



# City Council Meeting Schedule November 2016

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November 1, 2016  
Tuesday, 6:30 p.m.

WORKSHOP MEETING - *CANCELLED*

November 8, 2016  
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

November 15, 2016  
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

November 22, 2016  
Tuesday, 6:30 p.m.

WORKSHOP MEETING  
1. Ambulance Update  
2. Fall Budget Adjustment  
3. HDKP Annual Update  
4. Title 17 Update

November 29, 2016  
Tuesday, 6:30 p.m.

NO MEETING



11/08/16

**CITY COUNCIL AGENDA**

**6:30 p.m.**

**1. CALL TO ORDER**

Roll Call/Pledge of Allegiance/Welcome

**HONORS & RECOGNITIONS**

**2. APPROVAL OF AGENDA**

**3. CONSENT AGENDA**

All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

- a. (1) Minutes of Special Joint Meeting of October 18, 2016.  
(2) Minutes of Regular Meeting of October 18, 2016.
- b. (1) Motion to approve Claims Roster for October 14, 2016.  
(2) Claims Roster for Columbia Park Golf Course Account for September 2016.
- c. Motion to approve Payroll Roster for October 15, 2016.
- d. Motion to approve the 2017 lodging tax funding recommendations of the City's Lodging Tax Advisory Committee (LTAC.)
- e. Motion to authorize the Mayor to sign the amendment to ECONorthwest contract.

**4. VISITORS**

**5. ORDINANCES/RESOLUTIONS**

**6. PUBLIC HEARINGS/MEETINGS**

- a. Ordinance 5679: 2017 Property Tax Levy
- b. Ordinance 5682: Biennial Budget 2017/2018

**7. NEW BUSINESS**

- a. Purchase and Sales Agreement – Fire Station No. 6 Land

**8. UNFINISHED BUSINESS**

**9. COUNCIL COMMENTS/DISCUSSION**

**10. ADJOURNMENT**

*To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.*

*Please be advised that all Kennewick City Council Meetings are Audio Taped*

CITY OF KENNEWICK  
CITY COUNCIL  
Special Joint Meeting  
Port of Kennewick & Columbia Basin College  
October 18, 2016

I. CALL TO ORDER

Commission President Skip Novakovich and Mayor Steve Young called the special meeting to order at 6:31 pm.

The following were present:

KENNEWICK CITY COUNCIL AND STAFF

Mayor Steve Young  
Mayor Pro Tem Don Britain  
Matt Boehnke  
Paul Parish  
Bob Parks  
John Trumbo  
Marie Mosley

PORT OF KENNEWICK

Skip Novakovich  
Thomas Moak  
Don Barnes  
Tim Arntzen

COLUMBIA BASIN COLLEGE

Rich Cummins  
Kedrich Jackson  
Bill Gordon  
Sherry Armijo

Excused absence: Councilman Greg Jones.

II. PLEDGE OF ALLEGIANCE

Mr. Boehnke led the Pledge of Allegiance.

III. PUBLIC COMMENT - None

IV. COLUMBIA DRIVE REVITALIZATION PHASE ONE STATUS UPDATES

Marie Mosley and Tim Arntzen reported.

V. PROPOSED CATALYST PROJECTS

Rich Cummins reported.

VI. FUNDING FOR CATALYST PROJECTS

Marie Mosley and Tim Arntzen reported.

VII. PUBLIC COMMENT

Public comments were taken.

VIII. JOINT ELECTED DISCUSSIONS

Discussion ensued.

IX. CONCLUDING REMARKS/ACTION

Mayor Pro Tem Britain moved, seconded by Mr. Parish to authorize the City Manager to with the Port of Kennewick and Columbia Basin College to work on a development strategy and make formal application to Benton County for Rural County Capital Funds for Phase Two infrastructure to support private development at Columbia Gardens and a center of culinary education at The Willows. The motion carried unanimously.

X. ADJOURNMENT

The meeting was adjourned at 6:14 p.m.

CITY OF KENNEWICK  
CITY COUNCIL  
Regular Meeting  
October 18, 2016

1. CALL TO ORDER

Steve Mayor Young called the meeting to order at 6:32 pm.

City Council and Staff Present:

Mayor Pro Tem Don Britain	Marie Mosley	Dan Legard	Kevin Crowley
Matt Boehnke	Greg McCormick	Terry Walsh	Pat Everham
Paul Parish	Christina Palmer	Vince Beasley	Isa Quintanilla
Bob Parks	Lisa Beaton	Craig Littrell	Scott Child
John Trumbo	Cary Roe	Evelyn Lusignan	
Mayor Steve Young	Terri Wright	Corey Osborn	

Excused absence: Councilman Greg Jones.

Steven Gaunt from Boy Scott Troop #148 led the Pledge of Allegiance.

HONORS & RECOGNITIONS

- Yard of the Season
  - Mark Reed, Vice Chairman of the Parks and Recreation Commission stated the residential yard of the season was awarded to David and Laura Sieler, 4008 S. Morain Loop. No one was present to accept the award.
  - Commercial: Pediatrics for You, LLC, 6802 W. Rio Grande Ave, Shelley Matta joined Mark Reed, Vice Chairman of the Parks and Recreation Commission at the podium as he presented the award.
- Cyber Security Awareness Month: Troy Thompson joined the Mayor at the podium as he read the proclamation.
- Geo Coin Presentation: Isa Quintanilla presented the Council with Geo Coins and explained the event.

2. APPROVAL OF AGENDA

Mr. Trumbo requested that item 3.g. be removed from the Consent Agenda and placed under New Business for further discussion. Mayor Young stated it would now be under New Business as Item 7.b.

Mr. Parks moved, seconded by Mr. Parish to approve the Agenda as amended. The motion carried unanimously.

3. APPROVAL OF CONSENT AGENDA

- a. Minutes of Regular Meeting of October 4, 2016.
- b. (1) Motion to approve Claims Roster - None  
(2) Claims Roster for Toyota Center Operations Account for August 2016.  
(3) Claims Roster for Toyota Center Box Office Account for August 2016.
- c. Motion to approve Payroll Roster for September 30, 2016.
- d. Motion to authorize the City Manager to sign Contract 16-030 with CompuNet, Inc. in the amount of \$319,039.70 for the replacement of the physical security and video surveillance systems.
- e. Motion to approve the funding and award of the public works contract for Video Surveillance and Physical Security Access Wiring to Paramount Communications Inc. in the amount of \$17,991.76.
- f. Motion to authorize the Mayor to sign a Consulting Agreement with HDR Engineering, Inc., for engineering services for a design study for the replacement of a failed 16" steel water mainline with 24" ductile iron between Entiat and Canal Drive.

- g. ~~Motion to authorize the Mayor to sign a one-year extension from January 1, 2017 - December 31, 2017 to the current PSS IUOE Collective Bargaining Agreement. Moved to New Business as Item 7.b.~~

Mr. Boehnke moved, seconded by Mr. Parish to approve the Consent Agenda as amended. The motion carried unanimously.

4. VISITORS

Cliff Gladiator, 3314 S. Dennis Ct, Kennewick

5. ORDINANCE/RESOLUTIONS

- a. Ordinance 5671: Vehicle Based Businesses. Greg McCormick, Planning Director reported.

**ORDINANCE NO. 5671**

**AN ORDINANCE RELATING TO ZONE DISTRICTS AND STANDARDS AND AMENDING SECTION 18.12.250 OF THE KENNEWICK MUNICIPAL CODE**

Mr. Parish moved, seconded by Mayor Pro Tem Britain to adopt Ordinance 5671. The motion carried unanimously.

6. PUBLIC HEARINGS/MEETINGS

- a. (1)Ordinance 5677: Water Rate Increase  
(2)Ordinance 5678: Sewer Rate Increase. Cary Roe, Public Works Director and Angie Sanchez Virnoche, Principal, FCS Group reported on both items.

Public hearing was opened at 7:23 pm.

PUBLIC COMMENT:

Larry Osborn, 114 E. Kennewick Ave, Kennewick

Public hearing was closed at 7:26 pm.

**ORDINANCE NO. 5677**

**AN ORDINANCE RELATING TO WATER CHARGES AND AMENDING SECTIONS 14.13.030, 14.13.040, AND 14.13.050 OF THE KENNEWICK MUNICIPAL CODE**

Mr. Parks moved, seconded by Mr. Parish to adopt Ordinance 5677. The motion carried unanimously.

**ORDINANCE NO. 5678**

**AN ORDINANCE RELATING TO SANITARY SEWER USER CHARGES AND AMENDING SECTIONS 14.26.010, 14.26.020, 14.26.030 AND 14.26.040 OF THE KENNEWICK MUNICIPAL CODE**

Mr. Parks moved, seconded by Mr. Boehnke to adopt Ordinance 5678. The motion carried unanimously.

7. NEW BUSINESS

- a. November meeting schedule. Marie Mosley, City Manager reported.

Mayor Pro Tem Britain moved, seconded by Mr. Boehnke to approve adopt the revised November 2016 meeting schedule. The motion carried unanimously.

- b. Motion to authorize the Mayor to sign a one-year extension from January 1, 2017 - December 31, 2017 to the current PSS IUOE Collective Bargaining Agreement. Mr. Trumbo stated he felt that union contract discussions should be done in an open public meeting.

Mr. Parks moved, seconded by Mayor Pro Tem Britain to authorize the Mayor to sign a one-year extension from January 1, 2017 - December 31, 2017 to the current PSS IUOE Collective Bargaining Agreement. The motion carried unanimously.

8. UNFINISHED BUSINESS - None

9. COUNCIL COMMENTS/DISCUSSION

City Manager Marie Mosley stated there would not be a Citizens Academy this year and that it would be scheduled in the spring of next year.

10. EXECUTIVE SESSION RCW 42.30.110(1)(i) – Potential Litigation (15 minutes)

Mayor Young stated the Executive Session would begin at 7:45 p.m.

Mayor Young returned at 8:00 p.m. and stated they would need an additional 7 minutes.

11. AJOURNMENT

Mayor Young returned from the Executive Session and the meeting was adjourned at 8:08 pm.

Terri L. Wright, CMC  
City Clerk

# Council Agenda Coversheet



Agenda Item Number	3.b.(1)	Council Date	11/08/2016
Agenda Item Type	General Business Item		
Subject	Claims Roster		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	<input checked="" type="checkbox"/>
Ordinance/Reso	<input type="checkbox"/>
Public Mtg / Hrg	<input type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

### Recommendation

That Council approve the Claims Roster.

### Motion for Consideration

I move to approve the Claims Roster dated 10/14/2016, in the amount of \$2,689,910.25, and comprised of check numbers 132589 through 132951.

### Summary

The payments on this Claims Roster are comprised of the following issued 09/24/16-10/14/16:

Check numbers 132589 through 132951	\$ 2,689,910.25
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Total	\$ 2,689,910.25

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

### Alternatives

None.

### Fiscal Impact

\$2,689.910.25.

Through	Lynne Brown Oct 25, 17:11:05 GMT-0700 2016
Dept Head Approval	Dan Legard Oct 26, 07:28:02 GMT-0700 2016
City Mgr Approval	Marie Mosley Nov 03, 11:31:13 GMT-0700 2016

Attachments:

Recording Required?

**City of Kennewick**  
**Claims Roster**

9/24/2016 - 10/14/2016

Accounting Period

2016

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
<b>001 GENERAL FUND</b>						
<b>010 CITY COUNCIL</b>						
132710	10/14/2016	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	1,302.28
<b>Total amount by Department</b>						<b>\$ 1,302.28</b>
<b>020 CITY MANAGER</b>						
132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	83.90
<b>Total amount by Department</b>						<b>\$ 83.90</b>
<b>032 SUPPORT SERVICES-FINANCE</b>						
132776	10/14/2016	06376	ESPRIT GRAPHIC COMMUNICATIONS	in	MYLAR TABS-BUDGET	798.21
132776	10/14/2016	06376	ESPRIT GRAPHIC COMMUNICATIONS	in	MYLAR TABS - CAFR	342.09
132830	10/14/2016	00202	LEGARD DAN	in	WFOA ANNUAL CONFERENCE	181.28
132862	10/14/2016	04458	OFFICE MAX CONTRACT INC.	in	OFFICE FINANCE/AMBULANCE	41.48
132889	10/14/2016	01314	REHN & ASSOCIATES, INC.	in	COBRA NOTIFICATION	154.00
132889	10/14/2016	01314	REHN & ASSOCIATES, INC.	in	COBRA NOTIFICATION	22.00
<b>Total amount by Department</b>						<b>\$ 1,539.06</b>
<b>033 SUPPORT SERVICES-PURCHASING</b>						
132721	10/14/2016	00214	BASIN DEPARTMENT STORE	in	CARHARTT SWEATSHIRT	63.52
<b>Total amount by Department</b>						<b>\$ 63.52</b>
<b>034 SUPPORT SERVICES - INFO SYSTEMS</b>						
132755	10/14/2016	03344	CONSOLIDATED TECHNOLOGY SVCS	in	SCAN CHARGES	366.57
132788	10/14/2016	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	6,753.40
132788	10/14/2016	05471	FRONTIER COMMUNICATIONS NW INC	in	SWIM POOL PAY PHONE	73.90
132788	10/14/2016	05471	FRONTIER COMMUNICATIONS NW INC	in	PHONE LINE SERVICE	74.22
132847	10/14/2016	08210	MOBILEGUARD INC	in	NET GUARD	552.00
132852	10/14/2016	03962	MUNICIPAL SVCS PETTY CASH	in	CREDIT	-27.03
132883	10/14/2016	01817	RADIO SERVICE COMPANY INC	in	SITE RENTAL CHARGES	150.00
132913	10/14/2016	00008	TELCO WIRING & REPAIR INC	in	BROADBAND SERVICE	2,965.00
132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	724.34
<b>Total amount by Department</b>						<b>\$ 11,632.40</b>
<b>035 SUPPORT SERVICES-CUSTOMER SERVICE</b>						
132589	09/26/2016	08462	PERMITTECHNATION	in	PERMIT TECH TRAINING WEBINAR FOR E	75.00
132759	10/14/2016	03530	DATAPROSE INC	in	UB MAILING SERVICE	6,731.10
132811	10/14/2016	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	55.98
<b>Total amount by Department</b>						<b>\$ 6,862.08</b>

City of Kennewick

Claims Roster

9/24/2016 - 10/14/2016

Accounting Period

2016

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
<b>042 LEGAL SERVICES</b>						
132710	10/14/2016	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	808.44
132742	10/14/2016	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHREDDING SERVICES	40.29
132769	10/14/2016	08576	DORSETT MICHELLE	in	TRAVEL MILEAGE-1/1/16 TO 9/30/16	923.29
132786	10/14/2016	07610	FOLTZ JESSICA	in	TRAVEL EXPENSES~	794.11
132811	10/14/2016	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	61.16
132881	10/14/2016	03467	PRONTO PROCESS SERVICE, INC	in	SEPTEMBER MESSENGER SERVICE	40.00
132944	10/14/2016	00853	WEST GROUP PAYMENT CENTER	in	WA COURT RULES - ST VOLUME	163.34
132944	10/14/2016	00853	WEST GROUP PAYMENT CENTER	in	LIBRARY PLAN CHARGES AUGUST 2016	49.40
<b>Total amount by Department</b>						<b>\$ 2,880.03</b>
<b>050 CIVIL SERVICE</b>						
132710	10/14/2016	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	103.64
132811	10/14/2016	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	37.99
132865	10/14/2016	06997	OSBORN COREY	in	TRAVEL EXPENSE	218.12
<b>Total amount by Department</b>						<b>\$ 359.75</b>
<b>061 CODE ENFORCEMENT</b>						
132714	10/14/2016	05911	AMERICAN BUILDING MAINTENANCE	in	BOARDUP-4109 W KENN AVE	135.75
132785	10/14/2016	05716	FLEETMATICS USA, LLC	in	VEHICLE TRACKING	65.16
132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	139.96
<b>Total amount by Department</b>						<b>\$ 340.87</b>
<b>062 LONG RANGE PLANNING</b>						
132710	10/14/2016	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	786.92
132732	10/14/2016	08137	BERK CONSULTING INC	in	COMP PLAN 2017 UPDATE	4,531.84
132772	10/14/2016	08406	ECONORTHWEST ECONOMIC CONSULTA	in	KENN INDUSTRIAL LANDS ANALYSIS	13,306.25
132811	10/14/2016	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	39.00
132840	10/14/2016	06552	MCCORMICK GREG	in	TRAVEL EXPENSES	573.78
132921	10/14/2016	00172	TRI-CITY HERALD LEGALS - 450496	in	LEGAL PUBLICATION	289.20
132921	10/14/2016	00172	TRI-CITY HERALD LEGALS - 450496	in	DNS ED 16-25	205.27
132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	40.01
132934	10/14/2016	01855	W C I A WASHINGTON CITIES INSURANC	in	DONOVAN -TRAINING	25.00
<b>Total amount by Department</b>						<b>\$ 19,797.27</b>
<b>063 ECONOMIC &amp; BUSINESS DEVELOPMENT</b>						
132710	10/14/2016	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	73.60
132922	10/14/2016	03736	TRIDEC	in	CONTRACTS-CITIES	11,625.00
132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	48.57

City of Kennebec

Claims Roster

9/24/2016 - 10/14/2016

Accounting Period

2016

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
<b>Total amount by Department</b>						<b>\$ 11,747.17</b>
<b>071 POLICE DEPT. - ADMINISTRATION</b>						
132710	10/14/2016	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	320.00
132788	10/14/2016	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	188.80
132809	10/14/2016	01499	HOHENBERG, KENNETH	in	TRAVEL EXPENSES~	411.19
132820	10/14/2016	01931	KENNEBICK POLICE DEPARTMENT	in	ADMIN PETTY CASH	134.00
132849	10/14/2016	05112	MOON SECURITY SERVICES, INC	in	INSPECTION SERVICE	203.63
132926	10/14/2016	04764	UNITED PARCEL SERVICE	in	POSTAGE	28.89
132926	10/14/2016	04764	UNITED PARCEL SERVICE	in	SHIPPING	29.56
132926	10/14/2016	04764	UNITED PARCEL SERVICE	in	SHIPPING	17.60
<b>Total amount by Department</b>						<b>\$ 1,333.67</b>
<b>072 POLICE DEPT.- CRIMINAL INVESTIGATION</b>						
132710	10/14/2016	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	181.00
132820	10/14/2016	01931	KENNEBICK POLICE DEPARTMENT	in	ADMIN PETTY CASH	46.87
132843	10/14/2016	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE CASE #16-31206	54.25
132843	10/14/2016	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE CASE #16-3067	54.25
132843	10/14/2016	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
132843	10/14/2016	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE - CASE #16-32838	54.25
132843	10/14/2016	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	174.80
132856	10/14/2016	04055	NET TRANSCRIPTS INC	in	TRANSCRIPTS CASE #16-13440	51.74
132917	10/14/2016	07228	TRANSUNION RISK ALTERNATIVE DATA	in	PEOPLE SEARCH	110.75
132937	10/14/2016	08469	WALLA WALLA AREA CRIME WATCH	in	TRAINING - MOOS	100.00
<b>Total amount by Department</b>						<b>\$ 882.16</b>
<b>073 POLICE DEPT. - PATROL</b>						
132746	10/14/2016	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	OPERATING SUPPLIES	93.00
132760	10/14/2016	09827	DAY WIRELESS SYSTEMS	in	RADIO MAINT- VEHICLE #7679	366.20
132760	10/14/2016	09827	DAY WIRELESS SYSTEMS	in	RADIO MAINT- VEHICLE #7360	122.17
132811	10/14/2016	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	66.00
132820	10/14/2016	01931	KENNEBICK POLICE DEPARTMENT	in	ADMIN PETTY CASH	204.00
132827	10/14/2016	02719	LARSEN FIREARMS	in	SMALL TOOLS	868.80
132843	10/14/2016	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE CASE #16-27840	54.25
132843	10/14/2016	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
132843	10/14/2016	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	65.16
132843	10/14/2016	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	130.32
132843	10/14/2016	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
132843	10/14/2016	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25

City of Kennebec

Claims Roster

9/24/2016 - 10/14/2016

Accounting Period

2016

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
132843	10/14/2016	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
132884	10/14/2016	00957	RANCH & HOME INC	in	K-9 SUPPLIES	119.44
132884	10/14/2016	00957	RANCH & HOME INC	in	K-9 SUPPLIES	119.44
132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,046.82
<b>Total amount by Department</b>						<b>\$ 4,472.60</b>
<b>074 POLICE DEPT. - STAFF SERVICES</b>						
132719	10/14/2016	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	PSS JACKET - NELSON	73.83
132733	10/14/2016	04965	BETTENDORF'S PRINTING & DESIGN	in	NOTE SHEETS	249.78
132733	10/14/2016	04965	BETTENDORF'S PRINTING & DESIGN	in	BUSINESS CARDS	108.60
132734	10/14/2016	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	PSS UNIFORM SHIRTS	24.38
132734	10/14/2016	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	PSS UNIFORM SHIRTS	671.41
132734	10/14/2016	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	PSS UNIFORM SHIRTS	872.71
132811	10/14/2016	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	30.00
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	43.39
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	4.33
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	10.31
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	70.58
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	44.84
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	33.12
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	16.09
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	22.50
132939	10/14/2016	01033	WASHINGTON STATE PATROL	in	ACCESS USER FEE	534.00
132939	10/14/2016	01033	WASHINGTON STATE PATROL	in	BACKGROUND CHECKS	708.00
<b>Total amount by Department</b>						<b>\$ 3,517.87</b>
<b>075 POLICE DEPT. - INTERGOVERNMENTAL</b>						
132727	10/14/2016	03000	BENTON COUNTY SHERIFF	in	CUSTODY/WORK CREW/MEDICAL	9,387.09
132788	10/14/2016	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	115.56
132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,047.01
<b>Total amount by Department</b>						<b>\$ 11,549.66</b>
<b>076 POLICE DEPT - PROFESSIONAL STANDARDS</b>						
132719	10/14/2016	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	QUARTERMASTER SUPPLIES	54.28
132730	10/14/2016	00084	BENTON PUD NO. 1	in	WATER BOOSTERS	17.56
132734	10/14/2016	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	QUARTERMASTER SUPPLIES - WISE	10.57
132734	10/14/2016	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	QUARTERMASTER SUPPLIES - WISE	73.12
132734	10/14/2016	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	QUARTERMASTER SUPPLIES - HOWARD	97.99
132734	10/14/2016	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	QUARTERMASTER SUPPLIES - MOORE	70.54

