
153117	05/22/2020	07466	DEPARTMENT OF COMMERCE	in	2020 PWTF LOAN	303,340.28
153117	05/22/2020	07466	DEPARTMENT OF COMMERCE	in	2020 PWTF LOAN PAYMENT	160,968.75
153117	05/22/2020	07466	DEPARTMENT OF COMMERCE	in	2020 PWTF LOAN PAYMENT	547,187.50
153117	05/22/2020	07466	DEPARTMENT OF COMMERCE	in	2020 PWTF LOAN PAYMNET	131,769.03

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
153117	05/22/2020	07466	DEPARTMENT OF COMMERCE	in	ZONE 4 RESERVOIR PC-13-961-038 PRINCIl	251,458.33
153117	05/22/2020	07466	DEPARTMENT OF COMMERCE	in	2020 PWTF LOAN PAYMENT	2,780.58
153118	05/22/2020	09855	DUOC VAN TRAN	in	EASEMENT	2,550.00
153123	05/22/2020	00086	FERGUSON ENTERPRISES INC	in	PARTS & SUPPLIES	894.20
153123	05/22/2020	00086	FERGUSON ENTERPRISES INC	in	PARTS & SUPPLIES	3,332.07
153123	05/22/2020	00086	FERGUSON ENTERPRISES INC	in	PARTS & SUPPLIES	499.81
153123	05/22/2020	00086	FERGUSON ENTERPRISES INC	in	PARTS & SUPPLIES	1,166.22
153125	05/22/2020	09431	G & R AG PRODUCTS INC	in	PARTS & SUPPLIES	99.36
153127	05/22/2020	01775	GRAINGER	in	PARTS & SUPPLIES	167.78
153129	05/22/2020	00865	HD FOWLER COMPANY INC	in	PARTS & SUPPLIES	438.63
153129	05/22/2020	00865	HD FOWLER COMPANY INC	in	PARTS & SUPPLIES	29.61
153133	05/22/2020	00529	INTERMOUNTAIN MATERIAL TESTING	in	TESTING SERVICES	396.50
153135	05/22/2020	04713	J-U-B ENGINEERS INC	in	PROFESSIONAL SERVICES	42,205.16
153135	05/22/2020	04713	J-U-B ENGINEERS INC	in	PROFESSIONAL SERVICES	3,993.27
153136	05/22/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	17.05
153141	05/22/2020	03154	M & M BOLT COMPANY, LLC	in	PARTS & SUPPLIES	82.47
153146	05/22/2020	05112	MOON SECURITY SERVICES, INC	in	WFP - 10128	41.27
153146	05/22/2020	05112	MOON SECURITY SERVICES, INC	in	SCADA - DAK0001	31.50
153148	05/22/2020	04466	NORTHSTAR CHEMICAL INC	in	CHEMICALS	3,812.50
153151	05/22/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	24.99
153166	05/22/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORMS	191.14
153166	05/22/2020	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORMS	288.88
153171	05/22/2020	10213	TOKAY SOFTWARE LINKO TECHNOLOGY	in	SOFTWARE LICENSES-TRAINING	21,850.00
153176	05/22/2020	00030	VERIZON NORTHWEST	in	AIR CARD FOR CAMERA PROJECT	50.04
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FALL PROTECTION EQUIPMENT FOR WTP	2,100.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES - LAMINATING MACHIN	29.34
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CONTEXTCAM IPHONE APP - BRIAN CART	10.85
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CONCRETE FOR COLD MIX BIN @ FROST	518.02
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CREDIT FOR PUBLIC RECORDS ACTS BAS	-125.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BUILDING PERMIT (BLD-2019-03492) FEE.	8,385.85
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BUILDING PERMIT (BLD-2019-03493) FEE.	4,446.25
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES - PERFORATED PAPER F	257.10
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NEW BUSINESS CARDS FOR DUSTIN GERI	25.76
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PRESSURE WASHER NOZZLE FOR VALVE	43.41
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SOD FOR FIRE HYDRANT @ CENTER PARI	30.32
					Total amount by Department	**$ 1,636,997.68**

050 2020 REVENUE BOND

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
153142	05/22/2020	10207	MATERIALS TESTING & INSPECTION	in	TESTING SERVICES	586.16
					Total amount by Department	**$ 586.16**
					Total amount by Fund	**$ 1,643,872.13**

402 MEDICAL SERVICES FUND

010 MEDICAL SERVICES

153039	05/15/2020	09789	OFFICE ALLY INC	in	NON-PARTICIPATING CLAIMS FEE	35.00
153089	05/22/2020	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	UNIFORM CAPS	177.23
153099	05/22/2020	03495	BOUND TREE MEDICAL LLC	in	COVID-19 SUPPLIES	397.45
153102	05/22/2020	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	9.63
153105	05/22/2020	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICE	43.53
153108	05/22/2020	00752	COMM TECH, INC.	in	COMMUNICATION EQUIP	999.12
153126	05/22/2020	05823	GALLS, LLC	in	UNIFORMS	221.89
153126	05/22/2020	05823	GALLS, LLC	in	BADGE	129.59
153126	05/22/2020	05823	GALLS, LLC	in	BADGE	129.59
153126	05/22/2020	05823	GALLS, LLC	in	BADGE	259.19
153131	05/22/2020	08984	IMAGETREND INC	in	SOFTWARE RENEWAL	18,438.86
153137	05/22/2020	04244	L N CURTIS & SONS	in	COVID-19 SUPPLIES	549.04
153137	05/22/2020	04244	L N CURTIS & SONS	in	STRUCTURE GLOVES	2,008.15
153140	05/22/2020	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	984.40
153140	05/22/2020	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	199.51
153144	05/22/2020	01676	MEDLINE INDUSTRIES INC	in	MEDICAL SUPPLIES	307.78
153153	05/22/2020	00917	OXARC, INC.	in	OXYGEN	102.99
153153	05/22/2020	00917	OXARC, INC.	in	OXYGEN	89.55
153153	05/22/2020	00917	OXARC, INC.	in	EQUIP RENTAL	210.41
153187	05/22/2020	06869	ZOLL MEDICAL CORPORATION	in	MEDICAL SUPPLIES	710.24
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION SUPPLIES - CLOROX WIPES.	24.42
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION SUPPLIES - PAPER TOWEL ROLL	29.56
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DISHWASHER CLEANER & STATION CLEA	89.74
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	KINESIS FREESTYLE ERGO KEYBOARD -	143.35
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GRAINGER SHOP TOWELS (16X19) PURCH	47.02
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2 E-CLIPS FOR KFD RADIOS.	0.61
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WATERPROOF MATTRESS PAD PROTECTC	132.33
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EMS OPERATING SUPPLIES - PLASTIC SPR	51.62
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EMS OPERATING SUPPLIES - CLEAR ATOM	24.87
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EMBROIDERY AND PATCHES FOR CHIEF M	13.57
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REFUND AFTER WRONG ITEM WAS SHIPP	-109.50

City of Kennewick
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Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	KITCHEN SUPPLIES.	61.24
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RADIO EQUIPMENT	105.75
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EMS SUPPLIES (COVID RELATED) - PLAST	20.59
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REFUND FOR EMS SUPPLIES PURCHASE	-11.92
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OPS SUPPLIES - BATTERIES AND DUCT TA	79.82
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HARDWARE SUPPLIES FOR STATION SUPI	41.78
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EMS SUPPLIES - FACESHIELDS (COVID).	36.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	COILED AIR HOSE PURCHASE.	32.22
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TIRE SHINE DRESSING FOR APPARATUS.	118.50
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EMS MATERIALS PURCHASED FOR COVII	20.85
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	303 AEROSPACE PROTECTANT (128OZ).	108.59
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BATTERIES PURCHASE (VARIOUS SIZES)	131.08
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DISHWASHER CLEANER FOR STATIONS.	4.39
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GRIOT'S GARAGE 6.5IN MICROFIBER FAS	32.56
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ONE STEP SEALANT (GRIOT'S GARAGE)	10.31
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GRIOT'S GARAGE 16OZ ONE-STEP SEALA	10.31
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	16OZ ONE STEP SEALANT (2 UNITS).	20.62
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REPAIR/MAINTENANCE SUPPLIES - DISH	408.20
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LAUNDRY DETERGENT TIDE PODS (4PKS	175.06
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	KLEENEX - ANTIVIRUAL TISSUES.	6.46
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	KLEENEX ANTIVIRUAL FACIAL TISSUES (	6.46
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EMS SUPPLIES (COVID) TEMPERATURE PI	43.43
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REUSABLE SPRAYERS (32OZ) OPS SUPPLI	23.79
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HANDHELD SPRAYER FOR OPS SUPPLIES	32.03
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RETURN/REFUND.	-32.03
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SPRAYER FOR AMBULANCE DECON.	6.50
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ANT SPRAY.	16.18
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LINCOLN SHOE WAX POLISH FOR UNIFOI	2.63
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION SUPPLIES - DISHWASHER TABLE	26.35
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTHLY RX DISPOSAL AT FTC	16.15
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EMS SUPPLIES (COVID) FACE SHIELDS.	122.90
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DUES - INTERNATIONAL ASSOC. OF FIRE	167.50
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MAG & ALUMINUM POLISH (10 OZ).	4.31
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EMS SUPPLIES - PLASTIC LINERS	26.72
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OPS SUPPLIES (RIG POLISH & WASH/WAX	52.73
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES - BLACK MARKERS OPS	5.88
					Total amount by Department	**$ 28,384.68**

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
					Total amount by Fund	**$ 28,384.68**
403 BUILDING SAFETY FUND						
010 BUILDING SAFETY						
153022	05/15/2020	02591	ICC - INTERNATIONAL CODE COUNCIL. I	in	EDUCATIONAL SUPPLIES	278.83
					Total amount by Department	**$ 278.83**
					Total amount by Fund	**$ 278.83**
405 STORMWATER UTILITY FUND						
010 STORMWATER						
153016	05/15/2020	00166	FARMERS EXCHANGE	in	EQUIPMENT	110.74
153040	05/15/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	6.11
153064	05/15/2020	01653	TRI-CITIES BATTERY & AUTO REPAIR	in	PARTS & SUPPLIES	68.46
153125	05/22/2020	09431	G & R AG PRODUCTS INC	in	PARTS & SUPPLIES	22.80
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES - LAMINATING MACHIN	7.32
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2020 OPERATING PERMIT FEES: INERT & I	800.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RECURRING MONTHLY CHARGE FOR GPS	41.85
					Total amount by Department	**$ 1,057.28**
					Total amount by Fund	**$ 1,057.28**
501 EQUIPMENT RENTAL FUND						
153008	05/15/2020	04853	CONNELL OIL INC 76 DISTRIBUTING	in	FUEL	878.83
153016	05/15/2020	00166	FARMERS EXCHANGE	in	REPAIR & MAINT	162.90
153038	05/15/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	413.09
153113	05/22/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	PARTS & SUPPLIES	235.67
153114	05/22/2020	05727	COSTCO ANYWHERE CITI VISA	in	PARTS & SUPPLIES	279.30
153122	05/22/2020	00166	FARMERS EXCHANGE	in	PARTS & SUPPLIES	97.74
153122	05/22/2020	00166	FARMERS EXCHANGE	in	FUEL	417.02
153143	05/22/2020	00195	MCLOUGHLIN & EARDLEY, INC SIRENNE	in	PARTS & SUPPLIES	91.22
153147	05/22/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	318.34
153147	05/22/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	107.46
153147	05/22/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	152.55
153161	05/22/2020	03691	RMT EQUIPMENT	in	PARTS & SUPPLIES	297.03
					Total amount by Department	**$ 3,451.15**
010 EQUIPMENT RENTAL						