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132734	10/14/2016	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	QUARTERMASTER SUPPLIES - MOORE	29.19
132734	10/14/2016	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	QUARTERMASTER SUPPLIES - MOORE	20.67
132734	10/14/2016	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	QUARTERMASTER SUPPLIES -MOORE	89.99
132734	10/14/2016	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	QUARTERMASTERS - WALTERS	90.61
132734	10/14/2016	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	QUARTERMASTER SUPPLIES - MOORE	168.69
132734	10/14/2016	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	QUARTERMASTER SUPPLIES - HOWARD	98.35
132790	10/14/2016	03824	GALLS AN ARAMARK CO LLC	in	QUARTERMASTER SUPPLIES	89.00
<b>Total amount by Department</b>						<b>\$ 910.56</b>
<b>081 FIRE DEPT. - ADMINISTRATION</b>						
132746	10/14/2016	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 4	52.50
132748	10/14/2016	01682	COLUMBIA FITNESS SYSTEMS	in	FITNESS EQUIPMENT REPAIR/SERVICE	184.62
132811	10/14/2016	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	9.56
132926	10/14/2016	04764	UNITED PARCEL SERVICE	in	SHIPPING	5.65
<b>Total amount by Department</b>						<b>\$ 252.33</b>
<b>082 FIRE DEPT. - SUPPRESSION</b>						
132705	10/14/2016	00552	10TH AVENUE CLEANERS	in	MEND JACKET	4.35
132710	10/14/2016	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	343.60
132810	10/14/2016	08711	HUGHES FIRE EQUIPMENT INC	in	APPARATUS INSPECTIONS	858.05
132810	10/14/2016	08711	HUGHES FIRE EQUIPMENT INC	in	APPARATUS INSPECTIONS	217.20
132810	10/14/2016	08711	HUGHES FIRE EQUIPMENT INC	in	APPARATUS INSPECTIONS	217.14
132810	10/14/2016	08711	HUGHES FIRE EQUIPMENT INC	in	APPARATUS INSPECTIONS	217.20
132810	10/14/2016	08711	HUGHES FIRE EQUIPMENT INC	in	APPARATUS INSPECTIONS	217.14
132810	10/14/2016	08711	HUGHES FIRE EQUIPMENT INC	in	APPARATUS INSPECTIONS	217.20
132810	10/14/2016	08711	HUGHES FIRE EQUIPMENT INC	in	APPARATUS INSPECTIONS	217.20
132811	10/14/2016	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	19.54
132821	10/14/2016	07301	KING COUNTY FIRE TRAINING OFF	in	PUMP & TRUCK ACADEMIES	1,110.00
132842	10/14/2016	00195	MCLOUGHLIN & EARDLEY, INC SIRENNE	in	LIGHT BARS	3,270.96
132886	10/14/2016	03569	RAY POLAND AND SONS INC	in	SUPPRESSION FOAM	2,090.55
132895	10/14/2016	07872	SEA WESTERN INC	in	BDU PANTS	290.83
132927	10/14/2016	05807	UPTOWN CLEANERS	in	2016 LAUNDRY SERVICES	49.00
132927	10/14/2016	05807	UPTOWN CLEANERS	in	2016 LAUNDRY SERVICES	51.86
132927	10/14/2016	05807	UPTOWN CLEANERS	in	2016 LAUNDRY SERVICES	58.23
132927	10/14/2016	05807	UPTOWN CLEANERS	in	2016 LAUNDRY SERVICES	64.75
132927	10/14/2016	05807	UPTOWN CLEANERS	in	2016 LAUNDRY SERVICES	60.95
132927	10/14/2016	05807	UPTOWN CLEANERS	in	2016 LAUNDRY SERVICES	68.83
132927	10/14/2016	05807	UPTOWN CLEANERS	in	2016 LAUNDRY SERVICES	45.74

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132927	10/14/2016	05807	UPTOWN CLEANERS	in	2016 LAUNDRY SERVICES	74.80
132927	10/14/2016	05807	UPTOWN CLEANERS	in	2016 LAUNDRY SERVICES	50.91
132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,014.76
132939	10/14/2016	01033	WASHINGTON STATE PATROL	in	F T ACADEMY TUITION	20,520.00
132941	10/14/2016	05985	WAT INC	in	INSTALL KEYBOARD MOUNT - M1822	559.29
<b>Total amount by Department</b>						<b>\$ 31,910.08</b>
<b>090 ENGINEERING</b>						
132728	10/14/2016	00014	BENTON COUNTY TREASURER	in	PLAT IMAGES	2.00
132775	10/14/2016	06106	EQUIPMENT WATCH	in	FLEET MANAGER COST GUIDE	862.50
132852	10/14/2016	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH	132.91
132861	10/14/2016	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	46.71
132861	10/14/2016	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	15.13
132861	10/14/2016	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	14.79
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	81.90
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	48.39
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	17.37
132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	722.61
<b>Total amount by Department</b>						<b>\$ 1,944.31</b>
<b>101 CORPORATE &amp; COMMUNITY SERVICES</b>						
132708	10/14/2016	08464	ADDIE K. BOSWELL	in	LATINO HERITAGE MURAL STIPEND	250.00
132710	10/14/2016	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	203.83
132715	10/14/2016	08466	ANGELINA MARINO-HEIDEL	in	KENNEWICK MURALS-ART PROPOSAL	250.00
132720	10/14/2016	08447	BADER JARED	in	LATINO HERITAGE MURAL STIPEND	250.00
132750	10/14/2016	05989	COLUMBIA PARK GOLF LINKS	in	EMPLOYEE WELLNESS EVENT	218.00
132791	10/14/2016	08446	GARCIA DAVID	in	MURAL DESIGN PROPOSAL	250.00
132811	10/14/2016	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	18.00
132834	10/14/2016	09277	LOURDES OCCUPATIONAL HEALTH	in	EMPLOYEE MEDICAL SERVICES	76.00
132855	10/14/2016	01030	NAVIA BENEFIT SOLUTIONS	in	FLEX PLAN SERVICES	319.55
132855	10/14/2016	01030	NAVIA BENEFIT SOLUTIONS	in	FLEX PLAN SERVICES	319.55
132872	10/14/2016	00708	PARK & RECREATION DEPT	in	PETTY CASH FUND	61.80
132920	10/14/2016	08573	TRI-CITY HERALD DISPLAY ADS - 449430	in	JOB AD	97.14
132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	48.57
132943	10/14/2016	07879	WESLEY GROUP, THE.	in	PROFESSIONAL SERVICES	450.00
<b>Total amount by Department</b>						<b>\$ 2,812.44</b>
<b>113 PARKS DEPT.-RECREATION SERVICES</b>						
132706	10/14/2016	07402	A & A MOTORCOACH, INC.	in	SENIOR CENTER SERVICE	975.00

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132712	10/14/2016	08444	ALL ABOUT EMBROIDERY KATHLEEN A	in	STAFF SHIRTS FOR FRONT DESK	94.45
132713	10/14/2016	04447	AMATEUR SOFTBALL ASSC #3	in	ASA TEAM REGISTRATIONS	128.00
132719	10/14/2016	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	FLAG FOOTBALL T-SHIRTS	731.32
132719	10/14/2016	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	SUPER SOCCER STARZ	662.03
132750	10/14/2016	05989	COLUMBIA PARK GOLF LINKS	in	GOLF LESSONS	110.00
132763	10/14/2016	03953	DEL SOL INC	in	JANITORIAL AFTER RENTALS	760.00
132766	10/14/2016	06993	DESJARDINS SHAUN	in	SELF DEFENSE CLASS	130.32
132850	10/14/2016	08250	MOSES LAKE MENS SOFTBALL	in	WSL SOFTBALL REGISTRATION	175.00
132850	10/14/2016	08250	MOSES LAKE MENS SOFTBALL	in	UMPIRE SERVICES	1,690.00
132854	10/14/2016	08438	NAPIER IAN	in	MILEAGE REIMB	89.69
132872	10/14/2016	00708	PARK & RECREATION DEPT	in	PETTY CASH REIMB	58.48
132900	10/14/2016	00400	SKYHAWKS SPORTS ACADEMY	in	SPORTS CAMPS	11,251.00
132908	10/14/2016	06466	SYNERGY DANCE PROJECT LLC	in	CONTRACTED DANCE	1,950.00
132912	10/14/2016	04028	TED BROWN MUSIC COMPANY	in	JBL PORTABLE SOUND SYSTEM WITH 2	4,737.05
132925	10/14/2016	03883	U R M CASH & CARRY	in	SENIOR CENTER SUPPLIES	155.48
132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	122.63
<b>Total amount by Department</b>						<b>\$ 23,820.45</b>
<b>114 PARKS DEPT.-FACILITIES MAINT.</b>						
132714	10/14/2016	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	7,052.62
132721	10/14/2016	00214	BASIN DEPARTMENT STORE	in	CARHARTT SWEATSHIRT	63.52
132721	10/14/2016	00214	BASIN DEPARTMENT STORE	in	CARHARTT SWEATSHIRT	63.52
132721	10/14/2016	00214	BASIN DEPARTMENT STORE	in	CARHARTT SWEATSHIRT	63.52
132723	10/14/2016	01726	BAVCO APPARATUS & VALVE CO	in	BACK FLOW REPAIR	280.62
132725	10/14/2016	06303	BEDROCK SPECIALTY STONE PRODUCTS	in	DAY OF SERVICE PROJECT	1,427.03
132730	10/14/2016	00084	BENTON PUD NO. 1	in	ELECTRICITY	22.13
132730	10/14/2016	00084	BENTON PUD NO. 1	in	CITY FACILITIES	18,614.29
132730	10/14/2016	00084	BENTON PUD NO. 1	in	CITY PARKS	267.87
132730	10/14/2016	00084	BENTON PUD NO. 1	in	CITY PARKS	7,675.35
132730	10/14/2016	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	2,298.86
132730	10/14/2016	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	117.74
132730	10/14/2016	00084	BENTON PUD NO. 1	in	ELECTRICITY	2,877.81
132730	10/14/2016	00084	BENTON PUD NO. 1	in	ELECTRICITY	15.68
132730	10/14/2016	00084	BENTON PUD NO. 1	in	ELECTRICITY	262.26
132749	10/14/2016	00505	COLUMBIA GRAIN & FEED INC	in	CHAINS FOR SAW	33.66
132773	10/14/2016	02074	ELMGREN, ERIK	in	OE UNIFORM	85.69
132777	10/14/2016	05426	EWING IRRIGATION PRODUCTS, INC	in	CHALK FOR FIELDS	771.49
132778	10/14/2016	00166	FARMERS EXCHANGE	in	WEEDEATER SUPPLIES	250.64

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132780	10/14/2016	08774	FASTENAL COMPANY	in	PLAYGROUND REPAIR	31.06
132789	10/14/2016	09431	G & R AG PRODUCTS INC	in	SPRAY TANK PARTS	76.18
132789	10/14/2016	09431	G & R AG PRODUCTS INC	in	TANK CLEANER	26.06
132789	10/14/2016	09431	G & R AG PRODUCTS INC	in	SPRAY NOZZLE	28.18
132789	10/14/2016	09431	G & R AG PRODUCTS INC	in	SPRAY TANK PARTS	83.13
132800	10/14/2016	00865	H D FOWLER COMPANY INC	in	IRRIGATION REPAIR	57.34
132807	10/14/2016	06626	HELSLEY DANIEL	in	OE UNIFORM	42.30
132819	10/14/2016	00078	KENNEWICK INDUSTRIAL & ELEC	in	TOILET REPAIR	7.54
132819	10/14/2016	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	31.71
132819	10/14/2016	00078	KENNEWICK INDUSTRIAL & ELEC	in	WATERLINE REPAIR	2.67
132819	10/14/2016	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	99.12
132819	10/14/2016	00078	KENNEWICK INDUSTRIAL & ELEC	in	PAINT	97.22
132819	10/14/2016	00078	KENNEWICK INDUSTRIAL & ELEC	in	GFI PLUG REPAIR	212.90
132819	10/14/2016	00078	KENNEWICK INDUSTRIAL & ELEC	in	WRONG CHARGES	-193.64
132819	10/14/2016	00078	KENNEWICK INDUSTRIAL & ELEC	in	SCREW DRIVER	9.40
132819	10/14/2016	00078	KENNEWICK INDUSTRIAL & ELEC	in	ELECTRICAL BOX COVER	13.47
132819	10/14/2016	00078	KENNEWICK INDUSTRIAL & ELEC	in	HOOK UP EXTRACTOR	70.33
132819	10/14/2016	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	195.50
132819	10/14/2016	00078	KENNEWICK INDUSTRIAL & ELEC	in	WATER HEATER REPAIR	32.81
132819	10/14/2016	00078	KENNEWICK INDUSTRIAL & ELEC	in	RELIEF VALVE	23.70
132819	10/14/2016	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	22.06
132826	10/14/2016	08442	LANGSTON JOEY	in	OE UNIFORM REIMB	130.29
132835	10/14/2016	03154	M & M BOLT COMPANY, LLC	in	MOWER REPAIR	1.90
132835	10/14/2016	03154	M & M BOLT COMPANY, LLC	in	PLAYGROUND DECK REPAIR	19.96
132838	10/14/2016	03832	MARTINEZ, PABLO	in	OE UNIFORM	130.28
132849	10/14/2016	05112	MOON SECURITY SERVICES, INC	in	CITY HALL FIRE MONITORING	38.00
132849	10/14/2016	05112	MOON SECURITY SERVICES, INC	in	FROST-FIRE MONITORING	35.00
132849	10/14/2016	05112	MOON SECURITY SERVICES, INC	in	SOUTH RIDGE SECURITY	38.00
132851	10/14/2016	06624	MOUNT'S LOCK, KEY & ENGRAVING INC	in	IRR. BOX LOCK KEYS	33.88
132857	10/14/2016	02087	NIEBUHR, ROBERT	in	OE UNIFORM	127.01
132861	10/14/2016	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	60.50
132866	10/14/2016	05262	OVERHEAD DOOR COMPANY OF TRI-CIT	in	O/H DOOR- FS#3	195.48
132868	10/14/2016	00917	OXARC, INC.	in	BRACKET	11.41
132874	10/14/2016	04467	PHARE, STEVE	in	OE UNIFORMS	110.74
132877	10/14/2016	00329	PLATT ELECTRIC SUPPLY COMPANY	in	LIGHT REPAIR	158.34
132877	10/14/2016	00329	PLATT ELECTRIC SUPPLY COMPANY	in	LIGHT REPAIR	193.09
132898	10/14/2016	07555	SHERWIN-WILLIAMS COMPANY	in	PAINT & SUPPLIES	48.46

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132899	10/14/2016	00680	SIERRA ELECTRIC, INC.	in	S/R VENDER PAD ELECTRICAL	175.93
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	264.08
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	225.83
132915	10/14/2016	05945	THYSSENKRUPP ELEVATOR CORP	in	ELEVATOR MAINTENANCE	44.26
132924	10/14/2016	04283	TURF STAR INC	in	MOWER PARTS	1,516.23
132924	10/14/2016	04283	TURF STAR INC	in	MOWER REPAIR PARTS	642.17
132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	457.46
132949	10/14/2016	08020	WORKMAN THOMAS	in	OE UNIFORM	178.56
<b>Total amount by Department</b>						<b>\$ 48,050.20</b>
<b>120 NON-DEPARTMENTAL</b>						
132714	10/14/2016	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	3,520.38
132716	10/14/2016	03088	APOLLO MECHANICAL CONTRACTORS A	in	LIBRARY HVAC	456.12
132726	10/14/2016	00092	BENTON CLEAN AIR AGENCY	in	COK ASSESSMENT	17,568.34
132730	10/14/2016	00084	BENTON PUD NO. 1	in	CITY FACILITIES	5,195.65
132743	10/14/2016	00435	CITY OF PASCO	in	ANIMAL CONTROL	20,301.91
132743	10/14/2016	00435	CITY OF PASCO	in	FACILITY/CONSULTING CONTRACT	1,291.21
132747	10/14/2016	00175	COLUMBIA BASIN PAPER & SUPPLY	in	GARBAGE RECEPACLE REPAIR	187.34
132757	10/14/2016	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	290.34
132757	10/14/2016	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	28.17
132839	10/14/2016	08208	MCBRIDE PUBLIC AFFAIRS LLC THOMAS	in	LOBBYIST EXPENSES	4,000.00
132849	10/14/2016	05112	MOON SECURITY SERVICES, INC	in	MCL-FIRE MONITORING	38.00
132925	10/14/2016	03883	U R M CASH & CARRY	in	PANCAKE BREAKFAST SUPPLIES	11.82
<b>Total amount by Department</b>						<b>\$ 52,889.28</b>
<b>Total amount by Fund</b>						<b>\$ 240,953.94</b>
<b>101 STREET FUND</b>						
<b>010 STREETS</b>						
132710	10/14/2016	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	76.00
132749	10/14/2016	00505	COLUMBIA GRAIN & FEED INC	in	SAW/CART	2,120.87
132796	10/14/2016	01775	GRAINGER	in	JOB LIGHTS FOR SHOP	155.00
132812	10/14/2016	00113	INLAND ASPHALT COMPANY	in	HOT MIX FOR CUTS	593.66
132812	10/14/2016	00113	INLAND ASPHALT COMPANY	in	ASPHALT FOR STREET CUTS	224.48
132818	10/14/2016	05148	KELLEY'S TELE-COMMUNICATIONS	in	TELE ANS SVC	39.95
132833	10/14/2016	08575	LOUNSBURY BRENNAN	in	OE UNIFORM REIMB	118.64
132846	10/14/2016	00484	MILNE NAIL,POWER TOOL & REPAIR	in	BATTERY GREASE GUN KIT	369.22
132861	10/14/2016	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	15.57
132888	10/14/2016	00366	REESE CONCRETE PRODUCTS MFG INC	in	RING & COVER FOR CANAL	306.25

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132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	71.66
132938	10/14/2016	01035	WASHINGTON HARDWARE AND FURNITURE	in	FACE SHIELDS	28.21
<b>Total amount by Department</b>						<b>\$ 4,119.51</b>
<b>020 TRAFFIC</b>						
132710	10/14/2016	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	76.00
132730	10/14/2016	00084	BENTON PUD NO. 1	in	FLASHERS	232.20
132730	10/14/2016	00084	BENTON PUD NO. 1	in	ELECTRICITY	368.43
132730	10/14/2016	00084	BENTON PUD NO. 1	in	STREET LIGHTS	16,338.71
132730	10/14/2016	00084	BENTON PUD NO. 1	in	ELECTRICITY	39.71
132730	10/14/2016	00084	BENTON PUD NO. 1	in	ELY ST OUTAGE REPAIR	310.38
132730	10/14/2016	00084	BENTON PUD NO. 1	in	ELECTRICITY	252.65
132730	10/14/2016	00084	BENTON PUD NO. 1	in	SIGNALS	3,438.16
132730	10/14/2016	00084	BENTON PUD NO. 1	in	ELECTRICITY	60.67
132730	10/14/2016	00084	BENTON PUD NO. 1	in	ELECTRICITY	94.21
132730	10/14/2016	00084	BENTON PUD NO. 1	in	ELECTRICITY	639.47
132730	10/14/2016	00084	BENTON PUD NO. 1	in	ELECTRICITY	61.96
132775	10/14/2016	06106	EQUIPMENT WATCH	in	FLEET MANAGER COST GUIDE	862.50
132818	10/14/2016	05148	KELLEY'S TELE-COMMUNICATIONS	in	TELE ANS SVC	39.95
132835	10/14/2016	03154	M & M BOLT COMPANY, LLC	in	FIRE STATION SIGN	18.43
132861	10/14/2016	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	31.13
132883	10/14/2016	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	55.19
132884	10/14/2016	00957	RANCH & HOME INC	in	PUNCHES AND NAILS	13.00
132892	10/14/2016	04618	RODDA PAINT COMPANY	in	PAINT FOR EDISON AND UNION ST	1,010.79
132898	10/14/2016	07555	SHERWIN-WILLIAMS COMPANY	in	PAINT GUN CLEANER	111.65
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLER	in	OFFICE SUPPLIES	27.30
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLER	in	OFFICE SUPPLIES	48.39
132926	10/14/2016	04764	UNITED PARCEL SERVICE	in	SHIPPING	5.14
132926	10/14/2016	04764	UNITED PARCEL SERVICE	in	SHIPPING	4.75
132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	684.96
<b>Total amount by Department</b>						<b>\$ 24,825.73</b>
<b>Total amount by Fund</b>						<b>\$ 28,945.24</b>
<b>103 URBAN ARTERIAL STREET FUND</b>						
<b>010 URBAN ARTERIAL DEPARTMENT</b>						
132774	10/14/2016	08310	EPIC LAND SOLUTIONS, INC	in	PROFESSIONAL SERVICES	4,647.19
132797	10/14/2016	02842	GRANITE CONSTRUCTION COMPANY	in	CONTRACT P1101-15	594,494.96
132812	10/14/2016	00113	INLAND ASPHALT COMPANY	in	CONT P1601-16	332,679.03

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132823	10/14/2016	09773	KITTELSON & ASSOCIATES INC	in	PROFESSIONAL SERVICES	9,483.10
132869	10/14/2016	01174	P B S ENGINEERING & ENVIRONMENTAL	in	PROFESSIONAL SERVICES	13,664.13
132869	10/14/2016	01174	P B S ENGINEERING & ENVIRONMENTAL	in	CONSULTANT AGREEMENT	10,205.00
132879	10/14/2016	04920	PREMIER EXCAVATION INC	in	CONTRACT P1208-14	19,046.05
132936	10/14/2016	07477	WA STATE DEPT TRANSPORTATION	in	CONSTRUCTION ENGINEERING	112.62
<b>Total amount by Department</b>						<b>\$ 984,332.08</b>
<b>Total amount by Fund</b>						<b>\$ 984,332.08</b>
<b>106 BI-PIN OPERATIONS FUND</b>						
<b>010 BI-PIN OPERATIONS FUND</b>						
132913	10/14/2016	00008	TELCO WIRING & REPAIR INC	in	BROADBAND SERVICE	270.00
<b>Total amount by Department</b>						<b>\$ 270.00</b>
<b>Total amount by Fund</b>						<b>\$ 270.00</b>
<b>107 COMMUNITY DEVELOPMENT FUND</b>						
<b>030 CURRENT PROGRAM YEAR</b>						
132710	10/14/2016	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	271.67
132920	10/14/2016	08573	TRI-CITY HERALD DISPLAY ADS - 449430	in	DISPLAY AD	307.20
132923	10/14/2016	04380	TU DECIDES (YOU DECIDE - A BILINGUA	in	DISPLAY AD	300.00
<b>Total amount by Department</b>						<b>\$ 878.87</b>
<b>040 HOME</b>						
132697	10/10/2016	09412	STEWART TITLE OF THE TRI-CITIES	in	HOME DPA	10,000.00
132731	10/14/2016	04125	BENTON-FRANKLIN TITLE CO.	in	RECONVEYANCE	540.00
<b>Total amount by Department</b>						<b>\$ 10,540.00</b>
<b>Total amount by Fund</b>						<b>\$ 11,418.87</b>
<b>111 ASSET FORFEITURE FUND</b>						
<b>010 ASSET FORFEITURE FUND</b>						
132710	10/14/2016	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	1,788.38
132814	10/14/2016	09758	ISAKSON KIRK	in	CAT REIMBURSEMENT	100.00
132814	10/14/2016	09758	ISAKSON KIRK	in	CAT FUNDS	50.00
132814	10/14/2016	09758	ISAKSON KIRK	in	CAT FUNDS	50.00
132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	275.06
<b>Total amount by Department</b>						<b>\$ 2,263.44</b>
<b>Total amount by Fund</b>						<b>\$ 2,263.44</b>

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<b>116 LODGING TAX FUND</b>					
<b>010 LODGING TAX FUND</b>					
132918	10/14/2016	00176	TRI-CITIES VISITOR & CONVENTION BUF	in SEPT 2016 DUES	18,396.00
<b>Total amount by Department</b>					<b>\$ 18,396.00</b>
<b>Total amount by Fund</b>					<b>\$ 18,396.00</b>
<b>117 CRIMINAL JUSTICE SALES TAX FUND</b>					
<b>010 CRIMINAL JUSTICE SALES TAX FUND</b>					
132790	10/14/2016	03824	GALLS AN ARAMARK CO LLC	in QUARTERMASTER SUPPLIES - MOORE	11.95
132805	10/14/2016	03604	HAWORTH C/O BRUTZMAN'S INC.	in FURNITURE	3,991.92
<b>Total amount by Department</b>					<b>\$ 4,003.87</b>
<b>Total amount by Fund</b>					<b>\$ 4,003.87</b>
<b>300 CAPITAL IMPROVEMENTS FUND</b>					
<b>010 STREET IMPROVEMENTS</b>					
132743	10/14/2016	00435	CITY OF PASCO	in CONV CTR INTERLOCAL AGREEMENT	88,084.44
132795	10/14/2016	01413	GOODMAN & MEHLENBACHER, INC.	in CONTRACT P1518-16	155,792.94
132880	10/14/2016	00310	PROBUILD COMPANY LLC	in PLAYGROUND OF DREAMS REHAB	69.41
132880	10/14/2016	00310	PROBUILD COMPANY LLC	in PLAYGROUND OF DREAMS REHAB	53.76
132899	10/14/2016	00680	SIERRA ELECTRIC, INC.	in STREET LIGHT-MAINTENANCE	7,541.68
132936	10/14/2016	07477	WA STATE DEPT TRANSPORTATION	in LA PARTICIPATING AGREEMENT	40,978.73
132936	10/14/2016	07477	WA STATE DEPT TRANSPORTATION	in LA PARTICIPATING AGREEMENT	12,769.85
132947	10/14/2016	08463	WINDSOR PLYWOOD ALDER BUILDING S	in TREX DECKING	19,139.84
<b>Total amount by Department</b>					<b>\$ 324,430.65</b>
<b>020 LAND AND FACILITIES</b>					
132829	10/14/2016	06242	LEGACY LAWN & LANDSCAPE LLC	in AUGUST SERVICES	1,355.33
132896	10/14/2016	00817	SENSKE LAWN & TREE CARE INC	in HAZARD TREE REMOVE-UMATIL ISL	217.20
132911	10/14/2016	07079	TCA ARCHITECTURE PLANNING INC	in PROFESSIONAL SERVICES	13,836.80
<b>Total amount by Department</b>					<b>\$ 15,409.33</b>
<b>050 GO BOND 2015B</b>					
132752	10/14/2016	06375	COMPUNET INC	in 1 YEAR SMARTNET	2,172.00
132825	10/14/2016	04244	L N CURTIS & SONS	in TFT BLITZFIRE MONITOR PACKAGE, PAR	4,425.03
132884	10/14/2016	00957	RANCH & HOME INC	in HORIZONTAL E-TRACK	19.54
132913	10/14/2016	00008	TELCO WIRING & REPAIR INC	in BROADBAND SERVICE	270.00
132940	10/14/2016	06151	WASTE MANAGEMENT	in COMMERCIAL SERVICE FEE	66.68

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132941	10/14/2016	05985	WAT INC	in	KEYBOARD MOUNTS-M1825	504.99
<b>Total amount by Department</b>						<b>\$ 7,458.24</b>
<b>Total amount by Fund</b>						<b>\$ 347,298.22</b>
<b>401 WATER AND SEWER FUND</b>						
132784	10/14/2016	00086	FERGUSON ENTERPRISES INC	in	METER - WATER SENSUS 2"	3,733.67
132800	10/14/2016	00865	H D FOWLER COMPANY INC	in	BOLTS & NUTS	186.52
132800	10/14/2016	00865	H D FOWLER COMPANY INC	in	VALVE BOX - BOTTOM	656.72
132800	10/14/2016	00865	H D FOWLER COMPANY INC	in	VALVE GATE - 6"	1,253.24
132800	10/14/2016	00865	H D FOWLER COMPANY INC	in	INVENTORY-WATER	637.12
132806	10/14/2016	00013	HD SUPPLY WATERWORKS, LTD	in	ELL - 2" CTS QUICK JOINT	7,464.93
<b>Total amount by Department</b>						<b>\$ 13,932.20</b>
<b>010 WATER/SEWER OPERATIONS</b>						
132710	10/14/2016	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	247.95
132714	10/14/2016	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	315.99
132716	10/14/2016	03088	APOLLO MECHANICAL CONTRACTORS A	in	CANYON LAKES HVAC	88.14
132716	10/14/2016	03088	APOLLO MECHANICAL CONTRACTORS A	in	THOMPSON HILL BOOSTER HVAC	77.63
132717	10/14/2016	00501	APOLLO, INC. CITY CONTRACTS	in	HVAC REPAIRS	556.56
132721	10/14/2016	00214	BASIN DEPARTMENT STORE	in	WATER SAFETY SUPPLIES	116.18
132721	10/14/2016	00214	BASIN DEPARTMENT STORE	in	CARHARTT HI-VIS SWEATSHIRT	76.01
132721	10/14/2016	00214	BASIN DEPARTMENT STORE	in	CARHARTT HI-VIS SWEATSHIRT	76.01
132721	10/14/2016	00214	BASIN DEPARTMENT STORE	in	CARHARTT SWEATSHIRT	139.53
132721	10/14/2016	00214	BASIN DEPARTMENT STORE	in	CARHARTT SWEATSHIRT	139.53
132721	10/14/2016	00214	BASIN DEPARTMENT STORE	in	CARHARTT SWEATSHIRT	63.52
132722	10/14/2016	04052	BATTERIES PLUS	in	LIGHT BULBS	130.10
132722	10/14/2016	04052	BATTERIES PLUS	in	VFD REPLACEMENT BULBS	100.46
132722	10/14/2016	04052	BATTERIES PLUS	in	SPARE UPS	70.54
132729	10/14/2016	00093	BENTON FRANKLIN DISTRICT HEALTH	in	DRINKING WATER TESTS	2,715.00
132730	10/14/2016	00084	BENTON PUD NO. 1	in	WATER FILTRATION	23,481.71
132730	10/14/2016	00084	BENTON PUD NO. 1	in	ELECTRICITY	1,212.02
132730	10/14/2016	00084	BENTON PUD NO. 1	in	ELECTRICITY	36,619.98
132730	10/14/2016	00084	BENTON PUD NO. 1	in	CITY PARKS	14,609.86
132730	10/14/2016	00084	BENTON PUD NO. 1	in	WATER BOOSTERS	30,607.51
132730	10/14/2016	00084	BENTON PUD NO. 1	in	SEWER LIFT STATIONS	5,373.69
132730	10/14/2016	00084	BENTON PUD NO. 1	in	ELECTRICITY	55.95
132735	10/14/2016	02084	BONDS, ROBERT WADE	in	OE UNIFORM REIMB	233.44

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132738	10/14/2016	00751	C H DIAGNOSTIC & CONSULTING SERVIC	in RC5 SPORE SAMPLES	190.00
132738	10/14/2016	00751	C H DIAGNOSTIC & CONSULTING SERVIC	in LT2 SAMPLES	750.00
132738	10/14/2016	00751	C H DIAGNOSTIC & CONSULTING SERVIC	in AEROBIC ENDOSPORE	190.00
132738	10/14/2016	00751	C H DIAGNOSTIC & CONSULTING SERVIC	in AEROBIC ENDOSPORE SAMPLES	190.00
132738	10/14/2016	00751	C H DIAGNOSTIC & CONSULTING SERVIC	in LTZ SAMPLES	750.00
132738	10/14/2016	00751	C H DIAGNOSTIC & CONSULTING SERVIC	in RC5 SPORE SAMPLES	190.00
132739	10/14/2016	07832	C&E TRENCHING LLC	in CONTRACT P1508-16	348,800.02
132758	10/14/2016	08116	D&D TELECOMMUNICATIONS PROPERTI	in INSPIRATION POINT	752.24
132764	10/14/2016	08468	DEREK WEIXEL	in OE UNIFORM REIMB	48.87
132767	10/14/2016	08461	DEZURIK APCO HILTON DEZURIK INC	in PUMP PARTS	451.78
132767	10/14/2016	08461	DEZURIK APCO HILTON DEZURIK INC	in PART	3.26
132775	10/14/2016	06106	EQUIPMENT WATCH	in FLEET MANAGER COST GUIDE	1,725.00
132781	10/14/2016	05736	FCS GROUP	in CONSULTANT AGREEMENT	13,584.89
132783	10/14/2016	04147	FEDEX	in SHIPPING	91.29
132784	10/14/2016	00086	FERGUSON ENTERPRISES INC	in REPAIR OF LARGE METER TESTER	1,276.59
132784	10/14/2016	00086	FERGUSON ENTERPRISES INC	in METER REPLACEMENT	562.61
132785	10/14/2016	05716	FLEETMATICS USA, LLC	in ACTIVATION FEE	25.23
132785	10/14/2016	05716	FLEETMATICS USA, LLC	in VEHICLE TRACKING	944.82
132787	10/14/2016	02459	FOXCROFT EQUIPMENT & SERVICE	in REBUILD KITS FOR BOOSTER STATION	806.39
132788	10/14/2016	05471	FRONTIER COMMUNICATIONS NW INC	in TELEPHONE SVC	107.06
132792	10/14/2016	00499	GERLACH, DUSTIN	in OE UNIFORM	130.28
132796	10/14/2016	01775	GRAINGER	in EYE WASH BOTTLES	28.06
132796	10/14/2016	01775	GRAINGER	in FILTERS FOR WASTEWATER BLDGS	221.82
132796	10/14/2016	01775	GRAINGER	in FLOATS FOR WAS/RAS PUMPS	113.48
132796	10/14/2016	01775	GRAINGER	in HAMMER FOR INF. PUMP MAINT.	201.60
132796	10/14/2016	01775	GRAINGER	in TOOLS FOR TRUCK	103.74
132797	10/14/2016	02842	GRANITE CONSTRUCTION COMPANY	in CONTRACT P1101-15	5,218.23
132800	10/14/2016	00865	H D FOWLER COMPANY INC	in LARGE METER REPLACEMENT	2,391.58
132800	10/14/2016	00865	H D FOWLER COMPANY INC	in LARGE METER REPLACEMENTS	1,690.91
132801	10/14/2016	01482	HACH COMPANY	in PARTS TO REPAIR	262.87
132801	10/14/2016	01482	HACH COMPANY	in LAB SUPPLIES	176.86
132801	10/14/2016	01482	HACH COMPANY	in D.O PROBE SENSOR CAP	127.07
132801	10/14/2016	01482	HACH COMPANY	in NEW LAMP	437.54
132802	10/14/2016	07825	HAMBY BRYSON	in OE UNIFORM REIMB	260.50
132803	10/14/2016	01339	HANSON, MIKE	in OE UNIFORM REIMB	86.77
132804	10/14/2016	02083	HARDING, RICHARD	in OE UNIFORM	72.85
132812	10/14/2016	00113	INLAND ASPHALT COMPANY	in REPAIRS TO THE STREET	426.36

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132812	10/14/2016	00113	INLAND ASPHALT COMPANY	in	CONT P1601-16	348,800.35
132813	10/14/2016	05684	IRON HORSE REAL ESTATE AND PROPER	in	RR LEASE #524614	5,292.45
132818	10/14/2016	05148	KELLEY'S TELE-COMMUNICATIONS	in	TELE ANS SVC	39.85
132819	10/14/2016	00078	KENNEBICK INDUSTRIAL & ELEC	in	SIDE CUTTERS	40.09
132819	10/14/2016	00078	KENNEBICK INDUSTRIAL & ELEC	in	METER REPLACEMENT	10.48
132822	10/14/2016	07914	KITCHENS LOUIS	in	OE UNIFORM	58.11
132835	10/14/2016	03154	M & M BOLT COMPANY, LLC	in	HARDWARE TP INSTALL	24.43
132835	10/14/2016	03154	M & M BOLT COMPANY, LLC	in	BOLTS	6.16
132835	10/14/2016	03154	M & M BOLT COMPANY, LLC	in	LARGE METER REPLACEMENT	132.52
132845	10/14/2016	00217	MILLER PAINT CO	in	PAINT FOR FIRE HYDRANTS	256.34
132845	10/14/2016	00217	MILLER PAINT CO	in	PAINT FOR FIRE HYDRANT	469.54
132849	10/14/2016	05112	MOON SECURITY SERVICES, INC	in	WFP-FIRE MONITORING	38.00
132849	10/14/2016	05112	MOON SECURITY SERVICES, INC	in	SECURITY SERVICE	29.00
132852	10/14/2016	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH	69.43
132859	10/14/2016	04466	NORTHSTAR CHEMICAL INC	in	HYPOCHLORITE	608.42
132860	10/14/2016	06196	NSI SOLUTIONS INC	in	LAB SUPPLIES	194.00
132861	10/14/2016	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	62.28
132861	10/14/2016	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	30.28
132861	10/14/2016	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	14.80
132867	10/14/2016	01912	OWEN EQUIPMENT COMPANY	in	VACTOR PARTS	1,501.53
132868	10/14/2016	00917	OXARC, INC.	in	WELDING SUPPLIES	52.16
132868	10/14/2016	00917	OXARC, INC.	in	EAR MUFFS	257.71
132868	10/14/2016	00917	OXARC, INC.	in	EYE WASH STATIONS	82.80
132868	10/14/2016	00917	OXARC, INC.	in	HI PRESS/SMALL CYLINDER RENTAL	43.01
132869	10/14/2016	01174	P B S ENGINEERING & ENVIRONMENTAL	in	AIR SAMPLES FOR AC	80.00
132869	10/14/2016	01174	P B S ENGINEERING & ENVIRONMENTAL	in	CONSULTANT AGREEMENT	6,120.00
132870	10/14/2016	00112	PALLIS POOL & PATIO INC	in	BRUSH TO CLEAN PLATE SETTLERS	32.56
132871	10/14/2016	01040	PARAMOUNT SUPPLY COMPANY	in	AIR FILTERS	66.33
132871	10/14/2016	01040	PARAMOUNT SUPPLY COMPANY	in	FILTERS FOR ASR BUILDING	43.92
132875	10/14/2016	02941	PHASE 2 ELECTRIC, INC.	in	ELECTRICAL CONTRACT	967.08
132876	10/14/2016	08303	PHENOVA INC	in	FECAL SAMPLE	279.41
132878	10/14/2016	02443	POWER CITY ELECTRIC, INC.	in	PROFESSIONAL SERVICES	233.49
132879	10/14/2016	04920	PREMIER EXCAVATION INC	in	CONTRACT P1208-14	11,663.49
132882	10/14/2016	08218	QUALITY CONTROL SERVICES, INC.	in	SCALE CERTIFICATION	105.00
132883	10/14/2016	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	56.86
132887	10/14/2016	06701	RED APPLE MARKET	in	5 GALLONS OF WATER	5.45
132891	10/14/2016	06065	RH2 ENGINEERING INC	in	CONSULTANT AGREEMENT FOR ENGINEE	85,235.49

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132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in OFFICE SUPPLIES	27.30
132909	10/14/2016	04379	TACOMA SCREW PRODUCTS INC ACCTS	in CONNECTORS FOR AERATOR	60.63
132910	10/14/2016	04334	TALLEY INC	in SPARE PARTS	237.97
132928	10/14/2016	07925	USA BLUEBOOK	in CHLORINE AND PH TEST KIT	32.12
132929	10/14/2016	03881	UTILITIES UNDERGROUND LOCATION CI	in UTILITY LOCATES	359.91
132930	10/14/2016	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	2,677.76
132931	10/14/2016	00030	VERIZON NORTHWEST	in AIR CARD FOR CAMERA PROJECT	330.31
132935	10/14/2016	00164	WA STATE DEPARTMENT OF ECOLOGY	in DOE DAM SAFETY FEE	881.00
132938	10/14/2016	01035	WASHINGTON HARDWARE AND FURNITU	in WIRE BRUSHES	17.33
132938	10/14/2016	01035	WASHINGTON HARDWARE AND FURNITU	in SPRINGS FOR CLARIFIER BRUSHES	12.58
132938	10/14/2016	01035	WASHINGTON HARDWARE AND FURNITU	in SMALL TOOLS	82.49
<b>Total amount by Department</b>					<b>\$ 968,220.10</b>
<b>Total amount by Fund</b>					<b>\$ 982,152.30</b>

402 MEDICAL SERVICES FUND

010 MEDICAL SERVICES

132705	10/14/2016	00552	10TH AVENUE CLEANERS	in MEND JACKET	4.34
132736	10/14/2016	03495	BOUND TREE MEDICAL LLC	in MEDICAL SUPPLIES	548.95
132736	10/14/2016	03495	BOUND TREE MEDICAL LLC	in MEDICAL SUPPLIES	85.15
132736	10/14/2016	03495	BOUND TREE MEDICAL LLC	in MEDICAL SUPPLIES	25.16
132736	10/14/2016	03495	BOUND TREE MEDICAL LLC	in MEDICAL SUPPLIES	182.88
132736	10/14/2016	03495	BOUND TREE MEDICAL LLC	in MEDICAL SUPPLIES	677.83
132736	10/14/2016	03495	BOUND TREE MEDICAL LLC	in MEDICAL SUPPLIES	255.16
132736	10/14/2016	03495	BOUND TREE MEDICAL LLC	in MEDICAL SUPPLIES	789.25
132736	10/14/2016	03495	BOUND TREE MEDICAL LLC	in MEDICAL SUPPLIES	1,025.24
132736	10/14/2016	03495	BOUND TREE MEDICAL LLC	in MEDICAL SUPPLIES	24.75
132736	10/14/2016	03495	BOUND TREE MEDICAL LLC	in MEDICAL SUPPLIES	11.40
132736	10/14/2016	03495	BOUND TREE MEDICAL LLC	in MEDICAL SUPPLIES	91.44
132741	10/14/2016	07715	CARDINAL HEALTH 411, INC	in MEDICAL SUPPLIES	762.30
132741	10/14/2016	07715	CARDINAL HEALTH 411, INC	in MEDICAL SUPPLIES	17.98
132741	10/14/2016	07715	CARDINAL HEALTH 411, INC	in MEDICAL SUPPLIES	295.09
132741	10/14/2016	07715	CARDINAL HEALTH 411, INC	in MEDICAL SUPPLIES	30.84
132741	10/14/2016	07715	CARDINAL HEALTH 411, INC	in MEDICAL SUPPLIES	17.72
132741	10/14/2016	07715	CARDINAL HEALTH 411, INC	in MEDICAL SUPPLIES	78.00
132746	10/14/2016	07849	COLUMBIA BASIN ICE AND TRANSPORT	in ICE - STATION 4	52.50
132761	10/14/2016	04690	DAY, DAVID	in SUMMER QTR PMD 235	258.52
132781	10/14/2016	05736	FCS GROUP	in CONSULTANT AGREEMENT	3,356.25