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Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
152996	05/15/2020	10612	BRAUN INDUSTRIES INC	in	PARTS & SUPPLIES	45.76
153001	05/15/2020	05050	CENTRAL HOSE & FITTINGS INC	in	PARTS & SUPPLIES	252.18
153005	05/15/2020	00505	COLUMBIA GRAIN & FEED INC	in	PARTS & SUPPLIES	141.15
153011	05/15/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	REPAIR & MAINT	1,061.01
153011	05/15/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	REPAIR & MAINT	387.49
153011	05/15/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	PARTS & SUPPLIES	1,117.84
153021	05/15/2020	08711	HUGHES FIRE EQUIPMENT INC	in	REPAIR & MAINT - VEH 0228	1,582.40
153021	05/15/2020	08711	HUGHES FIRE EQUIPMENT INC	in	REPAIR & MAINT - VEH 2307	1,029.01
153024	05/15/2020	03313	J & L HYDRAULICS	in	PARTS & SUPPLIES	16.40
153033	05/15/2020	03154	M & M BOLT COMPANY, LLC	in	PARTS & SUPPLIES	20.97
153034	05/15/2020	02669	MASCOTT EQUIPMENT COMPANY	in	PARTS & SUPPLIES	46.35
153038	05/15/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	111.75
153038	05/15/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	69.32
153038	05/15/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	39.44
153038	05/15/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	11.27
153038	05/15/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	18.85
153038	05/15/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	18.47
153038	05/15/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	18.07
153038	05/15/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	113.09
153038	05/15/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	5.58
153038	05/15/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	38.77
153038	05/15/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	17.47
153041	05/15/2020	04217	O'REILLY AUTO PARTS	in	CREDIT	-181.49
153041	05/15/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	161.94
153041	05/15/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	161.94
153041	05/15/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	46.67
153041	05/15/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	194.05
153041	05/15/2020	04217	O'REILLY AUTO PARTS	in	CREDIT	-43.44
153041	05/15/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	161.94
153041	05/15/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	161.94
153041	05/15/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	161.94
153047	05/15/2020	05903	RATTLESNAKE MOUNTAIN HARLEY-DAV	in	REPAIR & MAINT	768.43
153088	05/22/2020	00490	APPLIED INDUSTRIAL TECH, INC.	in	PARTS & SUPPLIES	22.07
153106	05/22/2020	01310	COLEMAN OIL COMPANY	in	FUEL	332.40
153106	05/22/2020	01310	COLEMAN OIL COMPANY	in	FLEETWIDE FUEL ACCT #0870469	14,072.59
153122	05/22/2020	00166	FARMERS EXCHANGE	in	PARTS & SUPPLIES	174.27
153130	05/22/2020	08711	HUGHES FIRE EQUIPMENT INC	in	REPAIR & MAINT	2,668.30

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
153130	05/22/2020	08711	HUGHES FIRE EQUIPMENT INC	in	PARTS & SUPPLIES	102.14
153138	05/22/2020	09102	LAUDENSLAGER STEVE	in	REIMB	315.86
153147	05/22/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	4.26
153147	05/22/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	22.99
153147	05/22/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	56.17
153147	05/22/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	18.55
153147	05/22/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	31.73
153147	05/22/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	9.17
153147	05/22/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	45.58
153147	05/22/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	4.08
153147	05/22/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	38.77
153147	05/22/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	10.01
153147	05/22/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	3.77
153147	05/22/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	6.43
153147	05/22/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	48.67
153149	05/22/2020	01677	NORTHSTAR CLEAN CONCEPTS HOTSY C	in	PARTS & SUPPLIES	83.57
153152	05/22/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	7.45
153152	05/22/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	2.68
153152	05/22/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	1.56
153152	05/22/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	139.39
153152	05/22/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	119.94
153152	05/22/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	229.68
153161	05/22/2020	03691	RMT EQUIPMENT	in	PARTS & SUPPLIES	1,382.00
153180	05/22/2020	01035	WASHINGTON HARDWARE AND FURNITU	in	PARTS & SUPPLIES	5.42
153184	05/22/2020	03719	WESTERN STATES EQUIPMENT CO THE C	in	PARTS & SUPPLIES	237.98
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TONER CARTRIDGE REPLACEMENT FOR S	64.06
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	JABSCO PREMIUM MARINE OIL CHANGE	161.79
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	VEHICLE REGISTRATION FOR VEHICLE 59	64.00
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CONTACT DOOR JAMB WIRE ELIMINATOI	83.81
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LICENSE AND REGISTRATION FOR VEHIC	64.00
					Total amount by Department	**$ 28,391.70**
					Total amount by Fund	**$ 31,842.85**

502 CENTRAL STORES FUND

153015	05/15/2020	05426	EWING IRRIGATION PRODUCTS, INC	in	REPAIR & MAINT	79.94
153015	05/15/2020	05426	EWING IRRIGATION PRODUCTS, INC	in	PARTS & SUPPLIES	1,808.08

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153015	05/15/2020	05426	EWING IRRIGATION PRODUCTS, INC	in	PARTS & SUPPLIES	384.23
153015	05/15/2020	05426	EWING IRRIGATION PRODUCTS, INC	in	PARTS & SUPPLIES	96.62
153015	05/15/2020	05426	EWING IRRIGATION PRODUCTS, INC	in	PARTS & SUPPLIES	1,005.37
153018	05/15/2020	01775	GRAINGER	in	PARTS & SUPPLIES	76.09
153018	05/15/2020	01775	GRAINGER	in	PARTS & SUPPLIES	61.79
153018	05/15/2020	01775	GRAINGER	in	PARTS & SUPPLIES	831.09
153037	05/15/2020	10360	MINUTEMAN PRESS OF KENNEWICK WE	in	OFFICE SUPPLIES	388.52
153121	05/22/2020	05426	EWING IRRIGATION PRODUCTS, INC	in	PARTS & SUPPLIES	1,086.45
153127	05/22/2020	01775	GRAINGER	in	PARTS & SUPPLIES	55.34
153127	05/22/2020	01775	GRAINGER	in	PARTS & SUPPLIES	218.29
153127	05/22/2020	01775	GRAINGER	in	PARTS & SUPPLIES	218.98
153140	05/22/2020	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	2,510.83
153173	05/22/2020	00367	TRAFFIC SAFETY SUPPLY CO INC	in	PARTS & SUPPLIES	368.36
					Total amount by Department	**$ 9,189.98**
010 CENTRAL STORES						
152982	05/15/2020	01526	ABADAN	in	COPIER MAINTENANCE	30.67
152982	05/15/2020	01526	ABADAN	in	COPIER MAINTENANCE	250.86
153082	05/22/2020	01526	ABADAN	in	COPIER MAINTENANCE	161.34
153082	05/22/2020	01526	ABADAN	in	COPIER MAINTENANCE	202.12
153082	05/22/2020	01526	ABADAN	in	COPIER MAINTENANCE	281.81
153082	05/22/2020	01526	ABADAN	in	COPIER MAINTENANCE	25.20
153082	05/22/2020	01526	ABADAN	in	COPIER MAINTENANCE	313.19
153139	05/22/2020	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL	799.31
153139	05/22/2020	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL	496.67
153139	05/22/2020	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL	207.29
153139	05/22/2020	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL	166.17
					Total amount by Department	**$ 2,934.63**
					Total amount by Fund	**$ 12,124.61**
503 RISK MANAGEMENT FUND						
010 RISK MANAGEMENT						
153003	05/15/2020	06312	CODE RED WASHINGTON LLC WILSON S.	in	EQUIPMENT	447.17
153006	05/15/2020	00498	COLUMBIA PUMPING/CONSTRUCTION	in	LANDSCAPE REPAIR	15,578.80
153009	05/15/2020	00035	CONSOLIDATED ELECTRICAL DISTRIBUT	in	PARTS & SUPPLIES	2,622.69
153017	05/15/2020	00086	FERGUSON ENTERPRISES INC	in	REPAIR & MAINT	1,689.30
153019	05/15/2020	00865	HD FOWLER COMPANY INC	in	REPAIR & MAINT	3,424.60

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
153025	05/15/2020	01205	JACK'S SUPERIOR AUTO BODY,LLC	in	REPAIR & MAINT	880.42
153112	05/22/2020	00035	CONSOLIDATED ELECTRICAL DISTRIBUT	in	PARTS & SUPPLIES	4,923.92
153124	05/22/2020	00409	FRONTIER FENCE INC	in	FENCE REPAIR	3,214.56
					Total amount by Department	**$ 32,781.46**
					Total amount by Fund	**$ 32,781.46**

611 FIREMEN'S PENSION FUND

010 FIREMEN'S PENSION

153097	05/22/2020	04065	BERNA LETA	in	LEOFF 1 PENSION	304.96
153110	05/22/2020	00128	COMSTOCK WILLIAM J	in	LEOFF 1 PENSION	897.50
153120	05/22/2020	05685	ECKERT NANCY	in	LEOFF 1 PENSION	1,363.44
153128	05/22/2020	00122	GRAVES MARJORIE	in	LEOFF 1 PENSION	2,618.65
153157	05/22/2020	06700	PURDY PAULA	in	LEOFF 1 PENSION	870.47
153160	05/22/2020	00145	REMUS, LARRY J	in	LEOFF 1 PENSION	911.76
153165	05/22/2020	00148	SHAW, LEONARD	in	LEOFF 1 PENSION	667.44
153167	05/22/2020	00150	SLEATER, LARRY L	in	LEOFF 1 PENSION	1,420.47
153177	05/22/2020	00152	VICKERMAN THOMAS	in	LEOFF 1 PENSION	513.14
153182	05/22/2020	10500	WELCH BETTY JEAN	in	LEOFF 1 PENSION	908.60
153185	05/22/2020	00154	WILLEBY, DONALD R	in	LEOFF 1 PENSION	743.74
					Total amount by Department	**$ 11,220.17**
					Total amount by Fund	**$ 11,220.17**

634 BI-COUNTY POLICE INFO NETWORK

010 BI-COUNTY POLICE INFO NETWORK

153132	05/22/2020	02410	INTERGRAPH CORPORATION HEXAGON	in	PROFESSIONAL SERVICES	2,279.17
153170	05/22/2020	00008	TELCO WIRING & REPAIR INC	in	BIPIN NETWORK TRANSFER	12,026.70
153170	05/22/2020	00008	TELCO WIRING & REPAIR INC	in	BIPIN NETWORK TRANSFER	12,026.70
153170	05/22/2020	00008	TELCO WIRING & REPAIR INC	in	BIPIN NETWORK TRANSFER	21,026.70
					Total amount by Department	**$ 47,359.27**
					Total amount by Fund	**$ 47,359.27**

642 METRO DRUG FORFEITURE FUND

010 NONE

153004	05/15/2020	01310	COLEMAN OIL COMPANY	in	FUEL	27.48
153012	05/15/2020	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	118.06
153035	05/15/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	73.80

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Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTHLY ON-LINE POSTAGE SERVICE FE	19.54
300409	05/22/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MEDIA DISK COPIER FOR METRO	264.03
					Total amount by Department	**$ 502.91**
					Total amount by Fund	**$ 502.91**
					Grand Total:	**$ 2,893,304.28**

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Dan Legard

Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 152959 through 153187	$ 2,851,738.11
Wire transfer number 300408	217.00
Wire transfer number 300409	41,349.17
Total	$ 2,893,304.28

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Exceptions:

Council Agenda Coversheet

Agenda Item Number	3.c.	Council Date	06/02/2020
Agenda Item Type	General Business Item		
Subject	Payroll Roster for PPE 5/15/2020		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

- Consent Agenda ☒
- Ordinance/Reso ☐
- Public Mtg / Hrg ☐
- Other ☐
- Quasi-Judicial ☐

Recommendation

That council approve the Payroll Roster.