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132832	10/14/2016	08868	LIFE-ASSIST	in MEDICAL SUPPLIES	977.40
132832	10/14/2016	08868	LIFE-ASSIST	in MEDICAL SUPPLIES	223.11
132832	10/14/2016	08868	LIFE-ASSIST	in MEDICAL SUPPLIES	104.26
132832	10/14/2016	08868	LIFE-ASSIST	in MEDICAL SUPPLIES	776.65
132832	10/14/2016	08868	LIFE-ASSIST	in MEDICAL SUPPLIES	162.90
132832	10/14/2016	08868	LIFE-ASSIST	in MEDICAL SUPPLIES	208.51
132832	10/14/2016	08868	LIFE-ASSIST	in MEDICAL SUPPLIES	134.32
132862	10/14/2016	04458	OFFICE MAX CONTRACT INC.	in OFFICE FINANCE/AMBULANCE	13.05
132868	10/14/2016	00917	OXARC, INC.	in OXYGEN	84.31
132868	10/14/2016	00917	OXARC, INC.	in OXYGEN	82.62
132868	10/14/2016	00917	OXARC, INC.	in OXYGEN	71.63
132868	10/14/2016	00917	OXARC, INC.	in OXYGEN - CYLINDER RENTAL	106.41
132895	10/14/2016	07872	SEA WESTERN INC	in BDU PANTS	290.83
132906	10/14/2016	06823	STREIBECK ANDREW T	in SUMMER QTR PMD 235	258.52
132927	10/14/2016	05807	UPTOWN CLEANERS	in 2016 LAUNDRY SERVICES	49.01
132927	10/14/2016	05807	UPTOWN CLEANERS	in 2016 LAUNDRY SERVICES	51.85
132927	10/14/2016	05807	UPTOWN CLEANERS	in 2016 LAUNDRY SERVICES	58.24
132927	10/14/2016	05807	UPTOWN CLEANERS	in 2016 LAUNDRY SERVICES	64.75
132927	10/14/2016	05807	UPTOWN CLEANERS	in 2016 LAUNDRY SERVICES	60.95
132927	10/14/2016	05807	UPTOWN CLEANERS	in 2016 LAUNDRY SERVICES	68.82
132927	10/14/2016	05807	UPTOWN CLEANERS	in 2016 LAUNDRY SERVICES	45.75
132927	10/14/2016	05807	UPTOWN CLEANERS	in 2016 LAUNDRY SERVICES	74.79
132927	10/14/2016	05807	UPTOWN CLEANERS	in 2016 LAUNDRY SERVICES	50.90
132930	10/14/2016	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	480.12
132932	10/14/2016	00030	VERIZON NORTHWEST	in LIFE PACK AIR CARDS	90.14
132942	10/14/2016	06826	WEBB CONNOR J	in SUMMER QTR PMD 235	250.34
<b>Total amount by Department</b>					<b>\$ 13,430.93</b>
<b>Total amount by Fund</b>					<b>\$ 13,430.93</b>
<b>403 BUILDING SAFETY FUND</b>					
<b>010 BUILDING SAFETY</b>					
132914	10/14/2016	06977	THE BUILDING DEPARTMENT INC	in SEPT INSPECTIONS	1,856.25
132930	10/14/2016	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	251.91
<b>Total amount by Department</b>					<b>\$ 2,108.16</b>
<b>Total amount by Fund</b>					<b>\$ 2,108.16</b>
<b>405 STORMWATER UTILITY FUND</b>					

City of Kennewick

Claims Roster

9/24/2016 - 10/14/2016

Accounting Period

2016

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
<b>010 STORMWATER</b>						
132718	10/14/2016	04636	ASCE MEMBERSHIP	in	ASCE MEMBERSHIP DUES	260.00
132785	10/14/2016	05716	FLEETMatics USA, LLC	in	DEINSTALL & REINSTALL EXISTING DEVI	108.60
132785	10/14/2016	05716	FLEETMatics USA, LLC	in	VEHICLE TRACKING	130.32
132799	10/14/2016	08407	GRAY AND OSBORNE INC	in	CONSULTANT AGREEMENT	2,541.90
132799	10/14/2016	08407	GRAY AND OSBORNE INC	in	CONSULTANT AGREEMENT	1,834.62
132864	10/14/2016	05251	ONSITE ENVIRONMENTAL INC	in	TESTING SWEEPER WASTE	1,575.00
132883	10/14/2016	01817	RADIO SERVICE COMPANY INC	in	MOBILE RADIOS	996.93
132883	10/14/2016	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	55.19
132905	10/14/2016	00028	STAR RENTALS INC	in	GRADE ROD	217.19
132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	323.88
<b>Total amount by Department</b>						<b>\$ 8,043.63</b>
<b>Total amount by Fund</b>						<b>\$ 8,043.63</b>
<b>501 EQUIPMENT RENTAL FUND</b>						
132722	10/14/2016	04052	BATTERIES PLUS	in	BATTERIES	575.02
132751	10/14/2016	08852	COMMERCIAL TIRE	in	TIRES - FIRESTONE (189-769) HT 245/75/16	1,321.52
132756	10/14/2016	07868	CORWIN FORD - TRI CITIES	in	BRAKE PADS	108.53
132778	10/14/2016	00166	FARMERS EXCHANGE	in	PIPE ASSEMBLY - 579138306	62.94
132796	10/14/2016	01775	GRAINGER	in	LAMP - F15T8/CW	22.48
132853	10/14/2016	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	132.20
<b>Total amount by Department</b>						<b>\$ 2,222.69</b>
<b>010 EQUIPMENT RENTAL</b>						
132711	10/14/2016	02504	AFFORDABLE WINDSHIELDS & MORE IN	in	WINDSHIELD REPAIR-VEH. 5314	27.10
132711	10/14/2016	02504	AFFORDABLE WINDSHIELDS & MORE IN	in	REPLACEMENT QUARTER PANEL WINDO'	225.00
132722	10/14/2016	04052	BATTERIES PLUS	in	BATTERIES-VEHICLE 2105	429.95
132724	10/14/2016	03707	BAXTER AUTO PARTS	in	BRAKE PADS FOR VEH. 0214	40.37
132724	10/14/2016	03707	BAXTER AUTO PARTS	in	DISC BRAKE FOR VEH. 0028	18.47
132724	10/14/2016	03707	BAXTER AUTO PARTS	in	INT DOOR HANDLE-VEH. 0069	29.93
132724	10/14/2016	03707	BAXTER AUTO PARTS	in	ALTERNATOR FOR VEH. 0301	90.11
132730	10/14/2016	00084	BENTON PUD NO. 1	in	ELECTRICITY	97.69
132730	10/14/2016	00084	BENTON PUD NO. 1	in	CITY FACILITIES	435.81
132745	10/14/2016	01310	COLEMAN OIL COMPANY	in	COLUMBIA PARK MOWER FUEL	437.91
132745	10/14/2016	01310	COLEMAN OIL COMPANY	in	COLUMBIA PARK MOWER FUEL	358.92
132745	10/14/2016	01310	COLEMAN OIL COMPANY	in	FUEL CHARGES	15,192.44

City of Kennebec

Claims Roster

9/24/2016 - 10/14/2016

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2016

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
132751	10/14/2016	08852	COMMERCIAL TIRE	in	TIRE FOR VEHICLE 5108	136.38
132754	10/14/2016	04853	CONNELL OIL INC DBA 76 DISTRIBUTINC	in	OIL FOR FLEET	489.79
132756	10/14/2016	07868	CORWIN FORD - TRI CITIES	in	SWITCH FOR VEH. 7368	37.79
132756	10/14/2016	07868	CORWIN FORD - TRI CITIES	in	LATCH FOR VEH. 7368	114.66
132756	10/14/2016	07868	CORWIN FORD - TRI CITIES	in	SENSORS FOR VEH. 7363	344.04
132756	10/14/2016	07868	CORWIN FORD - TRI CITIES	in	PARTS-VEHICLE 2105	487.05
132765	10/14/2016	02366	DESERT BUICK-GMC, INC.	in	BELT KIT 0069	77.38
132778	10/14/2016	00166	FARMERS EXCHANGE	in	BELT 0397 /PRIMER C066	123.90
132810	10/14/2016	08711	HUGHES FIRE EQUIPMENT INC	in	SEAT CUSHION FOR VEH. 2802	545.66
132810	10/14/2016	08711	HUGHES FIRE EQUIPMENT INC	in	APPARATUS INSPECTIONS	858.10
132810	10/14/2016	08711	HUGHES FIRE EQUIPMENT INC	in	APPARATUS INSPECTIONS	217.20
132810	10/14/2016	08711	HUGHES FIRE EQUIPMENT INC	in	APPARATUS INSPECTIONS	217.26
132810	10/14/2016	08711	HUGHES FIRE EQUIPMENT INC	in	APPARATUS INSPECTIONS	217.20
132810	10/14/2016	08711	HUGHES FIRE EQUIPMENT INC	in	APPARATUS INSPECTIONS	217.26
132810	10/14/2016	08711	HUGHES FIRE EQUIPMENT INC	in	APPARATUS INSPECTIONS	217.20
132810	10/14/2016	08711	HUGHES FIRE EQUIPMENT INC	in	APPARATUS INSPECTIONS	217.20
132816	10/14/2016	02285	JIFFY CAR WASH, INC.	in	FLEET CAR WASHES	649.80
132831	10/14/2016	08933	LES SCHWAB TIRE CENTER	in	FLAT REPAIR FOR VEHICLE 2802	89.08
132831	10/14/2016	08933	LES SCHWAB TIRE CENTER	in	FLAT REPAIR CREDIT-VEH 2802	-44.53
132841	10/14/2016	02357	MCCURLEY CHEVROLET INC	in	PART FOR VEH. 0123	3.08
132843	10/14/2016	03284	MEL'S INTER-CITY TOWING	in	TOWING-VEH. 0393	54.25
132853	10/14/2016	08875	NAPA PASCO AUTO PARTS	in	PAINT FOR FLEET SHOP	12.90
132853	10/14/2016	08875	NAPA PASCO AUTO PARTS	in	FUEL FILTERS FOR VEH 4204	34.78
132853	10/14/2016	08875	NAPA PASCO AUTO PARTS	in	LAMPS FOR SHOP	51.91
132853	10/14/2016	08875	NAPA PASCO AUTO PARTS	in	SPARK PLUGS-VEH. 7363	37.53
132853	10/14/2016	08875	NAPA PASCO AUTO PARTS	in	NERF BARS FOR VEH. 5004	245.06
132853	10/14/2016	08875	NAPA PASCO AUTO PARTS	in	BATTERY & OIL FOR VEH. 0394	150.66
132853	10/14/2016	08875	NAPA PASCO AUTO PARTS	in	SPARK PLUGS 3000	50.04
132853	10/14/2016	08875	NAPA PASCO AUTO PARTS	in	ADHESIVE & RADIATOR CAP 2003	32.98
132853	10/14/2016	08875	NAPA PASCO AUTO PARTS	in	EGR VALVE FOR VEH. 0054	167.85
132853	10/14/2016	08875	NAPA PASCO AUTO PARTS	in	BRAKE PARTS-VEH. 0041	279.61
132866	10/14/2016	05262	OVERHEAD DOOR COMPANY OF TRI-CIT	in	FURNISH & INSTALL FLEET SHOP DOOR	2,106.84
132866	10/14/2016	05262	OVERHEAD DOOR COMPANY OF TRI-CIT	in	FLEET SHOP DOOR	228.55
132868	10/14/2016	00917	OXARC, INC.	in	FIRE EXTINGUISHER SERVICE	22.15
132930	10/14/2016	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	20.04
132948	10/14/2016	01241	WOODPECKER TRUCK	in	REPLACE TURBO IN VEHICLE 0230	1,844.72
<b>Total amount by Department</b>						<b>\$ 27,939.07</b>

City of Kennewick

Claims Roster

9/24/2016 - 10/14/2016

Accounting Period

2016

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
<b>Total amount by Fund</b>					<b>\$ 30,161.76</b>
<b>502 CENTRAL STORES FUND</b>					
132740	10/14/2016	05727	CAPITAL ONE COMMERCIAL (COSTCO)	in INVENTORY	260.10
132740	10/14/2016	05727	CAPITAL ONE COMMERCIAL (COSTCO)	in INVENTORY	326.85
132768	10/14/2016	07672	DOG WASTE DEPOT ZW USA INC	in BAGS - LITTER BAGS	351.00
132777	10/14/2016	05426	EWING IRRIGATION PRODUCTS, INC	in PVC PRIMER & CEMENT	146.10
132777	10/14/2016	05426	EWING IRRIGATION PRODUCTS, INC	in SLIP FIXES - 2"	405.49
132858	10/14/2016	02904	NORTHERN SAFETY CO., INC.	in GLOVES - LEATHER	1,032.36
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in TISSUE - BATH 2 PLY (STAPLES ITEM	1,338.26
132904	10/14/2016	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in TOWELS - HOUSEHOLD	94.26
132907	10/14/2016	08017	SUPPLYWORKS INTERLINE BRANDS, INC	in TOWELS - RENOWN REN06144-WB	1,404.85
132916	10/14/2016	00367	TRAFFIC SAFETY SUPPLY CO INC	in BAND - IT UL2036 3/4 X 36" 100' ULTRA	380.09
132951	10/14/2016	04578	ZUMAR INDUSTRIES INC	in POST SIGN - 2" X 2" X 10', 12 GA.	2,753.01
<b>Total amount by Department</b>					<b>\$ 8,492.37</b>
<b>010 CENTRAL STORES</b>					
132707	10/14/2016	01526	ABADAN	in COPIER MAINTENANCE BIZHUBS	566.45
132828	10/14/2016	06743	LEAF CAPITAL FUNDING LLC	in COPIER RENTAL - CITY ATTORNEY	166.17
132828	10/14/2016	06743	LEAF CAPITAL FUNDING LLC	in COPIER RENTAL STA 61 & 62 - BH C35	137.45
132950	10/14/2016	06353	XEROX CORPORATION	in W7855PT FINANCE COPIER	274.17
132950	10/14/2016	06353	XEROX CORPORATION	in 5855APT POLICE PATROL COPIER	202.38
132950	10/14/2016	06353	XEROX CORPORATION	in W7855PT POLICE ADMIN COPIER	286.74
132950	10/14/2016	06353	XEROX CORPORATION	in W7845PT POLICE DETECTIVES COPIER	345.39
<b>Total amount by Department</b>					<b>\$ 1,978.75</b>
<b>Total amount by Fund</b>					<b>\$ 10,471.12</b>
<b>503 RISK MANAGEMENT FUND</b>					
<b>010 RISK MANAGEMENT</b>					
132815	10/14/2016	01205	JACK'S SUPERIOR AUTO BODY,LLC	in REPAIR DAMAGE TO KPD CAR	669.65
132930	10/14/2016	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	36.95
<b>Total amount by Department</b>					<b>\$ 706.60</b>
<b>370 GAINS/LOSSES AND OTHER INCOME</b>					
132903	10/14/2016	04478	ST PAUL FIRE & MARINE	in CLAIM V2Z4198	40.00
<b>Total amount by Department</b>					<b>\$ 40.00</b>

City of Kennewick

Claims Roster

9/24/2016 - 10/14/2016

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2016

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
<b>Total amount by Fund</b>					<b>\$ 746.60</b>
<b>612 OPEB TRUST FUND</b>					
<b>010 OPEB TRUST FUND</b>					
132598	09/28/2016	00050	MACE, BILL	in MEDICARE PART B	104.90
132709	10/14/2016	00024	ADKINS WILLIAM	in MEDICARE PART B	104.90
132737	10/14/2016	00185	BUCK, GARY E	in MEDICARE PART B	104.90
132744	10/14/2016	00127	CLEAVENGER, BUDDY L	in MEDICARE PART B	104.90
132753	10/14/2016	00128	COMSTOCK, WILLIAM J	in MEDICARE PART B	104.90
132762	10/14/2016	00121	DEINES, JAMES I	in MEDICARE PART B	312.00
132770	10/14/2016	00324	DUNCAN LARRY	in MEDICARE PART B	105.80
132771	10/14/2016	01894	EASLING, CONNIE	in MEDICARE PART B	104.90
132779	10/14/2016	00041	FARNKOFF, ROBERT C	in MEDICARE PART B	104.90
132782	10/14/2016	00058	FEARING, DOUG	in MEDICARE PART B	104.90
132793	10/14/2016	00181	GIER, CHARLES W.	in MEDICARE PART B	104.90
132794	10/14/2016	00134	GONDERMAN, DAVID A	in MEDICARE PART B	104.90
132798	10/14/2016	00122	GRAVES, DONALD E	in MEDICARE PART B	312.00
132808	10/14/2016	06744	HIRSCHEL ARTHUR D	in MEDICARE PART B	104.90
132817	10/14/2016	00065	JUERGENS, CURT	in MEDICARE PART B	104.90
132824	10/14/2016	00060	KRAFT, JAMES	in MEDICARE PART B	742.50
132836	10/14/2016	00050	MACE, BILL	in MEDICARE PART B	104.90
132837	10/14/2016	00052	MAPLETHORPE, JOHN G., JR	in MEDICARE PART B	105.80
132844	10/14/2016	00055	MERCER, BILL	in MEDICARE PART B	125.90
132848	10/14/2016	00139	MONTGOMERY, DAN	in MEDICAL & PRESC	117.00
132863	10/14/2016	00142	O'HAIR, RONALD L	in MEDICARE PART B	104.90
132873	10/14/2016	05554	PENNEY MICHAEL	in MEDICARE	125.90
132885	10/14/2016	00054	RAWLINGS, GEORGE	in MEDICARE PART B	125.90
132890	10/14/2016	00145	REMUS, LARRY J	in MEDICARE PART B	104.90
132893	10/14/2016	00147	RUMLEY, LARRY M	in MEDICARE PART B	104.90
132894	10/14/2016	01821	SCHARNHORST, DEAN	in MEDICARE PART B	104.90
132897	10/14/2016	00148	SHAW, LEONARD	in MEDICARE PART B	104.90
132901	10/14/2016	00150	SLEATER, LARRY L	in MEDICARE PART B	104.90
132902	10/14/2016	00066	SOUTHWICK, JOHN J., JR.	in MEDICARE PART B	121.80
132933	10/14/2016	00152	VICKERMAN THOMAS	in MEDICARE PART B	104.90
132945	10/14/2016	00154	WILLEBY, DONALD R	in MEDICARE PART B	104.90
132946	10/14/2016	01415	WILLIAMS, KEN	in MEDICARE PART B	104.90
<b>Total amount by Department</b>					<b>\$ 4,502.40</b>

City of Kennewick

Claims Roster

9/24/2016 - 10/14/2016

Accounting Period

2016

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
<b>Total amount by Fund</b>					<b>\$ 4,502.40</b>
<b>642 METRO DRUG FORFEITURE FUND</b>					
<b>010 NONE</b>					
132788	10/14/2016	05471	FRONTIER COMMUNICATIONS NW INC	in TELEPHONE SVC	158.93
132882	10/14/2016	08218	QUALITY CONTROL SERVICES, INC.	in SCALE CALIBRATION	190.00
132919	10/14/2016	02010	TRI-CITIES WATER STORE, INC.	in DRINKING WATER FOR OFFICE	62.76
<b>Total amount by Department</b>					<b>\$ 411.69</b>
<b>Total amount by Fund</b>					<b>\$ 411.69</b>



# Council Agenda Coversheet



Agenda Item Number	3.b.(2)	Council Date	11/08/2016
Agenda Item Type	General Business Item		
Subject	Columbia Park Golf Course Account		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	<input checked="" type="checkbox"/>
Ordinance/Reso	<input type="checkbox"/>
Public Mtg / Hrg	<input type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

### Recommendation

That Council approve the Claims Roster for the Columbia Park Golf Course Account for September 2016.

### Motion for Consideration

I move to approve the Claims Roster for the Columbia Park Golf Course Account for September 2016 in the amount of \$16,521.36, comprised of check numbers 191-195, 2242-2262 in the amount of \$16,426.33 and electronic transfers in the amount of \$95.03.

### Summary

The first page of the roster is a summary of check and electronic transfer activity, with the following pages presenting more detailed information.

### Alternatives

None.