Motion for Consideration

I move to approve the Payroll Roster for 5/15/2020 in the amount of $2,654,552.35 comprised of check numbers 74578 through 74585 and direct deposit numbers 181121 through 181576.

Summary

None.

Alternatives

None.

Fiscal Impact

Total $2,654,552.35

Through	
Dept Head Approval	Dan Legard May 20, 08:18:41 GMT-0700 2020
City Mgr Approval	Marie Mosley May 28, 21:56:40 GMT-0700 2020

Attachments: payroll roster

☐ **Recording Required?**

June 2, 2020

All Departments:		May 15, 2020
ADMINISTRATIVE TEAM		2,278.13
CITY COUNCIL		4,525.00
CITY MANAGER		12,760.04
CIVIL SERVICE		2,842.00
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT		82,012.80
EMPLOYEE & COMMUNITY RELATIONS		42,548.44
ENGINEERING		58,502.14
FACILITIES & GROUNDS		80,974.81
FINANCE		55,023.65
FIRE		101,310.98
LEGAL SERVICES		22,652.94
MANAGEMENT SERVICES		76,646.03
POLICE		472,338.63
	Subtotal General Fund	**1,014,415.59**
STREETS		21,595.81
TRAFFIC		25,764.70
	Subtotal Street Fund	**47,360.51**
BI-PIN		11,304.58
BUILDING SAFETY		38,788.72
COMMUNITY DEVELOPMENT		4,309.96
CRIMINAL JUSTICE		78,072.88
EQUIPMENT RENTAL		12,298.21
MEDICAL SERVICES		328,156.80
RISK MANAGEMENT		4,777.52
STORMWATER UTILITY		12,502.74
WATER & SEWER		144,143.21
	Subtotal Other Funds	**634,354.62**
	Total Salaries and Wages	**1,696,130.72**
Benefits:		
Dental Insurance		45,757.25
Industrial Insurance		31,188.53
Life Insurance		4,290.35
Long Term Disability Insurance		4,936.71
Medical Insurance		622,461.50
Medical Retirement Account		3,300.00
Retirement		139,297.36
Social Security (FICA)		97,650.10
Vision Insurance		7,519.28
WA Family Leave		2,020.55
	Total Benefits	**958,421.63**
	Grand Total	**$2,654,552.35**

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of $2,654,552.35 comprised of check numbers 74578 through 74585 and direct deposit numbers 181121 through 181576.

Approved for payment:

Dan Legard

Dan Legard, Finance Director

Council Agenda Coversheet

Agenda Item Number	3.d.	Council Date	06/02/2020
Agenda Item Type	Contract/Agreement/Lease		
Subject	Coronavirus Relief Funds for Local Governments		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

- Consent Agenda ☒
- Ordinance/Reso ☐
- Public Mtg / Hrg ☐
- Other ☐
- Quasi-Judicial ☐

Recommendation

That City Council authorize the City Manager to sign a contract with the Washington State Department of Commerce to receive funding awarded to the City of Kennewick through the state's Coronavirus Relief Funds program.

Motion for Consideration

I move to authorize the City Manager to sign a contract with the Washington State Department of Commerce to receive funding awarded to the City of Kennewick through the state's Coronavirus Relief Funds program.

Summary

On April 27, 2020, the State of Washington announced the award of nearly $300 million to local governments in Coronavirus Relief Funds (CRF). This distribution represents a pass-through of a portion of the amount the state received from the federal government as a result of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") stimulus legislation. The City of Kennewick has been notified that its award under the CRF program will be $2,510,100 based on the state's methodology for distributing these funds, which consists of multiplying each jurisdiction's 2019 population estimate by $30. These funds may be used to reimburse eligible costs incurred by local governments in response to the COVID-19 health emergency during the period of March 1, 2020 through October 31, 2020. The funds may not be used to backfill for lost government revenue.

The US Treasury has established criteria for which costs are eligible for reimbursement under the CRF program. In general, a cost will be eligible for reimbursement under the program if the following five statements are all true:

(1.) The expense is connected to the COVID-19 emergency.
(2.) The expense is "necessary".
(3.) The expense is not filling a shortfall in government revenues.
(4.) The expense is not funded through another budget line item, allotment or allocation, as of March 27, 2020.
(5.) The expense wouldn't exist without COVID-19 -OR- would be for a "substantially different" purpose.

Based on this criteria, the City anticipates that the majority of its CRF award will be utilized to reimburse its public safety personnel expenses associated with responding to the COVID-19 public health emergency.

Alternatives

None recommended.

Fiscal Impact

The City has been awarded $2,510,100 through the state's Coronavirus Relief Funds program. It is anticipated that the majority of this award will be utilized to reimburse the City for public safety personnel expenses associated with responding to the COVID-19 public health emergency.

Through	
Dept Head Approval	Dan Legard May 27, 08:16:13 GMT-0700 2020
City Mgr Approval	Marie Mosley May 28, 22:02:50 GMT-0700 2020

Attachments: Contract

☐ **Recording Required?**

Washington State Department of Commerce

Interagency Agreement with

City of Kennewick

through

the Coronavirus Relief Fund for Local Governments

For

Costs incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) during the period of March 1, 2020 thru October 31, 2020.

Start date: March 1, 2020

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FACE SHEET

Contract Number: 20-6541C-210

Washington State Department of Commerce
Local Government Division
Community Capital Facilities Unit
Coronavirus Relief Fund for Local Governments

1. Contractor	**2. Contractor Doing Business As (optional)**
City of Kennewick 210 W 6th Avenue KENNEWICK, Washington 99336-0108	

3. Contractor Representative	**4. COMMERCE Representative**	
Dan Legard Finance Director (509) 585-4477 dan.legard@ci.kennewick.wa.us	Amanda Sieler Project Manager (360) 791-1228 Fax 360-586-5880 amanda.sieler@commerce.wa.gov	P.O. Box 42525 1011 Plum Street SE Olympia, WA 98504-2525

5. Contract Amount	**6. Funding Source**	**7. Start Date**	**8. End Date**
$2,510,100.00	Federal: **X** State: Other: N/A:	March 1, 2020	October 31, 2020

9. Federal Funds (as applicable)	**Federal Agency:**	**CFDA Number:**	**Indirect Rate (if applicable):**
$2,510,100.00	US Dept. of the Treasury	21.999	10.00%

10. Tax ID #	**11. SWV #**	**12. UBI #**	**13. DUNS #**
XXXXXXXXXXXXXX	SWV0000311-02	034001675	171832827

14. Contract Purpose

To provide funds for costs incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) during the period of March 1, 2020 thru October 31, 2020. Final invoices must be received by November 15, 2020.

15. Signing Statement

COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract and Attachments and have executed this Contract on the date below and warrant they are authorized to bind their respective agencies. The rights and obligations of both parties to this Contract are governed by this Contract and the following documents hereby incorporated by reference: Attachment "A" – Scope of Work, Attachment "B" – Budget & Invoicing, Attachment "C" – A-19 Certification, Attachment "D" – A-19 Activity Report

FOR CONTRACTOR	**FOR COMMERCE**
_____ Marie Mosley, City Manager	_____ Mark K. Barkley, Assistant Director, Local Government Division
_____ Date	_____ Date
	APPROVED AS TO FORM ONLY BY ASSISTANT ATTORNEY GENERAL 05-01-2020. **APPROVAL ON FILE.**

SPECIAL TERMS AND CONDITIONS
INTERAGENCY AGREEMENT
FEDERAL FUNDS

1. AUTHORITY

COMMERCE and Contractor enter into this Contract pursuant to the authority granted by the Interlocal Cooperation Act, Chapter 39.34 RCW.

2. ACKNOWLEDGMENT OF FEDERAL FUNDS

Funds under the Contract are made available and are subject to Section 601(a) of the Social Security Act, as amended by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), and Title V and VI of the CARES Act.

The Contractor agrees that any publications (written, visual, or sound) but excluding press releases, newsletters, and issue analyses, issued by the Contractor describing programs or projects funded in whole or in part with federal funds under this Contract, shall contain the following statements:

> "This project was supported by a grant awarded by US Department of the Treasury. Points of view in this document are those of the author and do not necessarily represent the official position or policies of the US Department of the Treasury. Grant funds are administered by the Local Government Coronavirus Relief Fund thru the Washington State Department of Commerce."

3. CONTRACT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Contract.

The Representative for COMMERCE and their contact information are identified on the Face Sheet of this Contract.

The Representative for the Contractor and their contact information are identified on the Face Sheet of this Contract.

4. COMPENSATION

COMMERCE shall pay an amount not to exceed the contract amount listed on the Face Sheet for the performance of all things necessary for or incidental to the performance of work under this Contract as set forth in the Scope of Work (Attachment A).

5. EXPENSES

Contractor shall receive reimbursement for allowable expenses as identified in the Scope of Work (Attachment A) or as authorized in advance by COMMERCE as reimbursable.

Travel expenses may include airfare (economy or coach class only), other transportation expenses, and lodging and subsistence necessary during periods of required travel. Contractor shall receive compensation for travel expenses at current state travel reimbursement rates.

6. INDIRECT COSTS

Contractor shall provide their indirect cost rate that has been negotiated between their entity and the federal government. If no such rate exists a *de minimis* indirect cost rate of 10% of modified total direct costs (MTDC) will be used.

7. BILLING PROCEDURES AND PAYMENT

COMMERCE shall reimburse the Contractor for eligible Project expenditures, up to the maximum payable under this Contract. When requesting reimbursement for expenditures made, Contractor shall submit all Invoice Vouchers and any required documentation electronically through COMMERCE's Contracts Management System (CMS), which is available through the Secure Access Washington (SAW) portal. If the Contractor has constraints preventing access to COMMERCE's online A-19 portal, a hard copy A-19 form may be provided by the COMMERCE Project Manager upon request.

The voucher must be certified by an official of the Contractor with authority to bind the Contractor. The final voucher shall be submitted to COMMERCE no later than November 15, 2020.

COMMERCE will pay Contractor upon acceptance of services provided and receipt of properly completed invoices, which shall be submitted to the Representative for COMMERCE not more often than monthly.

The invoices shall describe and document, to COMMERCE's satisfaction, reimbursable expenditures as set forth under the Scope of Work (Attachment A) and Budget & Invoicing (Attachment B). The invoice shall include the Contract Number as stated on the Face Sheet.

Each voucher must be accompanied by an A-19 Certification (Attachment C) and A-19 Activity Report (Attachment D). The A-19 Certification must be certified by an authorized party of the Contractor to certify and attest all expenditures submitted on the voucher are in compliance with the United States Treasury Coronavirus Relief Fund ("Fund") Guidance for State, Territorial, Local, and Tribal Governments:

https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf

The A-19 Activity Report must be submitted which describes, in Excel spreadsheet and narrative form, a detailed breakdown of the expenditures within each applicable budget sub-category identified in the voucher, as well as a report of expenditures to date. COMMERCE will not release payment for any reimbursement request received unless and until the A-19 Certification and A-19 Activity Report is received. After approving the Invoice Voucher, A-19 Certification and Activity Report, COMMERCE shall promptly remit a warrant to the Contractor.

Payment shall be considered timely if made by COMMERCE within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Contractor.

COMMERCE may, in its sole discretion, terminate the Contract or withhold payments claimed by the Contractor for services rendered if the Contractor fails to satisfactorily comply with any term or condition of this Contract.

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by COMMERCE.

Duplication of Billed Costs

The Contractor shall not bill COMMERCE for services performed under this Agreement, and COMMERCE shall not pay the Contractor, if the Contractor is entitled to payment or has been or will be paid by any other source, including grants, for that service.

Disallowed Costs

The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors.

Should the Contractor be found to spent funds inconsistent with federal laws, rules, guidelines, or otherwise inappropriately, it is the responsibility of the Contractor to reimburse Commerce for any amount spent on disallowed costs.

8. AUDIT

Contractor shall maintain internal controls providing reasonable assurance it is managing federal awards in compliance with laws, regulations, and provisions of contracts or grant agreements that could have a material effect on each of its federal programs; and prepare appropriate financial statements, including a schedule of expenditures of federal awards.

If the Contractor is a subrecipient and expends $750,000 or more in federal awards from any and/or all sources in any fiscal year, the Contractor shall procure and pay for a single audit or a program-specific audit for that fiscal year. Upon completion of each audit, the Contractor shall:

A. Submit to COMMERCE the reporting package specified in OMB Super Circular 2 CFR 200.501, reports required by the program-specific audit guide (if applicable), and a copy of any management letters issued by the auditor.
B. Submit to COMMERCE follow-up and developed corrective action plans for all audit findings.

If the Contractor is a subrecipient and expends less than $750,000 in federal awards from any and/or all sources in any fiscal year, the Contractor shall notify COMMERCE they did not meet the single audit requirement.

The Contractor shall send all single audit documentation to auditreview@commerce.wa.gov.

9. DEBARMENT

A. Contractor, defined as the primary participant and it principals, certifies by signing these General Terms and Conditions that to the best of its knowledge and belief that they:

i. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.

ii. Have not within a three-year period preceding this Contract, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;

iii. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of federal Executive Order 12549; and

iv. Have not within a three-year period preceding the signing of this Contract had one or more public transactions (Federal, State, or local) terminated for cause of default.

B. Where the Contractor is unable to certify to any of the statements in this Contract, the Contractor shall attach an explanation to this Contract.

C. The Contractor agrees by signing this Contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by COMMERCE.

D. The Contractor further agrees by signing this Contract that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," as follows, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

LOWER TIER COVERED TRANSACTIONS

i. The lower tier Contractor certifies, by signing this Contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
ii. Where the lower tier Contractor is unable to certify to any of the statements in this Contract, such contractor shall attach an explanation to this Contract.

E. The terms **covered transaction, debarred, suspended, ineligible, lower tier covered transaction, person, primary covered transaction, principal, and voluntarily excluded**, as used in this section, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact COMMERCE for assistance in obtaining a copy of these regulations.

10. LAWS

The Contractor shall comply with all applicable laws, ordinances, codes, regulations, and policies of local, state, and federal governments, as now or hereafter amended, including, but not limited to:

United States Laws, Regulations and Circulars (Federal)

Contractor shall comply with Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Award, 2 CFR 200, Subpart F – Audit Requirements.

Contractor shall comply with the applicable requirements of 2 CFR Part 200, including any future amendments to 2 CFR Part 200, and any successor or replacement Office of Management and Budget (OMB) Circular or regulation.

Contractor shall comply with Omnibus Crime Control and Safe streets Act of 1968, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, Title IX of the Education Amendments of 1972, The Age Discrimination Act of 1975, and The Department of Justice Non-Discrimination Regulations, 28 C.F.R. Part 42, Subparts C.D.E. and G, and 28 C.F.R. Part 35 and 39.

11. ORDER OF PRECEDENCE

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Special Terms and Conditions
- General Terms and Conditions
- Attachment A – Scope of Work
- Attachment B – Budget & Invoicing
- Attachment C – A-19 Certification
- Attachment D – A-19 Activity Report

GENERAL TERMS AND CONDITIONS
INTERAGENCY AGREEMENT
FEDERAL FUNDS

1. DEFINITIONS

As used throughout this Contract, the following terms shall have the meaning set forth below:

A. "Authorized Representative" shall mean the Director and/or the designee authorized in writing to act on the Director's behalf.

B. "COMMERCE" shall mean the Department of Commerce.

C. "Contract" or "Agreement" means the entire written agreement between COMMERCE and the Contractor, including any attachments, documents, or materials incorporated by reference. E-mail or facsimile transmission of a signed copy of this contract shall be the same as delivery of an original.

D. "Contractor" shall mean the entity identified on the face sheet performing service(s) under this Contract, and shall include all employees and agents of the Contractor.

E. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers.

F. "State" shall mean the state of Washington.

G. "Subcontractor" shall mean one not in the employment of the Contractor, who is performing all or part of those services under this Contract under a separate contract with the Contractor. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.

2. ALL WRITINGS CONTAINED HEREIN

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

3. AMENDMENTS

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

4. ASSIGNMENT

Neither this Contract, work thereunder, nor any claim arising under this Contract, shall be transferred or assigned by the Contractor without prior written consent of COMMERCE.

5. CONFIDENTIALITY AND SAFEGUARDING OF INFORMATION

A. "Confidential Information" as used in this section includes:

i. All material provided to the Contractor by COMMERCE that is designated as "confidential" by COMMERCE;

ii. All material produced by the Contractor that is designated as "confidential" by COMMERCE; and

iii. All personal information in the possession of the Contractor that may not be disclosed under state or federal law.

B. The Contractor shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Contractor shall use Confidential Information solely for the purposes of this Contract and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Contractor shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Contractor shall provide COMMERCE with its policies and procedures on confidentiality.

COMMERCE may require changes to such policies and procedures as they apply to this Contract whenever COMMERCE reasonably determines that changes are necessary to prevent unauthorized disclosures. The Contractor shall make the changes within the time period specified by COMMERCE. Upon request, the Contractor shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Contractor against unauthorized disclosure.

C. Unauthorized Use or Disclosure. The Contractor shall notify COMMERCE within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

6. COPYRIGHT

Unless otherwise provided, all Materials produced under this Contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by COMMERCE. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered “works for hire” under the U.S. Copyright laws, the Contractor hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

“Materials” means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. “Ownership” includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Contract, but that incorporate pre-existing materials not produced under the Contract, the Contractor hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Contractor warrants and represents that the Contractor has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

The Contractor shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Contract, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Contract. The Contractor shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Contractor with respect to any Materials delivered under this Contract. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Contractor.

7. DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, Agreement terms and applicable statutes and rules and make a determination of the dispute. The Dispute Board shall thereafter decide the dispute with the majority prevailing. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

8. GOVERNING LAW AND VENUE

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington, and any applicable federal laws, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9. INDEMNIFICATION

Each party shall be solely responsible for the acts of its employees, officers, and agents.

10. LICENSING, ACCREDITATION AND REGISTRATION

The Contractor shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

11. RECAPTURE

In the event that the Contractor fails to perform this Contract in accordance with state laws, federal laws, and/or the provisions of this Contract, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Contractor of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Contract.

12. RECORDS MAINTENANCE

The Contractor shall maintain books, records, documents, data and other evidence relating to this contract and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract.

The Contractor shall maintain records that identify, in its accounts, all federal awards received and expended and the federal programs under which they were received, by Catalog of Federal Domestic Assistance (CFDA) title and number, award number and year, name of the federal agency, and name of the pass-through entity.

The Contractor shall retain such records for a period of six (6) years following the date of final payment. At no additional cost, these records, including materials generated under the contract, shall be subject at all reasonable times to inspection, review or audit by COMMERCE, personnel duly authorized by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

13. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to normal completion, COMMERCE may suspend or terminate the Contract under the "Termination for Convenience" clause, without the ten calendar day notice requirement. In lieu of termination, the Contract may be amended to reflect the new funding limitations and conditions.

14. SEVERABILITY

The provisions of this contract are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the contract.

15. SUBCONTRACTING

The Contractor may only subcontract work contemplated under this Contract if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subcontracting, the Contractor shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, COMMERCE in writing may: (a) require the Contractor to amend its subcontracting procedures as they

relate to this Contract; (b) prohibit the Contractor from subcontracting with a particular person or entity; or (c) require the Contractor to rescind or amend a subcontract.

Every subcontract shall bind the Subcontractor to follow all applicable terms of this Contract. Contractor shall incorporate 2 CFR Part 200, Subpart F audit requirements into all subcontracts. The Contractor is responsible to COMMERCE if the Subcontractor fails to comply with any applicable term or condition of this Contract. The Contractor shall appropriately monitor the activities of the Subcontractor to assure fiscal conditions of this Contract. In no event shall the existence of a subcontract operate to release or reduce the liability of the Contractor to COMMERCE for any breach in the performance of the Contractor's duties.

Every subcontract shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

16. SURVIVAL

The terms, conditions, and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

17. TERMINATION FOR CAUSE

In the event COMMERCE determines the Contractor has failed to comply with the conditions of this contract in a timely manner, COMMERCE has the right to suspend or terminate this contract. Before suspending or terminating the contract, COMMERCE shall notify the Contractor in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the contract may be terminated or suspended.

In the event of termination or suspension, the Contractor shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, e.g., cost of the competitive bidding, mailing, advertising and staff time.

COMMERCE reserves the right to suspend all or part of the contract, withhold further payments, or prohibit the Contractor from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Contractor or a decision by COMMERCE to terminate the contract. A termination shall be deemed a "Termination for Convenience" if it is determined that the Contractor: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of COMMERCE provided in this contract are not exclusive and are in addition to any other rights and remedies provided by law.

18. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Contract, COMMERCE may, by ten (10) business days written notice, beginning on the second day after the mailing, terminate this Contract, in whole or in part. If this Contract is so terminated, COMMERCE shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination.

19. TERMINATION PROCEDURES

Upon termination of this contract, COMMERCE, in addition to any other rights provided in this contract, may require the Contractor to deliver to COMMERCE any property specifically produced or acquired for the performance of such part of this contract as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

COMMERCE shall pay to the Contractor the agreed upon price, if separately stated, for completed work and services accepted by COMMERCE, and the amount agreed upon by the Contractor and COMMERCE for (i) completed work and services for which no separate price is stated, (ii) partially completed work and services, (iii) other property or services that are accepted by COMMERCE, and (iv) the protection and preservation of property, unless the termination is for default, in which case the Authorized Representative shall determine the extent of the liability of COMMERCE. Failure to agree

with such determination shall be a dispute within the meaning of the "Disputes" clause of this contract. COMMERCE may withhold from any amounts due the Contractor such sum as the Authorized Representative determines to be necessary to protect COMMERCE against potential loss or liability.