### Fiscal Impact

Total \$16,521.36.

Through	Denise Winters Oct 26, 09:44:30 GMT-0700 2016
Dept Head Approval	Dan Legard Oct 27, 09:18:45 GMT-0700 2016
City Mgr Approval	Marie Mosley Nov 03, 09:28:05 GMT-0700 2016

Attachments:

Recording Required?

COLUMBIA PARK  
 VENDOR CHECK REGISTER REPORT  
 Payables Management

Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	9/1/2016
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last		Last

Sorted By: Check Number

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
* 000002242	CENTRALVEND	CENTRAL VENDING-PASCO	9/7/2016	USBANK	PMCHK00000106	\$242.78
000002243	GLOBALTOURG	GLOBAL TOUR GOLF	9/7/2016	USBANK	PMCHK00000106	\$120.44
000002244	TREASUREVAL	TREASURE VALLEY COFFEE	9/7/2016	USBANK	PMCHK00000106	\$29.94
000002245	USLINENUNIF	US LINEN & UNIFORM	9/7/2016	USBANK	PMCHK00000106	\$46.10
000002246	WESTERNEQUP	WESTERN EQUIPMENT DISTRIBUTORS,	9/7/2016	USBANK	PMCHK00000106	\$217.58
000002247	CENTRALVEND	CENTRAL VENDING-PASCO	9/7/2016	USBANK	PMCHK00000107	\$242.78
000002248	BLUEROOM	BLUE ROOM	9/14/2016	USBANK	PMCHK00000108	\$81.00
000002249	CENTRALVEND	CENTRAL VENDING-PASCO	9/14/2016	USBANK	PMCHK00000108	\$41.00
000002250	COLEMANOIL	COLEMAN OIL COMPANY	9/14/2016	USBANK	PMCHK00000108	\$232.62
000002251	COURSECOINC	COURSECO, INC	9/14/2016	USBANK	PMCHK00000108	\$8,633.08
000002252	DESERTGREEN	DESERT GREEN TURF	9/14/2016	USBANK	PMCHK00000108	\$738.39
000002253	FRONTIERCOM	FRONTIER COMMUNICATIONS	9/14/2016	USBANK	PMCHK00000108	\$262.75
000002254	TRUEVALUEWA	TRUE VALUE WASHINGTON HARDWARE	9/14/2016	USBANK	PMCHK00000108	\$48.78
000002255	FOLDSOFHONOR	FOLDS OF HONOR	9/21/2016	USBANK	PMCHK00000109	\$110.00
000002256	CENTRALVEND	CENTRAL VENDING-PASCO	9/21/2016	USBANK	PMCHK00000109	\$81.24
000002257	SPIKESGOLF	SPIKES GOLF SUPPLIES, INC	9/21/2016	USBANK	PMCHK00000109	\$240.62
000002258	USLINENUNIF	US LINEN & UNIFORM	9/21/2016	USBANK	PMCHK00000109	\$46.10
000002259	CENTRALVEND	CENTRAL VENDING-PASCO	9/28/2016	USBANK	PMCHK00000110	\$115.12
000002260	CITYOFKENNE	CITY OF KENNEWICK	9/28/2016	USBANK	PMCHK00000110	\$465.02
000002261	COLUMBIAPOI	COLUMBIA POINT GOLF COURSE	9/28/2016	USBANK	PMCHK00000110	\$422.00
000002262	KENNEWICKGO	KENNEWICK GOLF CORPORATION	9/28/2016	USBANK	PMCHK00000110	\$3,995.48
191	KINGBEVERAG	KING BEVERAGE	9/4/2016	USBANK	PMPAY00000100	\$48.68
192	KINGBEVERAG	KING BEVERAGE	9/8/2016	USBANK	PMPAY00000101	\$61.09
193	KINGBEVERAG	KING BEVERAGE	9/22/2016	USBANK	PMPAY00000102	\$54.20
194	KINGBEVERAG	KING BEVERAGE	9/23/2016	USBANK	PMPAY00000102	\$44.96
195	KINGBEVERAG	KING BEVERAGE	9/29/2016	USBANK	PMPAY00000103	\$47.36
ADP 480517924	ADPINC	ADP, LLC	9/30/2016	USBANK	PMPAY00000103	\$95.03
Total Checks: 27						Total Amount of Checks: \$16,521.36

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 191-195, 2242-2262	\$	16,426.33
Electronic transfers		95.03
<b>Total</b>	<b>\$</b>	<b>16,521.36</b>

Exceptions:

Ranges: From: To: From: To:  
 Vendor ID First Last Checkbook ID First Last  
 Vendor Name First Last Check Number First Last  
 Check Date 9/1/2016 9/30/2016

Sorted By: Vendor ID

Distribution Types Included: All

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
-----					
Voucher Number	Invoice Number	Original Voucher Amount			
-----					
ADPINC	ADP, LLC	USBANK	ADP 480517924	9/30/2016	\$95.03
V0000804	980517924		\$95.03		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$95.03
PURCH	51900-080-244-00	CONTRACT SERVICES		\$95.03	\$0.00
BLUEROOM	BLUE ROOM	USBANK	000002248	9/14/2016	\$81.00
V0000786	2010819		\$81.00		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$81.00
PURCH	52300-050-244-00	GARBAGE & DEBRIS REMOVAL		\$81.00	\$0.00
CENTRALVEND	CENTRAL VENDING-PASCO	USBANK	000002247	9/7/2016	\$242.78
RC00000178	8066473		\$218.78		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$218.78
PURCH	13150-070-244-00	INVENTORY PACKAGED FOO		\$91.46	\$0.00
PURCH	13200-070-244-00	INVENTORY SOFT BEVERAGE		\$127.32	\$0.00
V0000785	8993062B		\$24.00		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$24.00
PURCH	51900-080-244-00	CONTRACT SERVICES		\$24.00	\$0.00
CENTRALVEND	CENTRAL VENDING-PASCO	USBANK	000002249	9/14/2016	\$41.00
RC00000180	8066627		\$41.00		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$41.00
PURCH	13150-070-244-00	INVENTORY PACKAGED FOO		\$45.60	\$0.00
PURCH	49200-070-244-00	COGS - SOFT BEVERAGE		\$0.00	\$20.40
PURCH	51900-080-244-00	CONTRACT SERVICES		\$15.80	\$0.00
CENTRALVEND	CENTRAL VENDING-PASCO	USBANK	000002256	9/21/2016	\$81.24
RC00000185	8066778		\$81.24		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$81.24
PURCH	13150-070-244-00	INVENTORY PACKAGED FOO		\$45.60	\$0.00
PURCH	13200-070-244-00	INVENTORY SOFT BEVERAGE		\$35.64	\$0.00
CENTRALVEND	CENTRAL VENDING-PASCO	USBANK	000002259	9/28/2016	\$115.12
RC00000188	8066907		\$6.84		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$6.84
PURCH	13200-070-244-00	INVENTORY SOFT BEVERAGE		\$6.84	\$0.00
RC00000189	8066905		\$55.04		
Type	Account	Description		Debit	Credit

COLUMBIA PARK  
 CHECK DISTRIBUTION REPORT  
 Payables Management

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
-----					
Voucher Number	Invoice Number	Original Voucher Amount			
-----					
PURCH	13150-070-244-00	INVENTORY PACKAGED FOO		\$34.64	\$0.00
PURCH	13200-070-244-00	INVENTORY SOFT BEVERAGE		\$20.40	\$0.00
RC00000190	8066988			\$37.44	
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$37.44
PURCH	13150-070-244-00	INVENTORY PACKAGED FOO		\$37.44	\$0.00
V0000784	8066906			\$15.80	
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$15.80
PURCH	51900-080-244-00	CONTRACT SERVICES		\$15.80	\$0.00
CITYOFKENNE	CITY OF KENNEWICK ELECTRICAL	USBANK	000002260	9/28/2016	\$465.02
V0000794	012523		\$465.02		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$465.02
PURCH	52200-060-244-00	UTILITIES - GAS & ELECTRIC		\$49.59	\$0.00
PURCH	52200-080-244-00	UTILITIES - GAS & ELECTRIC		\$117.97	\$0.00
PURCH	52210-060-244-00	IRRIGATION ELECTRICITY		\$297.46	\$0.00
COLEMANOIL	COLEMAN OIL COMPANY	USBANK	000002250	9/14/2016	\$232.62
V0000787	0420958-IN		\$232.62		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$232.62
PURCH	58300-050-244-00	FUEL & OIL GOLF		\$52.21	\$0.00
PURCH	58300-060-244-00	FUEL & OIL MAINTENANCE		\$180.41	\$0.00
COLUMBIAPOI	COLUMBIA POINT GOLF COURSE	USBANK	000002261	9/28/2016	\$422.00
V0000749	SALES000000000009		\$422.00		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$422.00
PURCH	50100-060-244-00	SALARIES		\$192.30	\$0.00
PURCH	50100-080-244-00	SALARIES		\$192.30	\$0.00
PURCH	50200-060-244-00	HOURLY WAGES		\$37.40	\$0.00
COURSECOINC	COURSECO, INC	USBANK	000002251	9/14/2016	\$8,633.08
V0000579000000000002	TEG POS FEE		\$100.00		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$100.00
PURCH	51900-050-244-00	CONTRACT SERVICES		\$100.00	\$0.00
V0000579000000000003	TEG POS FEE		\$100.00		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$100.00
PURCH	51900-050-244-00	CONTRACT SERVICES		\$100.00	\$0.00
V0000579000000000004	TEG POS FEE		\$100.00		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$100.00
PURCH	51900-050-244-00	CONTRACT SERVICES		\$100.00	\$0.00
V0000579000000000005	TEG POS FEE		\$100.00		
Type	Account	Description		Debit	Credit

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
<hr/>					
Voucher Number	Invoice Number	Original Voucher Amount			
<hr/>					
PURCH	51900-050-244-00	CONTRACT SERVICES		\$100.00	\$0.00
V000057900000000006	TEG POS FEE		\$100.00		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$100.00
PURCH	51900-050-244-00	CONTRACT SERVICES		\$100.00	\$0.00
V0000594	110215 STL		\$7,000.00		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$7,000.00
PURCH	25000-000-244-00	LEASE PAYABLE		\$7,000.00	\$0.00
V0000641	IVC00000000000155		\$23.06		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$23.06
PURCH	51900-080-244-00	CONTRACT SERVICES		\$23.06	\$0.00
V0000671	IVC00000000000222		\$25.07		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$25.07
PURCH	51900-080-244-00	CONTRACT SERVICES		\$25.07	\$0.00
V0000693	IVC00000000000283		\$24.54		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$24.54
PURCH	51900-080-244-00	CONTRACT SERVICES		\$24.54	\$0.00
V0000722	IVC00000000000377		\$28.29		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$28.29
PURCH	51900-080-244-00	CONTRACT SERVICES		\$28.29	\$0.00
V0000730	IVC00000000000414		\$1,032.12		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$1,032.12
PURCH	51500-050-244-00	TRAVEL LODGING & ENT		\$516.06	\$0.00
PURCH	51500-060-244-00	TRAVEL LODGING & ENT		\$516.06	\$0.00
DESERTGREEN	DESERT GREEN TURF	USBANK	000002252	9/14/2016	\$738.39
V0000772	8580		\$738.39		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$738.39
PURCH	56100-060-244-00	MATERIALS - SAND (BUNKERS)		\$738.39	\$0.00
FOLDSOFHONOR	FOLDS OF HONOR	USBANK	000002255	9/21/2016	\$110.00
V0000793	0916		\$110.00		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$110.00
PURCH	50000-000-244-00	TEMPORARY ACCT		\$110.00	\$0.00
FRONTIERCOM	FRONTIER COMMUNICATIONS	USBANK	000002253	9/14/2016	\$262.75
V0000788	09-16		\$262.75		
Type	Account	Description		Debit	Credit

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
<hr/>					
Voucher Number	Invoice Number	Original Voucher Amount			
<hr/>					
PURCH	52100-080-244-00	TELECOMMUNICATIONS		\$262.75	\$0.00
GLOBALTOURG	GLOBAL TOUR GOLF	USBANK	000002243	9/7/2016	\$120.44
RC00000177	1210387-00		\$120.44		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$120.44
PURCH	12100-050-244-00	INVENTORY - MERCHANDISE		\$110.70	\$0.00
FREIGHT	47150-050-244-00	COGS MERCHANDISE		\$9.74	\$0.00
KENNEWICKGO	KENNEWICK GOLF CORPORATION	USBANK	000002262	9/28/2016	\$3,995.48
V0000685	129		\$2,916.67		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$2,916.67
PURCH	59610-080-244-00	MANAGEMENT FEE		\$2,916.67	\$0.00
V0000686	130		\$1,078.81		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$1,078.81
PURCH	59600-080-244-00	ACCOUNTING FEES		\$1,078.81	\$0.00
KINGBEVERAG	KING BEVERAGE	USBANK	191	9/4/2016	\$48.68
RC00000187	1510733		\$48.68		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$48.68
PURCH	13300-070-244-00	INVENTORY BEER		\$48.68	\$0.00
KINGBEVERAG	KING BEVERAGE	USBANK	192	9/8/2016	\$61.09
RC00000191	1515960		\$61.09		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$61.09
PURCH	13300-070-244-00	INVENTORY BEER		\$61.09	\$0.00
KINGBEVERAG	KING BEVERAGE	USBANK	194	9/23/2016	\$44.96
RC00000199	1526042		\$54.20		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$44.96
PURCH	13300-070-244-00	INVENTORY BEER		\$44.96	\$0.00
KINGBEVERAG	KING BEVERAGE	USBANK	193	9/22/2016	\$54.20
RC00000199	1526042		\$54.20		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$9.24
PURCH	13300-070-244-00	INVENTORY BEER		\$9.24	\$0.00
RC00000200	1530543		\$44.96		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$44.96
PURCH	13300-070-244-00	INVENTORY BEER		\$44.96	\$0.00
KINGBEVERAG	KING BEVERAGE	USBANK	195	9/29/2016	\$47.36
RC00000201	1531063		\$47.36		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$47.36
PURCH	13300-070-244-00	INVENTORY BEER		\$47.36	\$0.00

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
-----					
Voucher Number	Invoice Number	Original Voucher Amount			
-----					
SPIKESGOLF RC00000182	SPIKES GOLF SUPPLIES, INC 754812	USBANK	000002257	9/21/2016	\$240.62
			\$240.62		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$240.62
PURCH	12100-050-244-00	INVENTORY - MERCHANDISE		\$240.62	\$0.00
TREASUREVAL V0000773	TREASURE VALLEY COFFEE 306964	USBANK	000002244	9/7/2016	\$29.94
			\$29.94		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$29.94
PURCH	52400-080-244-00	JANITORIAL SUPPLIES		\$29.94	\$0.00
TRUEVALUEWA V0000790	TRUE VALUE WASHINGTON HARDWARE 122506	USBANK	000002254	9/14/2016	\$48.78
			\$48.78		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$48.78
PURCH	52400-080-244-00	JANITORIAL SUPPLIES		\$16.22	\$0.00
PURCH	58500-060-244-00	EQUIPMENT SHOP SUPPLIES		\$32.56	\$0.00
USLINENUNIF V0000764	US LINEN & UNIFORM 1833727	USBANK	000002245	9/7/2016	\$46.10
			\$46.10		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$46.10
PURCH	51900-060-244-00	CONTRACT SERVICES		\$21.32	\$0.00
PURCH	51900-080-244-00	CONTRACT SERVICES		\$24.78	\$0.00
USLINENUNIF V0000779	US LINEN & UNIFORM 1839927	USBANK	000002258	9/21/2016	\$46.10
			\$46.10		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$46.10
PURCH	51900-060-244-00	CONTRACT SERVICES		\$21.32	\$0.00
PURCH	51900-080-244-00	CONTRACT SERVICES		\$24.78	\$0.00
WESTERNEQUP V0000765	WESTERN EQUIPMENT DISTRIBUTORS, 8009929-00	USBANK	000002246	9/7/2016	\$217.58
			\$217.58		
Type	Account	Description		Debit	Credit
PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$0.00	\$217.58
PURCH	58100-060-244-00	EQUIPMENT PARTS		\$217.58	\$0.00

**Council Agenda  
Coversheet**



Agenda Item Number	3.c.	Council Date	11/08/2016
Agenda Item Type	General Business Item		
Subject	Payroll Roster (PPE 10/15/2016)		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda

Ordinance/Reso

Public Mtg / Hrg

Other

Quasi-Judicial

**Recommendation**

That council approve the payroll roster.

**Motion for Consideration**

I move to approve the payroll roster for period ended 10/15/2016, in the amount of \$2,217,728.97, comprised of check numbers 70390 through 70420 and direct deposit numbers 142839 through 143273.

**Summary**

None.

**Alternatives**

None.

**Fiscal Impact**

Total \$2,217,728.97.

Through	
Dept Head Approval	Dan Legard Oct 25, 13:39:33 GMT-0700 2016
City Mgr Approval	Marie Mosley Nov 03, 09:23:05 GMT-0700 2016

Attachments: Roster

Recording Required?

November 8, 2016

All Departments:

October 15, 2016

ADMINISTRATIVE TEAM		1,659.65
CITY COUNCIL		3,621.00
CITY MANAGER		11,188.77
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT		34,684.75
EMPLOYEE & COMMUNITY RELATIONS		50,794.58
ENGINEERING		52,945.92
FACILITIES & GROUNDS		62,952.54
FINANCE		45,901.81
FIRE		225,325.86
LEGAL SERVICES		19,648.19
MANAGEMENT SERVICES		70,693.82
POLICE		392,892.68
	Subtotal General Fund	<u>972,309.57</u>
STREETS		14,806.92
TRAFFIC		22,414.31
	Subtotal Street Fund	<u>37,221.23</u>
BI-PIN		5,751.34
BUILDING SAFETY		32,055.63
COMMUNITY DEVELOPMENT		3,718.90
CRIMINAL JUSTICE		56,327.50
EQUIPMENT RENTAL		8,795.57
MEDICAL SERVICES		136,534.11
METRO GRANT FUND		2,314.73
RISK MANAGEMENT		2,955.23
STORMWATER UTILITY		16,450.57
WATER & SEWER		115,934.79
	Subtotal Other Funds	<u>380,838.37</u>
	Total Salaries and Wages	<u>1,390,369.17</u>
<u>Benefits:</u>		
Dental Insurance		41,729.63
Industrial Insurance		23,892.00
Life Insurance		2,042.52
Long Term Disability Insurance		5,515.19
Medical Insurance		558,514.63
Medical Retirement Account		2,887.50
Retirement		108,612.76
Social Security (FICA)		76,837.49
Vision Insurance		7,328.08
	Total Benefits	<u>827,359.80</u>
	Grand Total	<u><u>\$2,217,728.97</u></u>

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of \$2,217,728.97 comprised of check numbers 70390 through 70420 and direct deposit numbers 142839 through 143273.

Approved for payment:



Dan Legard, Finance Director

# Council Agenda Coversheet



Agenda Item Number	3.d.	Council Date	11/08/2016
Agenda Item Type	General Business Item		
Subject	2017 Lodging Tax Recommendations		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	<input checked="" type="checkbox"/>
Ordinance/Reso	<input type="checkbox"/>
Public Mtg / Hrg	<input type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

## Recommendation

Staff recommends the approval of the 2017 lodging tax funding recommendations from the City's Lodging Tax Advisory Committee (LTAC).

## Motion for Consideration

I move to approve the 2017 lodging tax funding recommendations as submitted by the City's LTAC.

## Summary

During 2013, legislation was adopted by the State that eliminated a 2013 sunset date on 2007 legislation that provided more flexibility in the use of lodging tax proceeds. In addition, the new legislation also expanded reporting requirements for lodging tax applicants and the role of the City's LTAC. Applicants are now required to complete an application packet that includes estimates on the number of people that will stay in Kennewick overnight, travel over 50 miles or more, or come from another state or country, as a result of the event or activity requesting funding. The City's LTAC then makes a recommendation to the City Council on a list of candidates to receive funding, including the amount recommended for each applicant. Based on this recommendation, City Council has the authority to make a final determination on funding. City Council can only approve funding for applicants from the LTAC's recommended list and at the amount recommended for each applicant, but may choose to fund all, some, or none of the applicants.

The City of Kennewick's LTAC met on Thursday, September 1st, to discuss applications for 2017 lodging tax funding and has recommended the following events and activities for funding:

- Townsquare Media - 2017 River of Fire Festival: \$10,000
- City of Kennewick - Southridge Sports & Events Complex Marketing and Field Groomer: \$20,000
- Tri-City Visitor & Convention Bureau - Tourism Promotion Contract: \$233,000 (estimated - actual amount will be per contract)
- City of Kennewick (Toyota Center & Arena) - 2017 Operations: \$ 175,000
- City of Kennewick (Toyota Center & Arena) - 2017 Facility & Marquee Sign Debt Service: \$ 548,850
- City of Kennewick (Toyota Center & Arena) - 2017 Capital Improvements: 150,000

## Alternatives

None recommended. Under state law, City Council can choose to approve funding awards to all, some, or none of the candidates recommended by the LTAC. Candidates that receive awards must receive the amount recommended by the LTAC.

## Fiscal Impact

The recommended award total from the City's LTAC for 2017 is \$1,136,850, which will be funded through a combination of the City's anticipated lodging tax revenue for 2017 and reserves that have accumulated over previous years within the City's Lodging Tax Fund. At the funding levels recommended, the City's Lodging Tax Fund is projected to end 2017 with approximately \$126,000 remaining in reserves.