The rights and remedies of COMMERCE provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Contractor shall:

A. Stop work under the contract on the date, and to the extent specified, in the notice;

B. Place no further orders or subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the contract that is not terminated;

C. Assign to COMMERCE, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;

D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;

E. Transfer title to COMMERCE and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the contract had been completed, would have been required to be furnished to COMMERCE;

F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and

G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this contract, which is in the possession of the Contractor and in which the Authorized Representative has or may acquire an interest.

20. TREATMENT OF ASSETS

Title to all property furnished by COMMERCE shall remain in COMMERCE. Title to all property furnished by the Contractor, for the cost of which the Contractor is entitled to be reimbursed as a direct item of cost under this contract, shall pass to and vest in COMMERCE upon delivery of such property by the Contractor. Title to other property, the cost of which is reimbursable to the Contractor under this contract, shall pass to and vest in COMMERCE upon (i) issuance for use of such property in the performance of this contract, or (ii) commencement of use of such property in the performance of this contract, or (iii) reimbursement of the cost thereof by COMMERCE in whole or in part, whichever first occurs.

A. Any property of COMMERCE furnished to the Contractor shall, unless otherwise provided herein or approved by COMMERCE, be used only for the performance of this contract.

B. The Contractor shall be responsible for any loss or damage to property of COMMERCE that results from the negligence of the Contractor or which results from the failure on the part of the Contractor to maintain and administer that property in accordance with sound management practices.

C. If any COMMERCE property is lost, destroyed or damaged, the Contractor shall immediately notify COMMERCE and shall take all reasonable steps to protect the property from further damage.

D. The Contractor shall surrender to COMMERCE all property of COMMERCE prior to settlement upon completion, termination or cancellation of this contract

All reference to the Contractor under this clause shall also include Contractor's employees, agents or Subcontractors.

21. WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing and signed by Authorized Representative of COMMERCE.

Scope of Work

This funding is made available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") and Section V and VI of the CARES Act, for costs incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19). Under the CARES Act, the Coronavirus Relief Fund may be used to cover costs that:

1. **Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19); AND**

2. **Are not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government.**

These funds may be used to reimburse for expenditures incurred during the period of March 1, 2020 thru Oct. 31, 2020. Please note: In order to ensure all funds have been fully utilized prior to the US Treasury's December 30, 2020 end date, the State of Washington must closeout contracts by October 31, 2020. All final requests for reimbursement must be received no later than November 15, 2020.

Expenditures must be used for necessary actions taken to respond to the public health emergency. These may include expenditures incurred to allow the local government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

Payments may be used only to cover costs <u>not</u> accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either:

1. The cost cannot lawfully be funded using a line item, allotment, or allocation within that budget; OR

2. The cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The "most recently approved" budget is the enacted budget for the relevant fiscal period for the particular government. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

<u>Allowable expenditures include, but are not limited to</u>:

1. Medical expenses such as:
   a. COVID-19-related expenses of public hospitals, clinics, and similar facilities.
   b. Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
   c. Costs of providing COVID-19 testing, including serological testing.
   d. Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
   e. Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment.

2. Public health expenses such as:

a. Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
b. Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
c. Expenses for disinfection of public areas and other facilities, e.g., nursing homes, in response to the COVID-19 public health emergency.
d. Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
e. Expenses for public safety measures undertaken in response to COVID-19.
f. Expenses for quarantining individuals.

3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
   a. Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
   b. Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
   c. Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
   d. Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
   e. COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
   f. Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.

5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
   a. Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
   b. Expenditures related to a State, territorial, local, or Tribal government payroll support program.
   c. Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.

Budget & Invoicing

The Contractor shall determine the appropriate budget and use of funds within the following 6 budget categories and their sub-categories:

1. Medical
2. Public Health
3. Payroll
4. Actions to Comply with Public Health Measures
5. Economic Support
6. Other Covid-19 Expenses

The Contractor shall submit invoice reimbursement requests to the Commerce Representative using the Commerce Contract Management System's (CMS) Online A-19 Portal. Each reimbursement request must include:

1. A-19 Certification form – An authorized party of the local government will certify each invoice (A19) submitted for reimbursement and attest that all incurred expenditures meet the US Treasury Department's guidance: https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf
2. A-19 Activity Report
3. A detailed breakdown of the expenditures incurred within each applicable budget sub-category on the A-19 Activity Report.

The A-19 Certification and Activity Report templates will be provided with the executed contract. The documents are included in Attachment C and Attachment D for reference.

Receipts and proof of payment for costs incurred do not need to be submitted with A-19s. All contractors are required to maintain accounting records in accordance with state and federal laws. Records must be sufficient to demonstrate the funds have been used in accordance with section 601(d) of the Social Security Act. Commerce reserves the right to audit any costs submitted for reimbursement. The Contractor shall comply with Commerce A-19 audits and provide the appropriate records upon request.

Washington State Department of Commerce

LOCAL GOVERNMENT CORONAVIRUS RELIEF FUNDS CERTIFICATION

I, **<FIRST, LAST NAME>**, am the **<TITLE>** of **<LOCAL GOVERNMENT>**, and I certify that:

1. I have the authority and approval from the governing body on behalf of the Local Government to request reimbursement from the Department of Commerce (Commerce) per contract number **<COMMERCE CONTRACT NUMBER>** from the allocation of the Coronavirus Relief Fund as created in section 5001 of H.R.748, the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") for eligible expenditures included on the corresponding A-19 invoice voucher for report period **<REPORT PERIOD FROM A-19>**.

2. I understand that as additional federal guidance becomes available, a contract amendment to the agreement between Commerce and the Local Government may become necessary.

3. I understand Commerce will rely on this certification as a material representation in processing this reimbursement.

4. I certify the use of funds submitted for reimbursement from the Coronavirus Relief Funds under this contract were used only to cover those costs that:
   a. Are *necessary expenditures* incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
   b. Were not accounted for in the budget most recently approved as of March 27, 2020; and
   c. Were incurred during the period that begins on March 1, 2020, and ends on October 31, 2020.

5. I understand the use of funds pursuant to this certification must adhere to official federal guidance issued or to be issued on what constitutes a necessary expenditure. We have reviewed the guidance established by U.S. Department of the Treasury[1] and certify costs meet the required guidance. Any funds expended by the Local Government or its subcontractor(s) in any manner that does not adhere to official federal guidance shall be returned to the State of Washington.

Footnote:
1 – Guidance available at https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf (4/30/2020)

6. I understand the Local Government receiving funds pursuant to this certification shall retain documentation of all uses of the funds, including but not limited to invoices and/or sales receipts in a manner consistent with §200.333 *Retention requirements for records* of 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Such documentation shall be produced to Commerce upon request and may be subject to audit by the State Auditor.

7. I understand any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected tax or other revenue collections.

8. I understand funds received pursuant to this certification cannot be used for expenditures for which the Local Government has received any other emergency COVID-19 supplemental funding (whether state, federal or private in nature) for that same expense.

I certify that I have read the above certification and my statements contained herein are true and correct to the best of my knowledge.

_____
Printed Name

_____
Title

_____
Signature

_____
Date:

CRF A-19 Activity Report
INSTRUCTIONS

INSTRUCTIONS:

A completed CRF A-19 Certification and Activity Report must be submitted with each A-19 reimbursement request. The A-19 Activity Report must be submitted as an Excel spreadsheet, not a PDF. You must also include a detailed breakdown of the individual expenditures reported in **Column F** for each applicable sub-category included on the A-19 Activity Report.

There are 6 primary budget categories;

1. Medical Expenses
2. Public Health Expenses
3. Payroll expenses for public employees dedicated to COVID-19
4. Expenses to facilitate compliance with COVID-19-measures
5. Economic Supports
6. Other COVID-19 Expenses

Each primary budget category includes sub-categories and provides an option to add "other" sub-categories not listed.

Follow the below instructions when completing the A-19 Activity Report:

1 **REPORT PERIOD** - *Enter* the report period into **Cell D1** of the A-19 Activity Report.
- **a** This should match the report period entered on the corresponding A-19.
- **b** Report period should include MM/YY to MM/YYYY, i.e. 03/20, March 2020, 03/2020, etc.

2 **COLUMN E** - *Enter* the total amount of all previous reimbursement requests submitted to Commerce for each applicable sub-category.

3 **COLUMN F** - *Enter* the total amount being requested in the current reimbursement request for each applicable sub-category.

4 **COLUMN H: USE OF FUNDS** - You must include a general description of the use of the funds being requested for each applicable sub-category. Keep descriptions as concise as possible, but include adequate context to demonstrate how these funds helped address the COVID-19 emergency. If applicable, please consider:

- **a** Providing a brief description of the specific activities performed.
- **b** Identifying specific populations served.
- **c** Identifying specific programs created or utilized.
- **d** Including any known or intended outcomes, results, or community impacts.

5 **OTHER SUB-CATEGORIES** - Budget categories 1-5 include a placeholder to add an additional sub-category if necessary.
- **a** *Enter* a **Title** for other expenses added within the appropriate budget category.
- **b** *Enter* titles into **Cells**: **D10**, **D19**, **D27**, **D36**, and **D41**.
- **c** There is only one "other" placeholder in each budget category section. Please combine multiple "other" sub-categories added to the same budget category.

6 **OTHER BUDGET CATEGORIES** - Budget category 6 is where you should include any eligible expenditures that don't fall under budget categories 1-5.
- **a** *Enter* a **Title** for these "other" expenses within budget category 6.
- **b** *Enter* titles into **Cells D44 - D48**.
- **c** There are only 5 entry fields available within Budget Category 6.