Through	
Dept Head Approval	Dan Legard Oct 31, 13:38:01 GMT-0700 2016
City Mgr Approval	Marie Mosley Nov 03, 11:37:50 GMT-0700 2016

Attachments:

Recording Required?

# Council Agenda Coversheet



Agenda Item Number	3.e.	Council Date	11/08/2016
Agenda Item Type	Contract/Agreement/Lease		
Subject	ECONorthwest Contract Addendum		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Planning		

Consent Agenda	<input checked="" type="checkbox"/>
Ordinance/Reso	<input type="checkbox"/>
Public Mtg / Hrg	<input type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

### Recommendation

Authorize the Mayor to sign Addendum 1 of the ECONorthwest professional services contract.

### Motion for Consideration

I move to authorize the mayor to sign Addendum 1 to the ECONorthwest professional services contract to assist city staff in the preparation of the Urban Growth Boundary application.

### Summary

Earlier this year the City entered into a professional services contract with ECONorthwest to prepare an analysis of the industrially zoned land in the Benton/Franklin County region. This effort was meant to assess the quantity and quality of industrial lands in the region. This effort is partially in response to the City's efforts to re-align the Urban Growth Boundary by taking residentially designated land out of the UGA (2014) and adding land for industrial purposes. The existing contract with ECONorthwest includes a provision (Section 18) entitled "Extra Work". This addendum is being proposed as extra work under the existing contract.

Addendum 1 provides additional professional services to the City by assisting City staff in the preparation of the Benton County application materials requesting an amendment to the City's UGA boundary. The City's complete application is required to be submitted to the County on or before December 31, 2016. Due to the holidays, county staff has indicated that the application deadline is January 3, 2017 before 5 pm.

Staff will be coming back before Council at the December 6, 2016 meeting with a Resolution seeking authorization for staff to submit the application to Benton County for the UGA amendment and acknowledging the capital facilities plan for the proposed UGA area.

### Alternatives

Not approve - directing staff to complete required application materials and analysis.

### Fiscal Impact

Contract amount is \$4,000 with a \$1,000 contingency only to be used with prior approval by city staff.

Through	
Dept Head Approval	Gregory McCormick Nov 01, 14:04:14 GMT-0700 2016
City Mgr Approval	Marie Mosley Nov 03, 13:34:16 GMT-0700 2016

Attachments: Addendum 1

Recording Required?



## Community Planning Department

210 West 6th Avenue

Kennewick, WA 99336

Phone: (509) 585-4280

[cedinfo@ci.kennewick.wa.us](mailto:cedinfo@ci.kennewick.wa.us)

### ADDENDUM 1

### TO

### AGREEMENT BETWEEN CITY AND CONSULTANT

On May 17, 2016 the City of Kennewick, 210 West 6<sup>th</sup> Avenue, Kennewick, Washington (hereinafter called the City), and Economic Consultants Oregon, LTD, DBA ECONorthwest, 222 SW Columbia Street, Suite 1600 Portland, Oregon 97201 (hereinafter called the Consultant) entered into a contract for consulting services. Section 18 – EXTRA WORK provides for additional work to be provided by the Consultant at the discretion of the City. Specifically, the Extra Work described in the attached Scope of Work and Budget is an expansion of Task 6: Comprehensive Plan Strategy and Amendments of the original scope of work.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF KENNEWICK, WASHINGTON

CONSULTANT

\_\_\_\_\_  
Steve C. Young, Mayor

\_\_\_\_\_  
ECONorthwest

ATTEST:

\_\_\_\_\_  
Terri L. Wright, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Lisa Beaton, City Attorney

Attachment: Scope of Work and Budget

DATE: October 31, 2015  
 TO: Gregory McCormick, City of Kennewick  
 FROM: Morgan Shook and Erik Rundell  
 SUBJECT: KENNEWICK UGA EXPANSION APPLICATION ASSISTANCE SCOPE OF WORK

---

This scope of work outlines ECONorthwest’s task to assist the City of Kennewick in submitting their urban growth area (UGA) expansion application with Benton County. The City of Kennewick will be primarily responsible for completing the SEPA Checklist, the provision of a capital facilities plan for the area to be included within the UGA, and providing a copy of the City Council resolution or ordinance authorizing the application and approval of the capital facilities plan. ECONorthwest’s work will involve:

- Completing Benton County’s UGA Inventory Worksheet for the UGA expansion application. This will require GIS work to determine existing land conditions and completing land capacity analyses for residential and commercial uses that were not completed as part of ECONorthwest’s Industrial Lands Study.
- Developing a map of the area proposed for annexation.
- Writing up the reason for seeking an UGA expansion based on the recently completed Industrial Lands Study.

**Deliverables:**

- Completed Inventory Spreadsheet
- Map of area proposed for annexation
- Draft text for UGA expansion application

**Schedule and Budget**

**Timeline:**

- Draft spreadsheet, map, and text submitted by December 19, 2016 for review.
- Final versions submitted by December 31, 2016.

**Budget**

The total budget will include a base total of \$4,000. In addition, the budget includes a contingency of \$1,000 that will only be used with authorization by the City.

	\$/Hour	Inventory Spreadsheet	Total Cost
Project Director	180	2	\$360
Project Manager	140	20	\$2,800
Analyst	70	12	\$840
<b>Sub-total</b>			<b>\$4,000</b>
Contingency			\$1,000



## Community Planning Department

210 West 6th Avenue

Kennewick, WA 99336

Phone: (509) 585-4280

[cedinfo@ci.kennewick.wa.us](mailto:cedinfo@ci.kennewick.wa.us)

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Total	34	\$5,000
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# Council Agenda Coversheet



Agenda Item Number	6.a.	Council Date	11/08/2016
Agenda Item Type	Ordinance		
Subject	Property Tax Levy 2017		
Ordinance/Reso #	5679	Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	<input type="checkbox"/>
Ordinance/Reso	<input checked="" type="checkbox"/>
Public Mtg / Hrg	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

## Recommendation

That Council hold a public hearing and take testimony on revenue sources and the property tax levy for 2017 and adopt the 2017 property tax levy.

## Motion for Consideration

I move to adopt Ordinance 5679.

## Summary

Ordinance 5679 establishes the City's annual property tax levy for 2017. As discussed at the October 25, 2016 Council workshop, the proposed levy ordinance is based on preliminary assessed valuation (AV) provided by the Benton County Assessor and would reduce the City's total levy rate by approximately 6¢ to \$2.17 per \$1,000 of AV. The proposed total operating levy for 2017 is estimated at \$12,575,166, of which \$67,000 will be allocated to the Firemen's Pension Fund based on the most recent actuarial study and an estimated \$154,434 will be allocated to the Capital Improvement (CIP) Fund under the requirements of the City's Local Revitalization Financing (LRF) program in Southridge. The proposed levy and levy rate for 2017 reflect a 0.953% change to the base levy based on the annual change to the implicit price deflator (IPD), as well as \$116.6 million in AV from new construction activity (including \$21.7million in the LRF area) and a \$52.9 million increase in AV from revaluation of existing properties, which increases the City's total AV to \$5.79 billion overall.

As also discussed at the October 25th workshop, the voter-approved excess levy to provide for the debt service on the City's voter-approved library bonds will be completed in 2016. In recent years, this excess levy resulted in an additional voted levy rate of approximately 7¢ per \$1,000 of AV.

## Alternatives

None recommended. Council could adopt the property tax ordinance without the 0.953% change to the base levy allowed by state law. However, this would be inconsistent with 2017/2018 biennial budget assumptions and prior Council policy direction.

## Fiscal Impact

For the owner of a \$200,000 home, the City's portion of the property tax levy in 2017 would be \$434, a reduction of \$12 compared to 2016. Based on preliminary AV from the County Assessor, the 2017 levy will generate revenue of \$12,353,732 to the General and Street Funds, \$67,000 to the Firemen's Pension Fund, and \$154,434 to the CIP Fund to be pledged for repayment of the City's 2010 LRF bonds under the parameters of the LRF program.

Through	
Dept Head Approval	Dan Legard Nov 01, 16:13:21 GMT-0700 2016
City Mgr Approval	Marie Mosley Nov 03, 15:54:38 GMT-0700 2016

Attachments:

Ordinance
Schedule I
Schedule II
Schedule III
Schedule IV
Schedule V

Recording Required?

CITY OF KENNEWICK  
ORDINANCE NO. 5679

AN ORDINANCE PROVIDING FOR A PROPERTY TAX LEVY IN THE  
CITY OF KENNEWICK FOR THE YEAR 2017 IN ACCORD WITH STATE  
LAW

WHEREAS, the City Manager has provided the City Council with updated information on the financial resources available in the 2017/2018 biennial budget as submitted by the Treasurer at the October 25, 2016, Council workshop; and

WHEREAS, the City Council and City Manager have considered the City's anticipated financial requirements for the remaining fiscal biennium and the ensuing year; and

WHEREAS, notice of a hearing on the proposed property tax levy was published and a public hearing was held at a regular meeting of the Kennewick City Council on the 8<sup>th</sup> day of November, 2016; and

WHEREAS, the City's actual general operating levy amount from the previous year, excluding the amount to be refunded under RCW 84.55.070, was \$12,128,715; and

WHEREAS, the population of the City is more than 10,000; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. A tax for the following sums of money, or as much thereof as may be authorized by law, including all previously certified totals that may have been adjusted according to RCW 84.56.430, to defray the expenses and liabilities of the City of Kennewick, be, and the same is hereby levied for the purpose specified against all taxable property in the City for the fiscal year 2017 which includes a 0.00963% increase over the actual operating levy amount from the previous year:

General Operating Levy:	
Base Levy	\$ 12,061,715
New Construction, State Utilities and Annexations	251,185*
0.953% Increase of Highest Lawful Levy since 1985	116,851
Administration Refunds	78,415
Firemen's Pension Fund	<u>67,000</u>
 TOTAL	 \$12,575,166

\*Or at the final amount determined by the County Assessor.

Section 2. The Treasurer shall certify this ordinance to the Benton County Commissioners as required by RCW 84.52.020.

Section 3. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 8<sup>th</sup> day of November, 2016, and signed in authentication of its passage this 8<sup>th</sup> day of November, 2016.

Attest:

\_\_\_\_\_  
STEVE C. YOUNG, Mayor

\_\_\_\_\_  
TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5679 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 9<sup>th</sup> day of November, 2016.

Approved as to Form:

\_\_\_\_\_  
LISA BEATON, City Attorney

\_\_\_\_\_  
TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION \_\_\_\_\_

**2017 PROPERTY TAX LEVY**

2016 Tax Levy		\$12,128,715
0.953% Change (over highest lawful levy since 1985)	\$12,261,433	116,851
Administrative Refunds (Provided by BC Treasurer)		78,415
Additions:		
New Construction *	\$116,333,605	251,185
Increased Utility Values *	-	-
	<u>116,333,605</u>	
x 2016 Tax Rate	<u>2.1592</u>	251,185
Annexation Calculation:		
Total Regular Levy (base, 1% & new construction)		12,496,751
Valuation of original district (w/o annexations)		<u>5,786,485,870</u>
Rate to apply to Annexations		2.159644
Annexations *	-	<u>-</u>
<b>2017 Levy, including Fire Pension</b>		<u>\$12,575,166</u>
<b>Excess Levy for Voted G.O. Bonds (Library)**</b>		<u>-</u>
<b>Total 2017 Levy</b>		<u><u>\$12,575,166</u></u>
<b>Preliminary Taxable Value*:</b>		<u><u>\$5,786,485,870</u></u>

<b>Property Tax Distribution</b>		
	2017 <u>Levy</u>	2017 <u>Tax Rate</u>
Operating Levy:		
General Fund	\$12,353,732	\$2.1349
CIP Fund - LRF Program	154,434	0.0267
Fire Pension	<u>67,000</u>	<u>0.0116</u>
Subtotal	12,575,166	2.1732
Excess Levy - Library Bonds**	<u>-</u>	<u>0.0000</u>
<b>Total</b>	<u><u>\$12,575,166</u></u>	<u><u>\$2.1732</u></u>

\* Preliminary values per Benton County Assessor dated 10/14/16.

\*\* The excess levy for repayment of voter-approved library bonds issued in 1996 will be completed in 2016.

**ASSESSED VALUATION**  
(in \$1,000s)

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Projected* 2017
Assessed Valuation	\$3,537,050	\$3,688,842	\$4,090,528	\$4,373,699	\$4,682,067	\$4,858,965	\$5,061,564	\$5,203,490	\$5,330,559	\$5,403,889	\$5,617,282
New Construction	115,107	112,664	116,685	71,821	92,225	90,065	90,516	122,448	86,175	130,508	116,334
Annexations	28,259	166,129	13,450	22	1,100	-	-	-	-	5,000	-
Utilities	(2,627)	7,914	1,351	409	7,015	11,794	(4,882)	(3,976)	1,872	(1,538)	-
Increase (Decrease) *	11,053	114,979	151,685	236,116	76,558	100,740	56,292	8,597	(14,717)	79,423	52,870
<b>Total Valuation</b>	<b>\$3,688,842</b>	<b>\$4,090,528</b>	<b>\$4,373,699</b>	<b>\$4,682,067</b>	<b>\$4,858,965</b>	<b>\$5,061,564</b>	<b>\$5,203,490</b>	<b>\$5,330,559</b>	<b>\$5,403,889</b>	<b>\$5,617,282</b>	<b>\$5,786,486</b>
* Valuation Increase	0.3%	3.1%	3.7%	5.4%	1.6%	2.1%	1.1%	0.2%	-0.3%	1.5%	0.9%
Base Revenue Change	1.0%	1.0%	1.0%	0.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	0.953%
<b>Levy:</b>											
General Fund Tax Levy	\$8,587,802	\$9,374,055	\$9,813,066	\$9,973,724	\$10,378,011	10,573,436	10,905,359	11,225,866	11,461,354	\$11,827,288	\$12,353,732
LRF	-	-	-	-	-	22,379	34,896	90,559	159,025	234,427	154,434
Firemen's Pension Fund	208,000	208,000	179,000	179,000	114,000	114,000	114,000	96,000	96,000	67,000	67,000
Library Bond	395,000	395,000	375,000	395,000	401,000	400,000	401,000	406,000	410,000	403,000	-
<b>Total</b>	<b>\$9,190,802</b>	<b>\$9,977,055</b>	<b>\$10,367,066</b>	<b>\$10,547,724</b>	<b>\$10,893,011</b>	<b>\$11,109,815</b>	<b>\$11,455,255</b>	<b>\$11,818,425</b>	<b>\$12,126,379</b>	<b>\$12,531,715</b>	<b>\$12,575,166</b>
<b>Tax Rates:</b>											
General Levy	\$2.3280	\$2.2917	\$2.2437	\$2.1302	\$2.1358	\$2.0890	\$2.0958	\$2.1059	\$2.1209	\$2.1055	\$2.1349
LRF	-	-	-	-	-	0.0044	0.0067	0.0170	0.0294	0.0417	0.0267
Firemen's Pension	0.0564	0.0508	0.0409	0.0382	0.0235	0.0225	0.0219	0.0180	0.0178	0.0119	0.0116
Subtotal General Govt	2.3844	2.3425	2.2846	2.1684	2.1593	2.1159	2.1244	2.1409	2.1681	2.1592	2.1732
Library Bond	0.1078	0.0973	0.0864	0.0850	0.0831	0.0796	0.0776	0.0766	0.0765	0.0722	0.0000
<b>Total Levy</b>	<b>\$2.4922</b>	<b>\$2.4398</b>	<b>\$2.3710</b>	<b>\$2.2534</b>	<b>\$2.2424</b>	<b>\$2.1955</b>	<b>\$2.2020</b>	<b>\$2.2175</b>	<b>\$2.2446</b>	<b>\$2.2314</b>	<b>\$2.1732</b>

\* Preliminary values per Benton County Assessor dated 10/14/16.

## 2016 PROPERTY TAX RATES (Per \$1,000 Assessed Valuation)

	<b>Kennewick</b>	<b>Benton County</b>
State - Schools	\$ 2.1378	\$ 2.1378
County	1.2694	1.2694
City - Regular Levy (Note 1)	2.1592	-
City - Library Bonds	0.0722	-
County Road	-	1.5556
Mid-Columbia Library District	0.3722	0.3722
School District #17	5.1535	5.1535
Kennewick Hospital	0.1394	0.1394
Fire District #1	-	1.5771
Port of Kennewick	0.3320	0.3320
Total (Note 2 & 3)	\$ 11.6357	\$ 12.5370

Note 1 - levy base valuation \$5,617,281,568.

Note 2 - Both City and County property is also subject to a noxious weed assessment.

Note 3 - Tax codes used as examples are K-1 and 1731.

### *Where does your tax dollar go?*

School District	State	City	County	Library & Other
45%	18%	19%	11%	7%

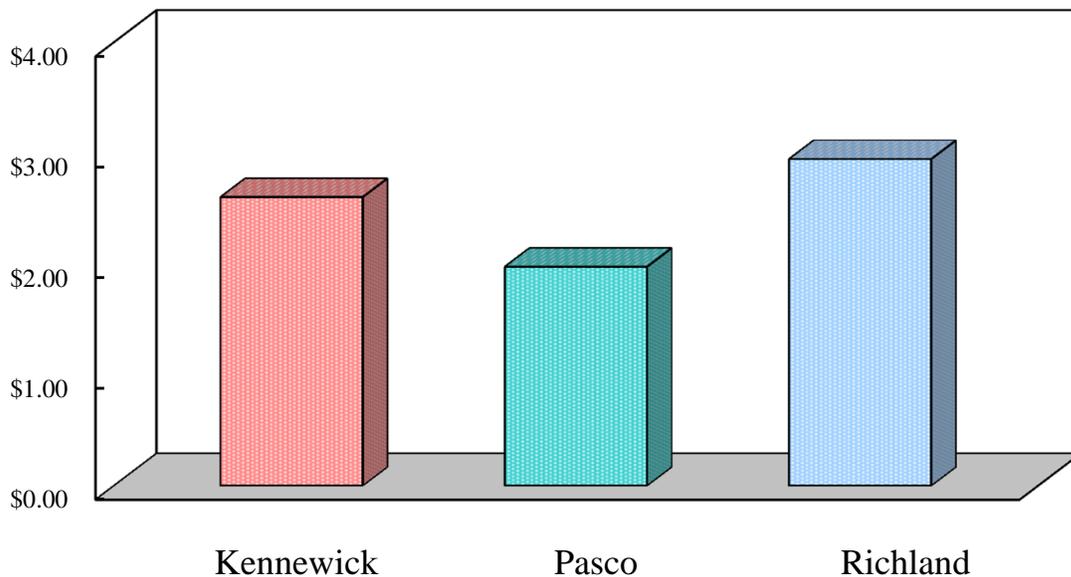


\$5.1535	\$2.1378	\$2.2314	\$1.2694	\$0.8436
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**COMPARATIVE PROPERTY TAX RATES**  
*Tri-Cities 2016*

	<u>Kennewick</u>	<u>Pasco</u>	<u>Richland</u>
Regular Levy	\$ 2.1592	\$ 1.9367	\$ 2.6264
Voted G.O. Bonds	0.0722	0.0386	0.3206
Library District	<u>0.3722</u>	<u>0.0000</u>	<u>0.0000</u>
Total Rate Per \$1,000	<u><u>\$2.6036</u></u>	<u><u>\$1.9753</u></u>	<u><u>\$2.9470</u></u>

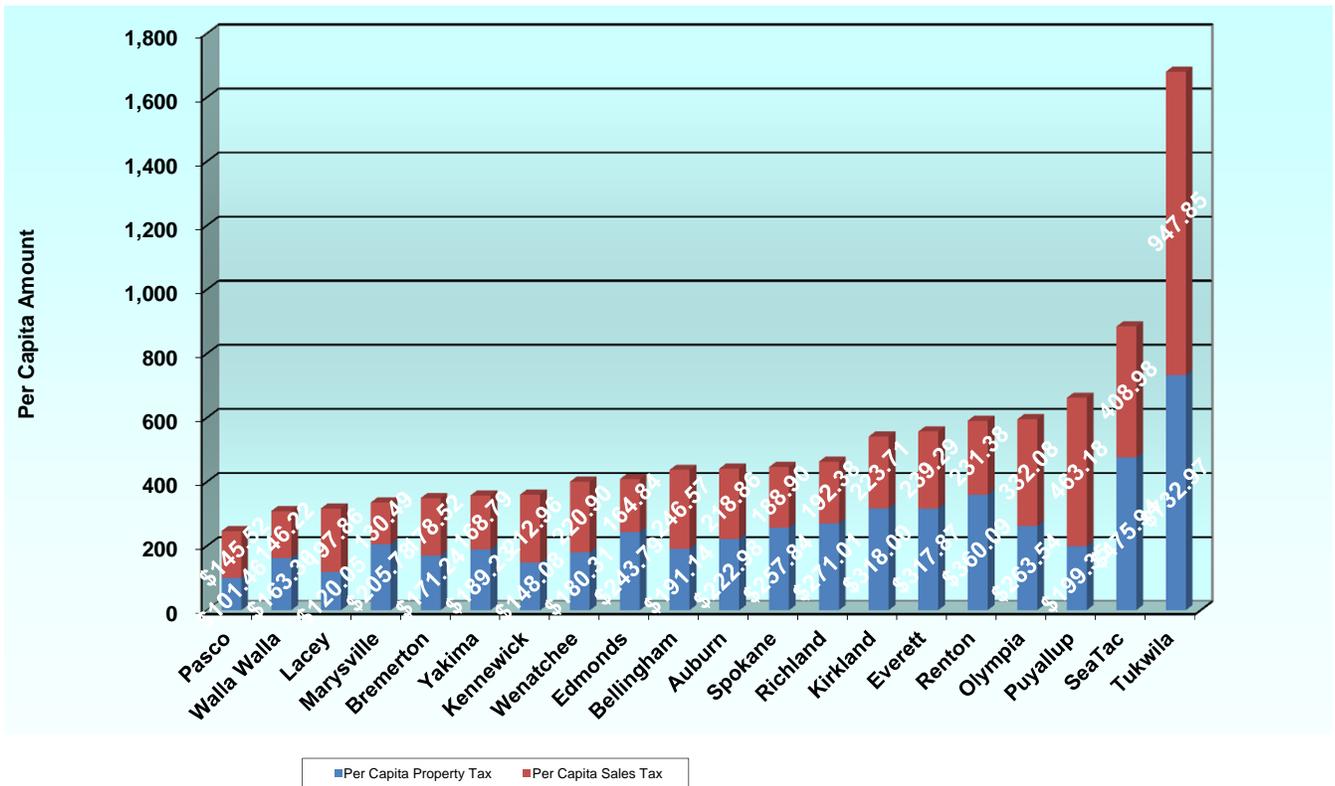
**Property Tax Rate**  
*per \$1,000 of Assessed Valuation*



**PROPERTY TAX RATES - ALL OVERLAPPING GOVERNMENTS**  
*(Per \$1,000 Assessed Valuation)*

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
<b>City of Kennewick:</b>										
General Fund	\$2.3844	\$2.3425	\$2.2846	\$2.1684	\$2.1593	\$2.1159	\$2.1244	\$2.1409	\$2.1681	\$2.1592
Voted G.O. Bonds	0.1078	0.0973	0.0864	0.0850	0.0831	0.0796	0.0776	0.0766	0.0765	0.0722
Total City	2.4922	2.4398	2.3710	2.2534	2.2424	2.1955	2.2020	2.2175	2.2446	2.2314
State	2.2554	1.9808	1.9240	2.0057	2.1478	2.3154	2.3914	2.3194	2.3044	2.1378
County	1.4865	1.4440	1.3766	1.3433	1.3265	1.2771	1.2796	1.2831	1.2799	1.2694
School District	4.9956	4.8215	4.7821	4.9633	4.9195	4.9063	4.9088	4.9834	5.0506	5.1535
Library District	0.4501	0.4372	0.4214	0.4014	0.3929	0.3803	0.3786	0.3775	0.3728	0.3722
Hospital	0.1594	0.1550	0.1506	0.1467	0.1456	0.1417	0.1418	0.1436	0.1439	0.1394
Port	0.3729	0.3603	0.3507	0.3430	0.3410	0.3315	0.3309	0.3337	0.3337	0.3320
Total	\$12.2121	\$11.6386	\$11.3764	\$11.4568	\$11.5157	\$11.5478	\$11.6331	\$11.6582	\$11.7299	\$11.6357

2015 Per Capita Tax Comparison  
Sales & Property Taxes



	2016	2015		Per Capita		
	Population	Property Levy	Sales Tax	Property Tax	Sales Tax	Total
Pasco	70,560	\$ 7,158,785	\$ 10,267,944	\$ 101.46	\$ 145.52	\$ 246.98
Walla Walla	33,340	5,444,421	4,874,973	163.30	146.22	309.52
Lacey	47,540	5,707,368	9,406,468	120.05	197.86	317.91
Marysville	64,940	13,363,444	8,473,983	205.78	130.49	336.27
Bremerton	40,500	6,935,407	7,230,105	171.24	178.52	349.76
Yakima	93,410	17,676,090	15,766,494	189.23	168.79	358.02
Kennewick	79,120	11,716,379	16,849,028	148.08	212.96	361.04
Wenatchee	33,510	6,042,144	7,402,230	180.31	220.90	401.21
Edmonds	40,900	9,970,971	6,741,838	243.79	164.84	408.63
Bellingham	84,850	16,218,382	20,921,873	191.14	246.57	437.71
Auburn	77,060	17,182,572	16,865,539	222.98	218.86	441.84
Spokane	214,500	55,306,119	40,518,637	257.84	188.90	446.74
Richland	53,410	14,474,719	10,275,051	271.01	192.38	463.39
Kirkland	84,680	26,928,079	18,943,810	318.00	223.71	541.71
Everett	108,300	34,424,927	25,915,277	317.87	239.29	557.16
Renton	101,300	36,477,361	23,439,266	360.09	231.38	591.47
Olympia	51,600	13,598,436	17,135,538	263.54	332.08	595.62
Puyallup	39,850	7,944,130	18,457,668	199.35	463.18	662.53
SeaTac	27,810	13,235,784	11,373,782	475.94	408.98	884.92
Tukwila	19,540	14,322,188	18,521,046	732.97	947.85	1,680.82

Population Data: Washington State Department of Financial Management  
Property & Sales Tax Data: Washington State Department of Revenue

# Council Agenda Coversheet



Agenda Item Number	6.b.	Council Date	11/08/2016
Agenda Item Type	Ordinance		
Subject	2017/2018 Biennial Budget		
Ordinance/Reso #	5682	Contract #	
Project #		Permit #	
Department	City Manager		

Consent Agenda	<input type="checkbox"/>
Ordinance/Reso	<input checked="" type="checkbox"/>
Public Mtg / Hrg	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

### Recommendation

Council hold a public hearing and take testimony on the 2017/2018 proposed biennial budget and adopt the 2017/2018 proposed biennial budget.

### Motion for Consideration

I move to adopt ordinance 5682.

### Summary

The proposed 2017/2018 biennial budget was developed with Council's leadership in identifying the operating and capital priorities. It is a culmination of months of Committee & Council work that begin in February with a retreat that reaffirmed the biennial priorities and goals, and discussed successes and opportunities for each of the five priority areas. The overarching goal for the biennial budget is to develop a sustainable operating and capital budget. Additionally, in an effort to confirm that Council has heard from the community when establishing goals and priorities, a survey was conducted during the summer. The survey results show that the overall goals and priorities of Council are aligned with the community and reflected in the proposed biennial budget.

This budget was developed using our Budgeting by Priorities model where the highest and lowest priority services are identified for each of our priority areas of Community Safety, Economic Development, Infrastructure & Growth, Quality of Life and Responsible Government. This proposed biennial budget is a continuation of services and priorities that were established in the current biennium and provides an implementation strategy to achieve Council's goals. The implementation strategy and changes in the proposed biennial budget were discussed during the October 25th workshop and are detailed in the attached budget transmittal letter.

The attached budget presentation outlines the strategies to implement council's goals for each of the priority areas during the biennium, which was discussed during the Council workshop on October 25th. The presentation also identifies major assumptions, total sources and uses for the biennial budget.

### Alternatives

Modify the budget to include or eliminate certain programs and corresponding resources.

### Fiscal Impact

The total 2017/2018 biennial budget is \$270,821,269 for all funds, including the general operating budget of \$103,653,008. The attached ordinance details the total biennial budget by fund.

Through

Dept Head Approval

City Mgr Approval

Marie Mosley  
Nov 03, 15:57:03 GMT-0700 2016

Attachments:

Ordinance
Message
Presentation

Recording Required?

CITY OF KENNEWICK  
ORDINANCE NO 5682

AN ORDINANCE ADOPTING THE BIENNIAL BUDGET FOR THE YEARS  
2017/2018

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS  
FOLLOWS:

Section 1. The biennial budget containing the total set forth for each fund for the years  
2017/2018 is established as follows:

General Fund	\$ 99,331,151
Street Fund	<u>4,321,857</u>
Subtotal - Operating Budget	103,653,008
Arterial Street Fund	3,392,000
Urban Arterial Street Fund	11,207,000
Capital Improvement Fund	27,849,361
Water and Sewer Fund	47,392,291
Building Safety Fund	4,520,000
Medical Services Fund	12,875,000
Coliseum Fund	8,162,800
Stormwater Utility Fund	2,944,900
Columbia Park Golf Course	607,700
Equipment Rental Fund	12,231,918
Risk Management Fund	3,172,880
Central Stores Fund	662,660
Debt Service Fund	6,812,682
LID Guaranty Fund	36,100
Cash Reserve Fund	2,715,500
BI-PIN Operations Fund	709,954
Community Development Fund	1,297,000
Asset Forfeiture Fund	49,300
Public Safety Fund	4,740,000
Lodging Tax Fund	3,659,815
Criminal Justice Sales Tax Fund	5,756,400
Firemen's Pension Fund	1,227,000
OPEB Trust Fund	<u>5,146,000</u>
<b>GRAND TOTAL</b>	<b><u>\$270,821,269</u></b>

Section 2. This Ordinance shall be in full force and effect five (5) days from and after its  
passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON this 8<sup>th</sup> day of November, 2016, and signed in authentication of its passage this 8<sup>th</sup> day of November, 2016.

Attest:

\_\_\_\_\_  
STEVE C. YOUNG, Mayor

\_\_\_\_\_  
TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5682 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 9<sup>th</sup> day of November, 2016.

Approved as to Form:

\_\_\_\_\_  
LISA BEATON, City Attorney

\_\_\_\_\_  
TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION \_\_\_\_\_



*City of Kennewick*  
Office of the City Manager

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**BUDGET TRANSMITTAL  
LETTER**

**Date:** November 8, 2016

**To:** Steve C. Young, Honorable Mayor and Members of the City Council

**From:** Marie E. Mosley, City Manager

**Subject:** 2017/2018 Proposed Biennial Budget Executive Summary

---

It is an honor to present the 2017/2018 proposed Biennial Budget for your consideration. This budget was developed with your leadership in identifying the operating and capital priorities, providing the basis for the departments to submit their budget proposals and program requests for consideration.

The planning process for this budget began on February 19<sup>th</sup> when we held our Council budget retreat. The retreat focused on biennial priorities for our opportunity centers and also identified goals, successes and opportunities for each of the five priority areas. The overarching goal that was outlined by Council is to develop a sustainable operating and capital budget. This proposed biennial budget provides an implementation strategy to achieve the goal of providing a sustainable operating and capital budget for the biennium, but more importantly provides that sustainability into the future.

The retreat resulted in reviewing the vision and successes for the major opportunity centers within the City of Kennewick. These opportunity centers provide a unique vision as we continue to work on recruitment, retention and expansion of businesses in our community:

- Southridge
- Three Rivers Entertainment District & Vista Field Redevelopment
- Bridge to Bridge Area & Downtown – transform and connect the waterfront to the downtown
- Urban Growth Expansion South of I-82 for Industrial Development
- Columbia Park

In addition, the Council reaffirmed the five priority areas that form the basis of the biennial budget, consisting of:

- Community Safety
- Economic Development

## *Proposed Budget Message*

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- Infrastructure & Growth
- Quality of Life
- Responsible Government.

The third biennial citizen budget survey was conducted in the summer to assist Council with establishing goals and priorities that are aligned with our citizens and businesses. We received over 1,000 responses with 90% living in Kennewick, 36% working in Kennewick, and 20% owning a business in Kennewick. The following is a summary of the results we heard from the community survey which are very much aligned with Council goals & priorities as recommended in this proposed budget for the upcoming biennium:

- The majority of respondents felt the current budget allocation was appropriate and should not be changed.
- The most important services provided in our community were safe drinking water, police services, fire and ambulance services, reliable sewer, street repair and pavement preservation.
- Citizens were willing to pay more for maintaining or enhancing services in the areas of safe drinking water, fire and ambulance services, street repairs and pavement preservation.
- We discovered that it is unacceptable to our citizens to reduce greenway maintenance, reduce animal control services, eliminate small parks, discontinue operation of the swimming pool and reduce non-safety related code enforcement compliance.
- The biggest challenges our citizens felt we faced as we continue to grow are crime, traffic congestion and street repairs and maintenance.

The 2017/2018 proposed biennial budget maintains our existing services, although there will be areas where programs are proposed to be realigned in order to provide for the most effective service delivery to our community and partners. Maintaining our priority services is possible as a result of the planning efforts that have occurred over the past couple of bienniums.

This biennial budget was developed using our Budgeting by Priorities model where all services have been prioritized based on Council's overall goals. The following identify the broad goals in each of the priority areas and the recommended implementation strategies this biennium to achieve Council's goals. These implementation strategies provide you with the proposed changes to this biennial budget, which achieves a sustainable operating and capital budget.

### **Community Safety** – “I want to be safe where I live, work and play”

**Objective:** Continue to Ensure the Safety of our Community by Maintaining Current Service Levels & Partnerships.

- Council objectives are achieved through the following broad programs in Community Safety:
  - Police Services
  - Emergency Medical Services
  - Safe Drinking Water
  - Fire Services
  - Code Enforcement
  - Building Safety

The following are Council's goals for the biennium and the proposed implementation strategies included in the biennial budget:

- ***Goal #1 – Criminal Justice Sales Tax Strategic Staffing Implementation*** – Benton County voters approved a 3/10% criminal justice sales tax that was implemented on 1/1/2015. The City of Kennewick has outlined a program to combat gang activity, which supports previous citizen budget survey results where the majority of respondents said they were willing to pay more to combat gang activity. This budget continues the implementation of criminal justice sales tax by hiring 4 new officers in 2017, for a total of 15 new police officers that are funded with criminal justice sales tax.

We will continue to align our staffing to support the additional police officers by creating a mid-shift on Patrol. A ½ time district court specialist position will be hired to support the prosecution efforts.

During this biennium we will update our audio/video system at the police department and also replace outdated tasers and procure less lethal launchers for the patrol vehicles. In alignment with our commitment of criminal justice sales tax, we will be implementing a police cadet program. This program will provide for hiring 6 part-time cadets between the ages of 18-21 that can be trained and learn the police profession and would then be eligible to become an entry level police officer when they turn 21, if they pass all the requirements of the cadet program.

- ***Goal #2 – Implement Strategic Staffing & Deployment Model for the Fire Department*** – Consistent with the citizen survey results that indicated a majority are willing to pay more for increased response times for fire and emergency medical services, the following recommendations are included in this biennial budget:
  - *Fire Station Capital Planning* – In alignment with the recommendations from the Blue Ribbon Committee on our 25 year capital program, we are recommending that we plan for the construction of station #6 in the Southridge area. During 2016, we have been working on the purchase of land in the Southridge area that would be a good location for station #6. In addition to planning for station #6, we would plan for the remodel of station #1 and rebuilding of station #3 that were both identified as a high priority by our facility consultant study, as well as the Blue Ribbon Committee. During this biennial budget we would work on the planning and funding mechanism for implementation in the next biennium.
  - *Strategic staffing for Station #6* – In 2015 we hired a data analyst and implemented our proactive fire inspection program in an effort to free up resources from our fire and EMS personnel. The data analysis is continuing with bringing Fire Station #5 on line in August, 2016. In anticipation of the ongoing operating resources necessary to staff station #6, we are conducting an Ambulance Utility rate study to determine the appropriate rate structure to support our EMS services. The results of this study will be presented to the Council and a strategy will be proposed for funding a portion of the operations for station #6 that will provide a sustainable staffing model into the future. Each \$1 increase in our ambulance utility charge (which is currently at \$7.67 per month), generates approximately \$400,000 annually.

## *Proposed Budget Message*

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- *Equipment & Technology Strategies* – We have been successful in receiving a grant to help fund the Self Contained Breathing Apparatus (SCBA) replacement program in the upcoming biennium. We also have a need to begin replacement of our Personal Protective Equipment (PPE), which is provided for in this biennial budget. A strategy for ongoing funding of PPE replacement will be discussed and implemented in the biennium. This biennial budget also includes the replacement of our current Fire & EMS records management system (RMS) in conjunction with the IT strategic planning efforts. This will provide for a much more effective management of emergency records not only for the City of Kennewick, but on a regional basis.
- ***Goal #3 – Align the Code Enforcement Program to Achieve Council’s Objectives and Priorities*** – This past biennium, the City implemented a new code enforcement process and realigned the code enforcement responsibilities to be more effective and focus on the Council’s highest priority for code enforcement, substandard and boarded up buildings. In alignment with our citizen survey results, we will continue to enhance our webpage reporting and automated process, allowing staff to focus on high priority code enforcement issues in our community.

### **Economic Development** – “I want a diverse and vibrant economy in Kennewick”

**Objective:** Support Existing Businesses and the Creation of Sustainable Family Wage Jobs.

- Council objectives are achieved through the following broad programs in Economic Development:
  - Tourism
  - Economic Vitality
  - Economic Growth

The following are Council’s goals for the biennium and the proposed implementation strategies included in the biennial budget:

- ***Goal # 1 - Implementation of the Biennial Economic Development Marketing Plan*** – This biennial budget provides for dedicated support for our economic development efforts, which has previously been shared with human resources. We will continue to work with our economic development partners (such as TRIDEC and the Downtown Association) to realize Council’s vision for our opportunity centers.
- ***Goal # 2 - Economic Development Public/Private Partnership Opportunities*** – This budget provides the resources to continue with our many community partnerships, including the following:
  - *Rural County Capital Funds* – Benton County, through their good stewardship has been able to provide the funding to pay off the debt service on the jail (which was initially identified as the use of rural county capital funds in Benton County). This funding source is a State sales tax credit of .09% to be used for economic development efforts until 2023. The County has adopted a resolution that allocates these remaining funds to the Cities, County and Port Districts within Benton County for economic development purposes. The City of Kennewick will be receiving approximately \$700,000 annually to help spur economic

development and realize the vision for our opportunity centers. It is our recommendation that we leverage these dollars by partnering with the Port of Kennewick and seeking grant opportunities to bring the community vision for Bridge to Bridge and Vista Field planning efforts to fruition.

- *Columbia Gardens* – begin the implementation of phase II partnership with the Benton County, Port of Kennewick, Columbia Basis College, and private developers to continue the redevelopment of Columbia Drive property as a vibrant destination in our community.
- *Vista Field* – begin implementation of the community’s master plan of the 112 acres at Vista Field to complement the Entertainment District and provide a unique gathering place for our community.
- *Community Branding* – this biennial budget includes some capital dollars to begin the implementation of our wayfinding signage that has been developed by the community and will help our citizens and visitors to find our unique areas and districts in our community.
- *Sustainability Plan* – through our planning efforts and partnerships we will continue to implement our sustainability plan, which is a component of the City’s comprehensive planning efforts and important to our community and developers.

**Infrastructure & Growth** – “I want a well-maintained city whose infrastructure keeps pace with growth”

***Objective:*** Maintain existing infrastructure and build new infrastructure to support economic development & expansion.

- Council objectives are met through the following broad programs in Infrastructure & Growth:
  - Safe Streets
  - Infrastructure Planning
  - Environmental Services

The following are Council’s goals for the biennium and the proposed implementation strategies included in the biennial budget:

- ***Goal #1 – Strategic Funding & Implementation of the Sustainable Capital Plan*** –The Blue Ribbon Committee was formed and provided a recommendation to the City council at the end of 2014 regarding priorities and funding for a 25 year strategic capital program. In an effort to continue implementation of the Blue Ribbon Committee recommendations, the following is included in this biennial budget:
  - *Infrastructure Development Charge Consideration* – this past biennium, Council implemented a traffic impact fee in lieu of our traffic mitigation fee, with input from our development community. In addition, we currently have a moratorium on park mitigation fees for mixed used development and are working on a formula that will implement the intent of our mitigation fee for mixed use development. We are recommending that we work with our developer partners to bring forward a recommendation for Council consideration of a park impact fee, similar to our other local jurisdictions, during the biennium. Providing the resource to conduct a study will also address our existing zones and recommend the appropriate number of zones for our community. In addition and as we committed when we implemented our traffic impact fee, this biennial budget

## *Proposed Budget Message*

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funds a traffic study to update our existing traffic impacts and recommend zones for our traffic impact fees. The intent of establishing proper zones is for the impact fees collected from development to be used for projects that are needed as a result of development within that zone.

- *Other Projects Included in CIP* – the following are a list of other priority projects that are included to receive funding during the biennium:
  - *Police Fleet Replacement*
  - *Fire Fleet Replacement*
  - *Parks & Street Fleet Replacement* – partially funded within the CIP
  - *Animal Control Facility* – in partnership with Richland & Pasco
  - *10<sup>th</sup> Avenue Widening Project* – from CCB to Montana Street
  - *Metaline Widening Project*
  - *Canal & Edison Intersection*
- ***Goal #2 – Tie Land Use & Infrastructure Planning to Achieve Council’s Strategic Goals in our Opportunity Centers*** – This biennium we are recommending to implement the strategies that were developed during the last biennium as we were working on planning efforts for how we grow as a community:
  - *Water Sewer Rate Review* – Implementation of the rate recommendations by the consultant have been included for this biennium. We will prioritize and fund the capital programs identified within the biennium and plan for the programs for the next biennium. We are also recommending that we increase the municipal contribution for water & sewer services that will help us to get closer to achieving the cost of service results.
  - *Urban Growth Area (UGA) Realignment Application* – we continue to work in partnership with Benton County, the property owners, developers and Futurewise to realign our UGA from the eastside of the City (where development will not occur) to the southside of the City (where industrial development could occur). During the 2015/2016 biennium we updated our comprehensive plan, conducted an industrial land quantity analysis, and worked with the County to align our comprehensive plan to the county comprehensive plan and the county-wide planning policies. We are recommending that we apply for a smaller area (that represents the area already taken out of our UGA) south of I-82 by the end of 2016 and begin implementation in partnership with the property owners/developers during the biennium that will provide the family wage jobs in our community, specifically focused on warehousing and distribution centers.