Coronavirus Relief Fund
A-19 Activity Report

Report Period:

Eligible Expenditures	Previously Reported Expenditures	Current Expenditures this Invoice	Total Cumulative Expenditures	Brief Description of Use of Funds
1 Medical Expenses				
A. Public hospitals, clinics, and similar facilities	$ -	$ -	$ -	
B. Temporary public medical facilities & increased capacity	$ -	$ -	$ -	
C. COVID-19 testing, including serological testing	$ -	$ -	$ -	
D. Emergency medical response expenses	$ -	$ -	$ -	
E. Telemedicine capabilities	$ -	$ -	$ -	
F. Other:	$ -	$ -	$ -	
Sub-Total:	$ -	$ -	$ -	
2 Public Health Expenses				
A. Communication and enforcement of public health measures	$ -	$ -	$ -	
B. Medical and protective supplies, including sanitation and PPE	$ -	$ -	$ -	
C. Disinfecting public areas and other facilities	$ -	$ -	$ -	
D. Technical assistance on COVID-19 threat mitigation	$ -	$ -	$ -	
E. Public safety measures undertaken	$ -	$ -	$ -	
F. Quarantining individuals	$ -	$ -	$ -	
G. Other:	$ -	$ -	$ -	
Sub-Total:	$ -	$ -	$ -	
3 Payroll expenses for public employees dedicated to COVID-19				
A. Public Safety	$ -	$ -	$ -	
B. Public Health	$ -	$ -	$ -	
C. Health Care	$ -	$ -	$ -	
D. Human Services	$ -	$ -	$ -	
E. Economic Development	$ -	$ -	$ -	
F. Other:	$ -	$ -	$ -	
Sub-Total:	$ -	$ -	$ -	
4 Expenses to facilitate compliance with COVID-19-measures				
A. Food access and delivery to residents	$ -	$ -	$ -	
B. Distance learning tied to school closings	$ -	$ -	$ -	
C. Telework capabilities of public employees	$ -	$ -	$ -	
D. Paid sick and paid family and medical leave to public employee	$ -	$ -	$ -	
E. COVID-19-related expenses in county jails	$ -	$ -	$ -	
F. Care and mitigation services for homeless populations	$ -	$ -	$ -	
G. Other:	$ -	$ -	$ -	
Sub-Total:	$ -	$ -	$ -	
5 Economic Supports				
A. Small Business Grants for business interruptions	$ -	$ -	$ -	
B. Payroll Support Programs	$ -	$ -	$ -	
C. Other:	$ -	$ -	$ -	
Sub-Total:	$ -	$ -	$ -	
6 Other COVID-19 Expenses				
A. Other:	$ -	$ -	$ -	
B. Other:	$ -	$ -	$ -	
C. Other:	$ -	$ -	$ -	
D. Other:	$ -	$ -	$ -	
E. Other:	$ -	$ -	$ -	
Sub-Total:	$ -	$ -	$ -	
TOTAL:	**$ -**	**$ -**	**$ -**	

Council Agenda Coversheet

Agenda Item Number	5.a.	Council Date	06/02/2020
Agenda Item Type	Ordinance		
Subject	Budget Adjustment		
Ordinance/Reso #	5870	Contract #	
Project #		Permit #	
Department	Finance		

- Consent Agenda ☐
- Ordinance/Reso ☒
- Public Mtg / Hrg ☐
- Other ☐
- Quasi-Judicial ☐

Recommendation

Staff recommends that Council adopt Ordinance 5870.

Motion for Consideration

I move to adopt Ordinance 5870.

Summary

The budget adjustment ordinance provides an opportunity to formally appropriate items previously approved by Council and to bring matters of special interest to Council's attention. This is the third adjustment to the City's 2019/2020 biennial budget. Under normal conditions, budget adjustments are typically more comprehensive and consist of revised projections for both operating revenues and expenditures. In light of the uncertainty associated with the current COVID-19 pandemic, the spring 2020 budget adjustment has been limited to items that are funded through third party grants or other forms of reimbursement or that must be addressed due to the magnitude of the budget adjustment required. The following are some of the more significant items included with the proposed budget adjustment:

- To appropriate for the actual results of the City's 2020 bond issue to fund the replacement of Fire Station #3. These results were estimated at the time the 2019/2020 biennial budget was prepared and adopted.
- To appropriate for the issuance of $9,530,000 General Obligation refunding bonds to refinance bonds issued in 2010 as part of City's Local Revitalization Financing (LRF) project in Southridge, which results in a net present value savings of approximately $806,000 for the City.
- To appropriate for an increase in project costs for the 18th & Kellogg reservoir project based on final design and bid results.
- To appropriate for 2020 Community Development Block Grant (CDBG) program allocations.
- To appropriate for revenue and expenditures associated with the naming rights agreement with Numerica for the Southridge Pavilion.

Alternatives

None recommended.

Fiscal Impact

Total increase in appropriations of $14,803,165. The majority of the overall increase in appropriations consists of budget amendments for the City's refinancing of it's 2010 Build America Bonds ($9,730,681), final results of General Obligation Bonds issued for fire station #3 ($777,402), and final results for revenue bonds issued and project costs for a new reservoir at 18th and Kellogg ($3,258,900). The majority of the remaining items included are funded through grants or other reimbursements.

Through	
Dept Head Approval	Dan Legard May 26, 17:01:23 GMT-0700 2020
City Mgr Approval	Marie Mosley May 28, 22:17:30 GMT-0700 2020

Attachments:
Ordinance
Budget Summary 19-20
Budget Adjustment Detail

☐ **Recording Required?**

CITY OF KENNEWICK
ORDINANCE NO. 5870

AN ORDINANCE PROVIDING FOR MODIFICATION OF THE 2019/2020 BIENNIAL BUDGET

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. That certain expenditures as set out below must be made during 2020 that were not foreseeable at the time of preparing the 2019/2020 biennial budget and it is necessary to make appropriations as set forth below and to adjust certain fund income not forecast for 2019/2020, and to make expenditures and changes as designated below, and the following funds shall be changed as follows:

General Fund	$283,631
Urban Arterial Street Fund	(261,000)
Community Development Fund	813,328
Asset Forfeiture Fund	92,800
Debt Service Fund	9,552,486
Capital Improvement Fund	1,003,616
Water & Sewer Fund	3,258,900
Medical Service Fund	10,774
Coliseum Fund	48,630
Total Increase in Appropriations	$14,803,165

Section 2. That the increases and/or decreases in appropriations and anticipated revenues in the above funds, for said uses and purposes and proper City officials be, and hereby are, authorized and directed to issue warrants or transfer of said funds in accordance with this ordinance.

Section 3. This ordinance shall be in full force and effect five days from and after its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 2nd day of June, 2020, and signed in authentication of its passage this 2nd day of June, 2020.

_____
DON BRITAIN, Mayor

Attest:

_____
TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5870 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 3rd day of June, 2020.

Approved as to Form:

_____
LISA BEATON, City Attorney

_____
TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION_____

CITY OF KENNEWICK

SUMMARY OF 2019/2020 BIENNIAL BUDGET ADJUSTMENTS

	Original Biennial Budget	Ord. #5808 Adjustment (5/19)	Ord. #5843 Adjustment (11/19)	Ord. #5870 Adjustment (6/20)	Amended Biennial Budget
GENERAL GOV'T OPERATIONS					
General Fund	$ 107,196,452	$ 666,572	$ 162,721	$ 283,631	$ 108,309,376
Street Fund	4,602,008	334,394	5,490	-	4,941,892
Subtotal	111,798,460	1,000,966	168,211	283,631	113,251,268
CAPITAL PROJECTS					
Urban Arterial Street Fund	27,212,594	2,610,294	575,543	(261,000)	30,137,431
Capital Improvement Fund	44,440,921	12,255,782	80,000	1,003,616	57,780,319
ENTERPRISE & INTERNAL SERVICE					
Water & Sewer Fund	72,408,188	9,585,914	-	3,258,900	85,253,002
Medical Services Fund	26,607,604	225,413	1,165,700	10,774	28,009,491
Building Safety Fund	5,580,000	556,224	-	-	6,136,224
Coliseum Fund	8,332,266	4,320,049	305,600	48,630	13,006,545
Stormwater Utility Fund	5,217,969	1,759,004	-	-	6,976,973
Columbia Park Golf Course Fund	916,900	480,286	65,000	-	1,462,186
Equipment Rental Fund	11,573,594	617,254	12,500	-	12,203,348
Central Stores Fund	656,000	(3,929)	-	-	652,071
Risk Management Fund	3,919,536	418,501	233,500	-	4,571,537
DEBT SERVICE					
Debt Service Fund	7,257,397	210	(126)	9,552,486	16,809,967
LID Guaranty Fund	38,000	(46)	-	-	37,954
SPECIAL REVENUE					
Arterial Street Fund	4,000,000	140,900	-	-	4,140,900
BI-PIN Operations Fund	1,168,847	-	-	-	1,168,847
Community Development Fund	1,305,000	47,746	-	813,328	2,166,074
Asset Forfeiture Fund	72,800	17,230	-	92,800	182,830
Public Safety Fund	4,864,917	39,475	-	-	4,904,392
Cash Reserve Fund	2,811,300	75,900	-	-	2,887,200
Lodging Tax Fund	4,206,285	(62,224)	-	-	4,144,061
Criminal Justice Sales Tax Fund	5,944,600	267,850	-	-	6,212,450
FIDUCIARY TRUST FUNDS					
Fire Pension Fund	1,241,000	1,071	-	-	1,242,071
OPEB Trust Fund	5,557,000	(12,214)	-	-	5,544,786
Total	$ 357,131,178	$ 34,341,656	$ 2,605,928	$ 14,803,165	$ 408,881,927

Ordinance #5808 (5/19) adjusted beginning fund balances and appropriated for 2017/18 carryover.

Ordinance #5843 (11/19) is the mid-biennium budget adjustment.

Ordinance #5870 (6/20) is the spring 2020 budget adjustment.

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5870

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
GENERAL FUND REVENUES					
001.070.331.16.73.00	JAG Grant	$ 18,059	$ 17,748	$ 35,807	Appropriate for JAG Grant received for crash data retrieval tool.
001.070.333.20.60.00	Safety Incentive Grant	-	1,459	1,459	Appropriate for grant received for portable breath machines.
001.070.333.20.60.00	Safety Incentive Grant	1,459	13,931	15,390	Appropriate for distracted driving, DUI and speed grants.
001.070.333.20.61.60	National Priority Safety Program	-	11,500	11,500	Appropriate for intersection (texting) and seatbelt grants.
001.070.334.03.51.00	Traffic Safety Commission Grant	-	14,955	14,955	Appropriate for grant received to purchase radars and lidar.
001.110.347.60.01.00	Special Rec Program User Fees	592,000	11,600	603,600	Increase appropriation for sponsorship funding received for Numerica Holiday Parade and Hayden Homes basketball.
001.110.347.60.01.00	Special Rec Program User Fees	603,600	480	604,080	Appropriate for catering cost reimbursement by other cities.
001.110.347.60.01.00	Special Rec Program User Fees	604,080	170,000	774,080	Appropriate for Numerica naming rights for Southridge Pavilion.
001.080.367.01.00.00	Donations - Fire Department	-	28,736	28,736	Appropriate for Firehouse Subs Grant received for radios.
001.000.369.91.01.00	Miscellaneous Revenue	57,200	1,000	58,200	Appropriate for 2020 AWC Wellness Grant.
001.080.369.91.01.00	Miscellaneous Revenue	58,200	7,222	65,422	Appropriate for JATC reimbursement of new hire training expenses.
001.000.369.90.01.00	Miscellaneous Revenue	65,422	5,000	70,422	Appropriate for WFOA intern scholarship.
Net Increase (Decrease) in Revenues			$ 283,631		
GENERAL FUND EXPENDITURES					
FINANCE DEPARTMENT					
Finance					
001.032.514.23.11.00	Salaries and Wages	$ 1,582,930	$ 5,000	$ 1,587,930	Appropriate for WFOA intern salary.
Human Resources					
001.101.518.10.31.13	Wellness Program	10,500	1,000	11,500	Increase wellness budget to include receipt of $1,000 AWC Grant.
	Total Finance		6,000		
MANAGEMENT SERVICES DEPARTMENT					
Information Systems					
001.034.518.80.42.11	WAN Charges	85,305	2,760	88,065	Appropriate for broadband service at The Landing at Columbia Park.
001.034.518.80.48.11	Maintenance Agreements	1,265,247	16,209	1,281,456	Appropriate for CivicRec software maintenance.
	Total Management Services		18,969		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5870

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
POLICE DEPARTMENT					
Administration					
001.071.521.50.41.50	Government Pass-Through	7,223	7,099	14,322	Appropriate for Benton County portion of JAG pass-thru Grant.
Field Services					
001.073.521.22.12.00	Overtime	313,180	25,431	338,611	Appropriate for overtime paid traffic safety grants.
001.073.521.71.35.01	Small Tools and Minor Equipment	121,501	1,459	122,960	Appropriate for grant received for portable breath machines.
001.073.521.71.35.01	Small Tools and Minor Equipment	122,960	14,955	137,915	Appropriate for Traffic Safety Commission grant for radars and lidar.
001.073.594.71.64.03	Equipment	-	10,649	10,649	Appropriate for crash data retrieval tool funded through JAG Grant.
	Total Police		59,593		
FIRE DEPARTMENT					
Administration					
001.081.522.10.48.11	Software Maintenance	10,460	1,907	12,367	Appropriate for increase in Image Trend Community Health Module maintenance.
Suppression					
001.082.522.20.31.14	Supplies - Hose & Appliance	10,631	18,000	28,631	Appropriate for replacement of damaged hoses discovered during testing.
001.082.522.20.35.05	Communications Equipment	10,650	14,368	25,018	Appropriate for new portable radios funded from Firehouse Subs Grant.
001.082.522.20.36.02	Computer Hardware/Printers	3,000	1,000	4,000	Appropriate for additional funds from GCACH for computer budget.
Training					
001.082.522.45.41.50	B/C Fire District - Training Facility	75,000	15,000	90,000	Appropriate for increased maintenance and operational costs.
001.082.522.45.43.02	Travel & Training	76,670	7,222	83,892	Appropriate for new hire training expenses funded from JATC.
	Total Fire		57,497		
COMMUNITY SERVICES DEPARTMENT					
Recreation Services					
001.113.571.21.31.02	Operating Supplies	186,297	11,600	197,897	Appropriate for cost of Holiday Parade and Hayden Homes Basketball activities provided by sponsorships.
001.113.571.21.36.01	Software Supplies	5,600	4,560	10,160	Appropriate for purchase of CivicRec Software.
001.113.571.21.41.05	Contractual Services	66,000	480	66,480	Appropriate for catering costs for Joint Park Com regional meeting.
001.113.571.21.41.05	Contractual Services	66,480	(1,900)	64,580	Reappropriate to provide for purchase of CivicRec Software.
001.113.571.21.41.08	Advertising Expense	20,000	16,191	36,191	Appropriate for sponsorship advertising.
001.113.571.21.49.12	Credit Card Fees	70,000	(18,869)	51,131	Reappropriate to provide for purchase of CivicRec Software.
001.113.571.25.31.02	Operating Supplies	35,000	1,000	36,000	Increase budget for STCU donation from 2018.

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5870

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
Parks					
001.113.594.69.62.12	Senior Center	-	61,376	61,376	Appropriate for Community Center project.
Facilities Maintenance					
001.114.576.81.31.02	Operating Supplies	45,230	(4,230)	41,000	Reappropriate seismic gas shutoff valve purchase to building repair.
001.114.576.81.31.15	Irrigation Repair/Maint Supplies	49,950	9,200	59,150	Appropriate for work identified on the USACE application in Col. Park.
001.114.576.81.31.18	Playground Equip/Maint Supplies	32,490	1,150	33,640	"
001.114.576.81.41.03	Professional Services	53,250	4,483	57,733	Appropriate for fire panel replacement at Southridge Numerica Pavilion.
001.114.576.90.31.13	Building Repair/Maintenance	71,850	4,230	76,080	Reappropriate seismic gas shutoff valve purchase to building repair.
001.114.576.90.31.13	Building Repair/Maintenance	76,080	17,427	93,507	Appropriate for fire panel replacement at KPD, gate repair at KPD, and City Hall duct cleaning.
	Total Community Services		106,698		
NON-DEPARTMENTAL					
001.120.573.90.41.13	Community Events	38,500	22,100	60,600	Appropriate for the River of Fire for 2020.
001.000.508.90.00.00	Ending Fund Balance	2,761,020	12,774	2,773,794	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			$ 283,631		
URBAN ARTERIAL STREET FUND					
103.000.337.42.07.00	Benton PUD Underground Utilities	$ -	$ 20,000	$ 20,000	Appropriate for reimbursement due from Benton PUD.
103.000.397.10.15.00	Transfer from Capital Improvement Fund	7,825,788	(281,000)	7,544,788	Align budget with bid received for 10th Ave Widening project.
Net Increase (Decrease) in Revenues			$ (261,000)		
103.010.595.11.63.49	10th Ave Widening - PE	$ 6,300	$ 20,000	$ 26,300	Appropriate for unanticipated project increases.
103.010.595.40.63.49	10th Ave Widening - Storm Drainage	207,000	(132,000)	75,000	Align budget with bid received for 10th Ave Widening project.
103.010.595.63.63.49	10th Ave Widening - Street Lighting	196,000	(149,000)	47,000	"
Net Increase (Decrease) in Appropriations			$ (261,000)		
COMMUNITY DEVELOPMENT FUND					
107.000.331.14.21.00	HUD Block Grant	$ 1,000,000	$ 735,470	$ 1,735,470	Appropriate to reflect 2019/2020 actual grant awards and PY carryover.
107.000.331.14.21.02	DPA Program Income	-	54,650	54,650	Appropriate program income received to date.
107.000.331.14.21.03	Housing Rehab Program Income	-	13,181	13,181	"
107.040.333.14.23.00	HOME	300,000	8,027	308,027	Appropriate PY grant carryover.
107.060.361.11.00.00	Investment Interest	-	2,000	2,000	Adjust for estimated interest earnings on econ devel funds.
Net Increase (Decrease) in Revenues			$ 813,328		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5870

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
Current Program Year					
107.030.559.30.49.19	Kennewick Housing Authority	$ -	$ 1,800	$ 1,800	Appropriate to reflect 2019 award for Lending Library.
107.030.559.30.49.19	Kennewick Housing Authority	1,800	161,000	162,800	Appropriate to reflect 2020 award for Micro Home project.
107.030.565.10.49.11	Unallocated Grant Proceeds	12,125	380,220	392,345	Appropriate to recognize balance available for future CDBG awards.
107.030.565.30.49.12	ARC Scholarships	-	45,000	45,000	Appropriate to reflect 2019/2020 award for Partners and Pals program.
107.030.569.00.49.12	Senior Life Resources	-	42,000	42,000	Appropriate to reflect 2019/2020 award for Meals on Wheels program.
107.030.571.10.49.11	Youth Scholarship	-	59,088	59,088	Appropriate to reflect 2019/2020 awards for Youth Scholarships.
107.030.594.58.63.01	Streatery Pilot Program	-	11,779	11,779	Appropriate for Streatery project costs.
107.030.597.10.00.15	Transfer to Capital Improvement Fund	700,000	(68,586)	631,414	Adjust ADA improvement projects to actual awards for 2019/2020.
107.030.597.10.00.15	Transfer to Capital Improvement Fund	631,414	14,000	645,414	Increase CDBG award for Community Center entryway.
107.030.597.10.00.15	Transfer to Capital Improvement Fund	645,414	56,000	701,414	Appropriate CDBG award for Underwood Park BB court.
107.030.597.10.00.15	Transfer to Capital Improvement Fund	701,414	101,000	802,414	Appropriate CDBG award for play equip at Monopoly Park.
			803,301		
Home					
107.040.559.30.49.11	HOME	274,000	8,027	282,027	Appropriate to reflect HOME grant carryover.
Economic Development					
107.060.558.70.41.11	FUSE Project	-	4,000	4,000	Appropriate for FUSE project.
107.000.508.30.00.00	Ending Fund Balance	52,746	(2,000)	50,746	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			$ 813,328		
ASSET FORFEITURE FUND					
111.000.369.30.00.00	Forfeited Property - State/Local	$ 9,000	$ 28,500	$ 37,500	Adjust for state/local forfeiture revenue.
111.000.369.30.02.00	Forfeited Property - Federal Transfer	-	64,300	64,300	Adjust for federal forfeiture revenue.
Net Increase (Decrease) in Revenues			$ 92,800		
111.010.521.23.35.01	Small Tools and Minor Equipment	$ 10,000	$ 54,000	$ 64,000	Appropriate for computer purchases.
111.000.508.30.00.00	Ending Fund Balance	65,030	38,800	103,830	Net impact on fund balance.
Net Increase (Decrease) in Appropriations			$ 92,800		
LODGING TAX FUND					
116.010.597.10.00.34	Transfer to Coliseum Fund	$ 1,946,466	$ 48,630	$ 1,995,096	Transfer for Toyota Center 2018 operating deficit and reduce capital expense.
116.000.508.30.00.00	Ending Fund Balance	243,995	(48,630)	195,365	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			$ -		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5870

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
DEBT SERVICE FUND					
200.000.392.00.01.00	Refunding Bond Premium	$ -	$ 434,702	$ 434,702	Appropriate for refunding bond issue premium.
200.000.393.00.01.00	Refunding Bond Issue	-	9,530,000	9,530,000	Appropriate for refunding bond issue.
200.000.393.00.01.00	Build American Subsidy	410,950	(119,437)	291,513	Reduce 2020 budgeted BAB Subsidy for refunded bonds.
200.040.397.10.15.00	Transfer from CIP Fund 2020A	509,325	(178,195)	331,130	Reduce budgeted debt service fee for 2020A GO Bond estimate to actual.
200.041.397.10.15.00	Transfer from CIP Fund 2020B	-	732,248	732,248	Appropriate for 2020 debt service on 2020B GO Bond.
200.060.397.10.15.02	Transfer from CIP Fund 2010B	1,723,843	(846,832)	877,011	Reduce remaining budgeted transfer for 2010B GO Bond debt service.
Net Increase (Decrease) in Revenues			$ 9,552,486		
200.040.592.22.71.15	Principal 2020A GO Bond	$ 233,000	$ (53,000)	$ 180,000	Appropriate for 2020A GO Bond issue actual 2020 debt service.
200.040.592.22.83.15	Interest - 2020A GO Bond	276,000	(125,195)	150,805	Appropriate for 2020A GO Bond issue actual 2020 debt service.
200.041.592.22.71.15	Principal 2020B GO Bond Refunding	-	620,000	620,000	Appropriate for 2020B GO Bond Refunding issue actual debt service.
200.041.592.22.83.15	Interest - 2020B GO Bond Refunding	-	207,125	207,125	Appropriate for 2020B GO Bond Refunding issue actual debt service.
200.041.592.22.89.15	Other Debt Service Costs 2020B	-	96,877	96,877	Appropriate for 2020B GO Bond Refunding issuance fees.
200.060.592.75.71.12	Principal - 2010B GO Bond	960,000	(485,000)	475,000	Reduce debt service for refunded 2010B GO Bond.
200.060.592.75.83.12	Interest - 2010B GO Bond	1,174,143	(576,146)	597,997	"
200.060.599.75.71.12	Payment to Refunded Debt Escrow	-	9,867,825	9,867,825	Appropriate for 2010B GO Bond Refunding.
Net Increase (Decrease) in Appropriations			$ 9,552,486		
CAPITAL IMPROVEMENT FUND					
300.020.334.03.10.00	WA State Dept of Ecology Grant	$ -	$ 40,000	$ 40,000	Appropriate for environmental assessment at 414 E 10th.
300.000.367.10.00.00	Donations - General	24,000	30,000	54,000	Appropriate for contribution from BNSF railroad for Wash St corridor wayfinding.
001.000.337.90.02.00	Kennewick School District	-	25,000	25,000	Appropriate for coordinated project with KHS for Boys & Girls Club.
300.000.369.91.01.00	Miscellaneous Revenue	-	5,000	5,000	Recognize contribution from Viking Builders on 36th Ave guardrail.
300.000.369.91.01.00	Miscellaneous Revenue	5,000	6,800	11,800	Appropriate for rebate to be received for replacing boilers at KPD.
300.000.369.91.01.00	Miscellaneous Revenue	11,800	17,000	28,800	Creekstone HOA portion of Kellogg St roadside development.
300.075.391.10.00.00	2020A GO Bond Proceeds	7,000,000	670,000	7,670,000	Appropriate for final 2020A bond results relative to budget estimate.
300.075.391.11.00.00	2020A GO Bond Premium	-	107,402	107,402	Appropriate for final 2020A bond results relative to budget estimate.
300.000.397.10.23.00	Transfer from Community Development	700,000	102,414	802,414	Adjust budgeted transfer to match CDBG awards for 2019/2020.
Net Increase (Decrease) in Revenues			$ 1,003,616		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5870

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
Street					
300.010.595.10.63.20	Boys & Girls Club	$ -	$ 45,000	$ 45,000	Appropriate for coordinated project with KHS for Boys & Girls Club.
300.010.594.76.63.12	Playground of Dreams	526,026	1,150	527,176	Appropriate for work identified on the USACE application in Columbia Park.
300.010.594.76.63.30	Underwood Park basketball court	-	56,000	56,000	Appropriate 2020 CDBG award.
300.010.594.76.63.31	Monopoly Park playground equip	-	101,000	101,000	"
300.010.595.10.63.14	Wayfinding Program	600,000	30,000	630,000	Increase Wayfinding scope for Wash St Corridor project.
300.010.595.30.63.22	Miscellaneous Street Projects	414,475	1,500	415,975	Recognize contribution from Viking Builders on 36th Ave guardrail.
300.010.595.61.63.02	Miscellaneous ADA Projects	600,000	(68,586)	531,414	Reduce CDBG Funding after actual award amount was approved.
300.010.595.64.63.05	Misc Traffic Signals or Roundabouts	527,500	3,500	531,000	Recognize contribution from Viking Builders on 36th Ave guardrail.
300.010.595.76.63.04	Kellogg St Roadside Development	-	34,000	34,000	Appropriate for Kellogg St roadside development, costs split with HOA and Benton PUD.
300.010.597.10.00.03	Transfer to Debt Service Fund	6,846,448	(178,195)	6,668,253	Appropriate for reduced transfer based on actual 2020A bond results.
300.010.597.10.00.03	Transfer to Debt Service Fund	6,668,253	732,248	7,400,501	Appropriate for transfer for 2020B debt service payment.
300.010.597.10.00.03	Transfer to Debt Service Fund	7,400,501	(846,832)	6,553,669	Reduce remaining budgeted transfer for 2010B GO Bond debt service.
300.010.597.10.00.21	Transfer to Urban Arterial Street	7,825,788	(281,000)	7,544,788	Align budget with bid received for 10th Ave Widening project.
Land & Facilities					
300.020.518.20.41.05	Contractual/Consulting Services	-	40,000	40,000	Appropriate for environmental assessment at 414 E 10th.
300.020.594.48.62.14	Library Improvements	-	21,247	21,247	Appropriate for fire panel replacement at Union St. Library.
300.020.594.21.62.09	Police Station	-	79,026	79,026	Appropriate for KPD boilers.
300.020.594.22.62.03	Fire Station #1	44,378	22,459	66,837	Appropriate for increased scope of Fire Station #1 improvements.
300.020.594.73.62.20	Community Center	124,442	14,000	138,442	Appropriate for additional CDBG funding for entryway.
300.020.594.76.62.20	Southridge Complex Improvements	-	257,340	257,340	Appropriate for Numerica Pavilion signage.
Fire Station #3 - GO Bond 2020A					
300.075.592.95.83.01	Debt Service Costs	-	96,402	96,402	Appropriate for final 2020A bond results relative to budget estimate.
300.075.594.22.62.03	Fire Station #3	7,000,000	700,000	7,700,000	"
300.000.508.50.00.00	Ending Fund Balance	10,732,673	143,357	10,876,030	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			$ 1,003,616		

WATER/SEWER FUND

401.050.391.20.10.00	Revenue Bond	$ 11,000,000	$ 1,470,000	$ 12,470,000	Adjust budgeted 2020 Revenue Bond to actual.
401.050.392.20.10.00	Revenue Bond Premium	-	1,788,900	1,788,900	Appropriate for 2020 Revenue Bond premium.
Net Increase (Decrease) in Revenues			$ 3,258,900		
Administration					
401.010.534.90.41.10	ASR Contractual Services	$ -	$ 73,322	$ 73,322	Appropriate to provide funding for ASR Operations contract.

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5870

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
Revenue - Capital					
401.010.594.34.65.25	W. Metaline Ave	28,788	(20,481)	8,307	Reappropriate to provide funding for 18th & Kellogg reservoir project.
401.010.594.34.65.30	Fire Flow Deficiencies	1,069,615	(314,238)	755,377	" "
401.010.594.34.65.30	Fire Flow Deficiencies	755,377	(36,000)	719,377	Reappropriate to provide fund for 10th Ave widening.
401.010.594.34.65.30	Fire Flow Deficiencies	719,377	(675,000)	44,377	Reappropriate to provide fund for Zone 2 Transmission Main project.
401.010.594.34.65.31	Deficient Main Replacement	676,311	(525,000)	151,311	Reappropriate to provide fund for Zone 2 Transmission Main project.
401.010.594.34.65.32	Hildebrand & Ridgeline Looping	390,635	(45,534)	345,101	Reappropriate to provide funding for 18th & Kellogg reservoir project.
401.010.594.34.65.33	Vista Field Improvements	541,193	(76,398)	464,795	" "
401.010.594.34.65.34	Entiat to Canal Water Main	1,668,006	190,000	1,858,006	Increase appropriation for Entiat to Canal water main.
401.010.594.34.65.35	W. 10th Ave Widening	65,000	36,000	101,000	Appropriate for additional funding needed for 10th Ave widening.
401.010.594.34.65.36	WTP Intake Structure	79,222	(79,222)	-	Reappropriate to provide funding for ASR Project.
401.010.594.34.65.47	Ridgeline Dr @ Hwy 395 Xing	150,000	(150,000)	-	Reappropriate to provide funding for 18th & Kellogg reservoir project.
401.010.594.34.65.49	Zone 3 Transmission Main	280,000	(100,000)	180,000	" "
401.010.594.34.65.50	Zone 2 Transmission Main	2,530,000	1,200,000	3,730,000	Reappropriate to provide additional funding for increased project costs.
401.010.594.34.65.52	Zone 1 PRV Replacement (Elliot Lake)	200,000	(190,000)	10,000	Reappropriate to provide fund for Entiat to Canal water main.
401.010.594.34.65.55	Pump Station Meter Replacement	100,000	(100,000)	-	Reappropriate to provide funding for 18th & Kellogg reservoir project.
401.010.594.34.65.81	ASR Project	74,181	5,900	80,081	Appropriate for additional costs for ASR project.
401.010.594.34.65.15	18th & Kellogg Reservoir	128,063	637,207	765,270	Appropriate for 18th & Kellogg preliminary engineering.
401.050.594.34.65.15	18th & Kellogg Reservoir	10,500,000	6,210,300	16,710,300	Appropriate for 18th & Kellogg reservoir project.
401.100.591.34.78.23	Revenue Bond Principal	365,667	29,333	395,000	Appropriate for additional bond principal for 2020.
401.100.592.34.83.23	Revenue Bond Interest	604,557	(129,311)	475,246	Adjust budgeted interest for 2020 bond interest.
401.100.592.34.83.99	Bond Issuance Costs	120,911	37,978	158,889	Appropriate for additional 2020 bond issuance costs.
401.000.508.80.00.00	Ending Fund Balance	10,003,657	(2,719,956)	7,283,701	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			$ 3,258,900		

MEDICAL SERVICES FUND

402.000.332.93.30.00	Medicaid Transformation Demo Project	$ -	$ 9,774	$ 9,774	Appropriate for GCACH Image Trend Community Health Module receipts designated for software maintenance budget.
402.000.332.93.30.00	Medicaid Transformation Demo Project	9,774	1,000	10,774	Appropriate for additional funds from GCACH for computer budget.
Net Increase (Decrease) in Revenues			$ 10,774		
402.010.522.10.48.11	Software Maintenance	$ 71,170	$ 7,867	$ 79,037	Appropriate for increase in Image Trend Community Health Module maint.
402.010.522.70.35.05	Communications Equipment	10,650	14,368	25,018	Appropriate for new portable radios funded from Firehouse Subs Grant.
402.000.508.80.00.00	Ending Fund Balance	2,297,868	(11,461)	2,286,407	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			$ 10,774		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5870

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
COLISEUM FUND					
404.000.397.10.09.00	Transfer from Lodging Tax Fund	$ 1,946,466	$ 48,630	$ 1,995,096	Transfer for Toyota Center 2018 operating deficit and reduce capital expense.
Net Increase (Decrease) in Revenues			$ 48,630		
404.010.594.75.63.01	Other Improvements	$ 5,124,025	$ (50,000)	$ 5,074,025	Reduce appropriation for capital improvements at Toyota Center & Arena.
404.000.508.80.00.00	Ending Fund Balance	(106,921)	98,630	(8,291)	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			$ 48,630		
STORMWATER FUND					
405.010.595.31.63.01	Drywell - Misc Locations	$ 163,000	$ (25,000)	$ 138,000	Reappropriate to provide funding for training walls.
405.010.595.31.63.10	Zintel Canyon Training Walls	-	25,000	25,000	Appropriate for training walls in Zintel Canyon.
Net Increase (Decrease) in Appropriations			$ -		
EQUIPMENT RENTAL FUND					
501.010.548.68.31.11	Parts & Supplies	$ 300,000	$ 140,000	$ 440,000	Appropriate for unanticipated increases in maintenance and repairs.
501.010.548.68.48.11	Outside Equipment Repair Labor	249,510	60,000	309,510	"
501.000.508.80.00.00	Ending Fund Balance	6,183,859	(200,000)	5,983,859	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			$ -		

City Council Meeting Schedule July 2020

July 7, 2020

Tuesday, 6:30 p.m.	REGULAR COUNCIL MEETING

July 14, 2020

Tuesday, 6:30 p.m.	WORKSHOP MEETING 1. Fire Department Update 2. Police Department Update 3. City Attorney Update

July 21, 2020

Tuesday, Time TBD	COUNCIL RETREAT Hilton Garden Inn -701 N. Young St
Tuesday, 6:30 p.m.	REGULAR COUNCIL MEETING

July 28, 2020

Tuesday, 6:30 p.m.	WORKSHOP MEETING 1. Public Works Update 2. WWTP Phase II Update 3. Management Services Update

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio and Video Taped