**Quality of Life** – “I want to enjoy access to a variety of amenities and opportunities in a safe environment”

***Objective:*** Maintain Parks, Provide for Diverse Recreation Programs and a Well Planned Community.

- Council objectives are met through the following broad programs in Quality of Life:
  - Recreation Opportunities
  - Parks & Facilities
  - Livable Community
  - Community Planning

## *Proposed Budget Message*

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The following are Council's goals for the biennium and the proposed implementation strategies included in the biennial budget:

- ***Goal #1 – Leverage Community Partnerships and Align our Service Delivery to Implement Council Goals and Priorities*** – The following priority programs are recommended for implementation in the biennium:
  - *Playground of Dreams* – we have received the results of a study regarding the improvements and repairs needed for the Playground of Dreams in Columbia Park and have identified funding in this biennium to rebuild the Playground of Dreams in partnership with the community and businesses to provide a safe playground that is widely used in Columbia Park.
  - *Park & Greenway Maintenance* – in alignment with what we heard from the citizen survey and in order to maintain our existing level of service in our parks and throughout our greenways, we are recommending an additional maintenance worker for the upcoming biennium. We will be evaluating the impacts of this new position during the mid-biennium to assess the needs in our Park maintenance program and the level of service provided to determine where gaps exist and if additional resources may be needed.
  
- ***Goal #2 – Prepare for Future Growth through Strategic Comprehensive Planning Efforts*** – During this biennium we will be implementing the results of our 10-year update to the comprehensive plan. The Council and community have clearly identified the vision and we continue to work to align the comprehensive plan with this vision, through code amendments. In doing so, the following are incorporated into the proposed biennial budget:
  - *10-Year Comprehensive Plan Update* – planning efforts occurred during the past biennium and we will continue with the implementation this biennium by adoption of the plan and code amendments.
  - *Creative Development Program* – this biennial budget includes the resources to continue working with our developer partners to provide an efficient, effective and expedited development review process. This biennial budget and resources will continue our commitment to site plan reviews in ½ the time, expansion of our expedited review program, backup and cross training support to be able to provide a high level of service for our development partners through the following programs, which are funded in part by the expedited review fees that have already been implemented:
    - *Office Specialist* – this position will support the one-stop customer service function that includes code enforcement, customer service and also provide support to the expedited review process.
    - *½ time Plans Examiner & Inspector* – this position will assist inspection and expedited review process.
    - *Public Works Technician* – this position will provide the very much needed backup support during vacations and cross training needed for our succession planning efforts.
    - *Assistant Traffic Engineer* – this position is necessary to provide the needed development review as well as backup support to the entire transportation planning system.

**Responsible Government** – “I want a City government that is responsive, responsible and fiscally accountable”

**Objective:** Provide Exceptional Public Service, Transparency and a Sustainable Future.

- Council objectives are met through the following broad programs in Responsible Government:
  - Risk Management
  - Community Outreach & Engagement
  - Sound Financial Management
  - Excellence in Service

The following are Council’s goals for the biennium and the proposed implementation strategies included in the biennial budget:

- ***Goal #1 - Implementation of a Comprehensive Customer Service Program that Provides for Increased Flexibility and Areas of Enhanced Service Delivery***
  - *IT Strategic Plan* – This biennium we will continue to implement our IT strategic plan by hiring the IT Customer Service Supervisor position. In order to continue to maintain and upgrade our IT programs and infrastructure, this biennial budget we are recommending funding:
    - *Social Media Archiving* – we need to increase our capacity so we continue to comply with public records requirements.
    - *Core System Replacement Preparation* – we are recommending funding for a needs analysis and RFP in this biennium to prepare for replacement in 2019/2020 biennium.
    - *Software Solution Priorities* – the following software upgrade implementation will provide a more effective environment for staff and were identified as high priorities for this biennium:
      - Wireless Large Area Network
      - Network Infrastructure Replacement
      - Policy & Procedure Compliance Program
      - Online Codification Services
      - Human Resources Onboarding Program
      - Fleet Maintenance System Replacement
- ***Goal #2 - Infuse the City’s Core Values into our Daily Work to Reinforce our Commitment to Transparency, Flexibility and Implement a Sustainable Operating & Capital Budget***
  - *Healthcare Plan* – effective as of January 1, 2018 the existing healthcare plan will be eliminated. Some of our employees have already moved to the \$250 deductible program and we will work with all employees to make the transition to a new plan by 1/1/18.
  - *Columbia Park Conveyance* – we continue to work with the Corps of Engineers to convey 60 acres to the City so we can work to have minimal commercial activity in Columbia Park that is complementary to the primary focus of recreation.
  - *Succession Planning* – we continue to work with existing staff and new hires to identify successor interest and provide support to develop our staff for future

## *Proposed Budget Message*

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leadership roles and opportunities within the organization as many of our long term staff will be retiring.

- *Realignment of Existing Personnel* – we continue to evaluate where we can provide efficiencies and effect services through alignment of all staff across departmental lines. An example of this will be the implementation of an Automated Meter Reading (AMR) system that is part of the Water/Sewer capital program. We will continue to evaluate how the existing meter readers can be incorporated into other areas in our organization where we have identified needs.

The implementation of your Council goals for each of the priority areas are realized in this proposed biennial budget that also provides for sustainable operating and capital budget strategies into the future. The implementation of these recommendations will become my performance goals for the 2017/2018 biennium.

Although we have proposed a balanced budget, we recognize there are vulnerabilities that exist in this budget and are prepared to address them during the upcoming biennium as we continue to implement a Budgeting by Priorities strategic approach to decision making. In addition, there are strategic funding opportunities that will provide the sustainable operating and capital budget into the future and achieve Council's long term goals and priorities that are aligned with the long term priorities that we heard from our citizens. Some of the vulnerabilities and opportunities that we will be monitoring and discussing with Council in the upcoming biennium are:

- **Revenue Projections** – Given the uncertainty of the economy and that our largest revenue source, sales tax, is the most vulnerable, we will need to be prepared if our revenue projections do not materialize for the upcoming biennium. In addition, we have seen reductions in telephone utility tax due to consumers using more data services that are not subject to utility taxes. We will continue to closely monitor all revenue sources and be prepared to respond to any major variances from our projections.
- **Contracted Services** – The City of Kennewick has some very large contracted services, such as Jail, District Court, Dispatch Services, Emergency Management, Golf Course Management contract, Union Contract negotiations and others. We will continue to closely monitor these large expenditures and be prepared to modify the budget as needed if our current estimates do not materialize. The largest of these contracted services is the jail contract, which will be expiring on December 31, 2016. We have not received any information from Benton County regarding the new contract or the proposed budget and negotiations on the contract terms have not begun. The jail budget is between \$5M-\$6M for a biennium, and we are uncertain regarding the terms and potential impacts to our general fund budget.
- **State Budget Challenges and Potential Unfunded Mandates** – Given the State's budget challenges, we will be closely monitoring the upcoming legislative session. We will be working to preserve the City's existing state shared revenues, continuing to support revenue flexibility and trying to assure that additional unfunded mandates are not enacted or that additional fees and charges from the State are not passed onto local governments.
- **Sustainable Capital Funding** – Identifying funding for critical transportation infrastructure, City facilities, and other capital projects continues to be both a challenge and an opportunity for the City. It is important for the City to maintain the proper balance when allocating its limited resources between capital programs and the operating needs of the City and to continue exploring opportunities for dedicated funding sources,

like the Transportation Benefit District (TBD) that is discussed below and will be reviewed with Council during the upcoming biennium as we continue to monitor any impacts from the State legislative session or to our transportation funding.

- *Transportation Benefit District* – The State has allowed this revenue option to be specifically dedicated for transportation funding. State statute allows the Council to implement a \$20 car tab fee and also provides a voter approved option up to \$100. Although not popular, currently almost 90 other cities throughout the State of Washington have implemented this source. Some of the considerations in reviewing a TBD in the future are discussed below:
  - *Ridgeline/395 Interchange* – this is a priority project that is partially funded by the State Transportation gas tax package. This project will provide the full access to the Southridge area that is needed by our developer partners, school district and hospital district. The TBD could be used as a funding source initially to provide our match for this project.
  - *Pavement Preservation* – in alignment with the citizen survey results, our citizens are willing to pay more for maintaining or enhancing the level of service for our street maintenance. Once the Ridgeline/395 project is completed, this funding source could then be dedicated to our pavement preservation program, allowing the City to maintain our existing streets by utilizing asphalt overlays versus the chip seal program that has recently been used and only partially funded.
  - *Regional Partnership* – we may want to consider working with our neighboring cities to discuss this potential funding source throughout the community to initially be allocated towards the local share of our transportation package projects and then funding our pavement preservation programs.
  - *State Legislature & Transportation Commission* – we continue to hear from the state legislature and transportation commission that they expect local governments to implement their local funding sources. The State has not been sympathetic to losing state shared revenues when the local government has not implemented the funding sources available. I believe that we will continue to see pressure from the State to implement our local taxing authority in order to maintain our current state shared revenues and receive grant opportunities from the State.
- **Stormwater Rate Review** – we will be conducting a rate study for our stormwater utility and anticipate a need to increase those rates. We currently have stormwater infrastructure priorities that need to be addressed. Once the rate review is completed, we will be providing the results and recommendations for Council’s consideration.
- **Other Potential Opportunities** – we have a few unique opportunities that can be considered as we look to implement priority sources of funding to offset the impact to our citizens.
  - *Property Tax Reductions* – the existing voted bond issue to construct the Union Street Library will be paid off at the end of 2016. This results in a reduction in our property taxes to the citizens of approximately \$.07/\$1,000 of assessed valuation. This reduction provides an opportunity as we continue to try to minimize the impact of any recommended fee increases to our citizens.
  - *LEOFF I Retiree Obligation* – we have conducted a study for LEOFF I long-term care and actuarial needs for our LEOFF I retirees. Based on the results of this rate

## *Proposed Budget Message*

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study, we believe there is a potential to reduce the 6.5% utility tax for our LEOFF I retirees that could offset a stormwater rate increase. This is in alignment with our commitment to continue to evaluate and reduce this 6.5% utility tax as the liability for LEOFF I retirees continues to be reduced.

- *Washington Survey & Ratings Bureau (WSRB)* – The WSRB recently conducted a review of our Fire and EMS services. This review will result in a report to the City that will determine our rating relating to providing fire services in the community. This rating has an impact on fire insurance premiums. We believe that we are well positioned to receive positive results that could provide savings on insurance premiums in our community. Once we receive the results, we will provide Council with an update and discuss potential strategies.

During the upcoming biennium staff will be evaluating and providing council with recommendations on several programs and services, including the results of the Ambulance Utility and Stormwater rate studies. We currently have not completed these studies and will be bringing recommendations forward for Council's consideration that may result in rate adjustments that would be used to further implement the overarching goal of providing for a sustainable operating and capital budget into the future.

In addition to providing a sustainable capital budget, the Council's budgeting by priorities model, described below, will be used during the biennium as changes to priorities or our budget assumptions occur.

- **Budgeting by Priorities** – During this Biennial Budget process over 300 services were identified and prioritized. This effort allows the City to respond quickly to any unanticipated reduction in revenues or increase in costs that occur during the biennium. The lower priority services will continue to be evaluated to determine an alternative way to deliver these services, a reduction in service level or elimination of these services as we continue to evaluate the vulnerabilities during the upcoming biennium.

It is important to note that lower priority items are not services deemed needless, inefficient or unwanted by our community. The City takes great pride in delivering every service and citizens have certain expectations for each one. In recent years, City departments have significantly streamlined programs and increased efficiencies to meet priorities with fewer staff and increased population. Due to these recent efforts further reductions or reallocations in any of these services will be challenging to implement, will result in further vulnerabilities and may also be difficult for our citizens to accept.

In summary, I believe this biennial budget is fiscally responsible and provides our citizens with creative means to deliver priority services. We recognize there are vulnerabilities, and we are prepared to strategically address them in the upcoming biennium using our budgeting by priorities model to allocate resources based on the Council and community priorities for service delivery. During the upcoming biennium we will continue to review and consider strategies that will provide sustainability into the future. The implementation of Council's strategic goals through this biennial budget will set the City up for success and provide a sustainable operating & capital budget and path forward into the future.

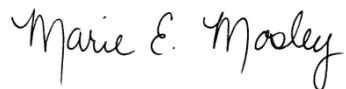
## *Proposed Budget Message*

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I would like to acknowledge and thank our employees who work diligently every day to implement City-wide goals and objectives by providing exceptional customer service to our citizens and who critically evaluate the most innovative and effective manner to deliver those services. I would also like to thank the Department Head team for carefully reviewing their budget submittals and recognizing that there are limited resources to be allocated to City-wide priorities. They have approached this biennial budget as a team and from the perspective of identifying the services our citizens expect as a whole from the City, not from a departmental perspective. They continue to implement innovative solutions for effective service delivery. Finally, I would like to thank Dan Legard for his leadership in preparing the proposed biennial budget document. He and the Finance staff have done an exceptional job, with limited resources under a very tight timeframe.

I would be happy to answer any questions that you have regarding this proposed biennial budget and strategies for continuing to optimize our limited resources into the future and in preparation for any unforeseen circumstances that may occur during the upcoming biennium.

Respectfully,



Marie E. Mosley  
City Manager

The background features a faint, light blue illustration of a tree on the left and a person sitting on a log in the center. The overall color scheme is a gradient of light blue.

# **2017/2018 Biennium Budget Recommendations**

**November 8, 2016**

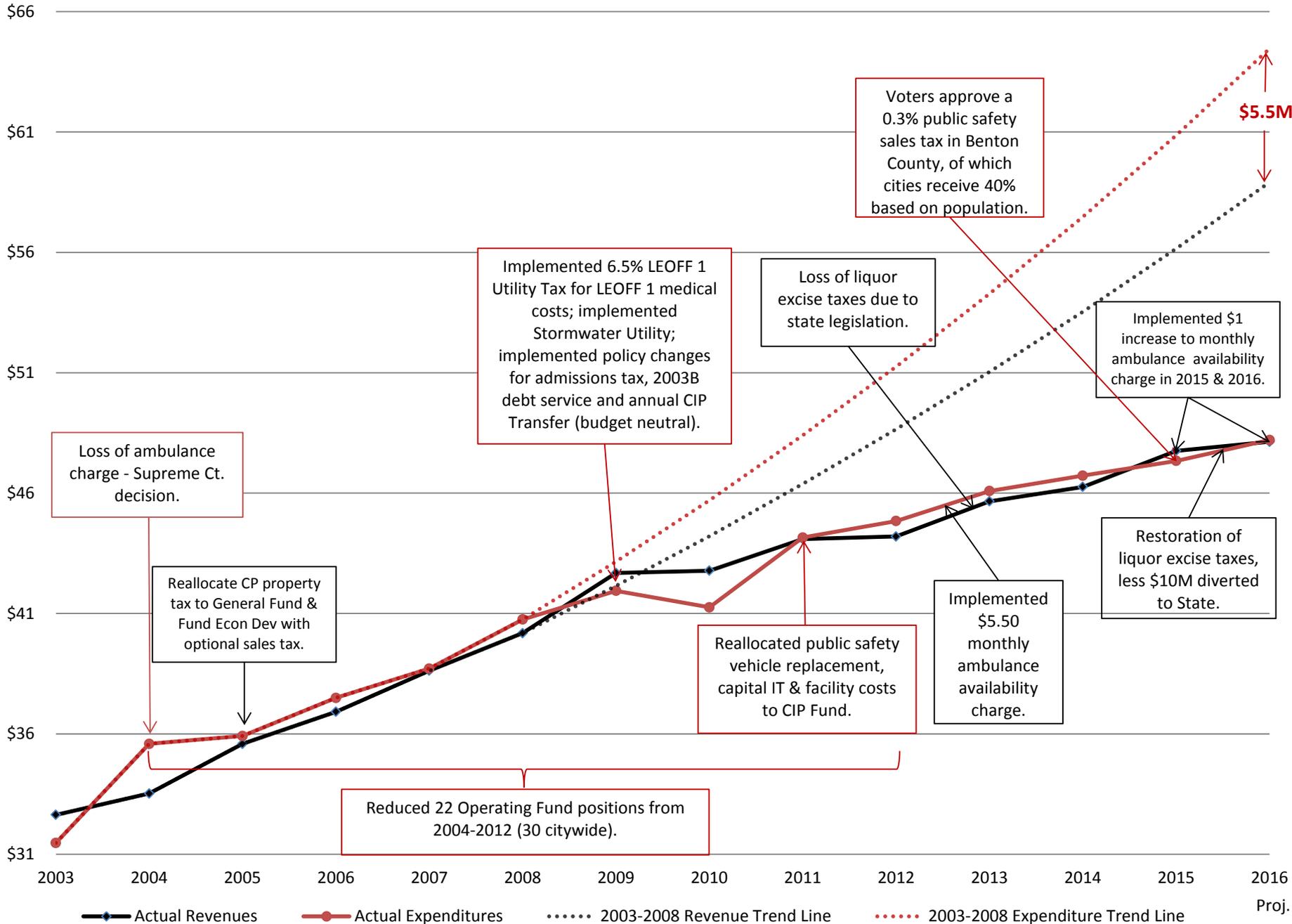
**Kennewick City Council Meeting**

# Biennial Budget Preparation

- ✿ February 19<sup>th</sup> Retreat (Formed the Foundation):
  - ✿ Reaffirm the 5 Priority Areas & Program Areas
  - ✿ Reaffirm the 5 Opportunity Centers
    - ✿ Southridge
    - ✿ Bridge to Bridge & Downtown
    - ✿ UGA South of I-82 for Industrial Development
    - ✿ Columbia Park
    - ✿ Vista Entertainment District & Vista Field
- ✿ Overarching Goal – Provide for a Sustainable Operating & Capital Budget for the Future
- ✿ Citizen Survey – Results help shape the biennial budget
- ✿ Council Policy Decisions – Future Success
- ✿ Budget Instructions & Preparation – Summer/Fall
- ✿ 2017/2018 Biennial Budget – Maintains Existing Programs

# Operating Funds Revenues & Expenditures 2003 - 2016

Millions



# Primary Revenue Source Challenges

## \* Property tax:

- \* City receives only 19 cents of every dollar
- \* Limited by law to an annual increase of lesser of 1% or inflation
- \* Exception to 1% is new construction – dependent on economy and growth

## \* Sales tax:

- \* For every retail and construction dollar spent, city receives less than 1 cent of sales tax
- \* Very volatile revenue source tied to health of the economy and growth
- \* Eroding sales tax base due to remote (internet) sales

## \* Utility tax:

- \* Dependent on utility rate increases and/or consumption increases for growth
- \* Erosion of telephone utility tax due to prominence of non-taxable data services and cell phones

## \* Intergovernmental Revenues (State & Federal)

- \* As state and federal governments grapple with own budget issues, cuts have been made to funding cities rely on
- \* Voter initiatives have limited or completely eliminated certain revenue options

# 2017/2018 Budget Survey

- ✿ Survey Conducted June 9<sup>th</sup> – June 30<sup>th</sup>
- ✿ Over 1,000 responses received
  - ✿ 90% live in Kennewick
  - ✿ 20% own a business
  - ✿ 36% work in Kennewick
- ✿ Majority felt like the City's budget is allocated to appropriate priorities
- ✿ Respondents indicated willingness to pay more to maintain or enhance:
  - ✿ Safe Drinking Water
  - ✿ Fire and Ambulance Services
  - ✿ Street Repairs & Pavement Preservation

# 2017/2018 Budget Survey

- \* Respondents indicated it would be unacceptable to reduce or eliminate:
  - \* Greenway Maintenance
  - \* Animal Control
  - \* Small Parks (under 2 acres)
  - \* Operation of Swimming Pool
  - \* Non-Safety Code Enforcement Compliance
- \* Respondents indicated the biggest challenges facing the City as we grow are:
  - \* Crime
  - \* Traffic Congestion
  - \* Street Repairs & Maintenance

# Priority Areas



*I want to be safe where I live, work  
and play.*



# Community Safety

Objective - Continue to Ensure the Safety of our Community by Maintaining Current Service Levels & Partnerships

- ❁ Criminal Justice Sales Tax Strategic Staffing Implementation
- ❁ Implement Strategic Staffing & Deployment Model for the Fire Department
- ❁ Align the Code Enforcement Program to Achieve Council's Objectives and Priorities



# Biennial Budget Recommendations

## \* Combat Gang Activity:

- \* New Officers – Hire 4 Officers in 2017 (fully implement our 15 new officers to combat gang activity)
- \* One-time Resources:
  - \* Audio/Video Upgrade
  - \* Less Lethal Taser Replacement & Launcher Program

## \* Support Patrol Officers:

- \* Strategic Staffing Alignment (to support mid-shift on Patrol)
- \* Cadet Program (Hire 6 PT Cadets)
- \* 1/2 Time District Court specialist (to support the prosecution staff)

## \* Regional Dispatch Operation

## \* Fire Department Equipment & Technology:

- \* Personal Protective Equipment Replacement Plan
- \* Fire & EMS Records Management System

*I want a diverse and vibrant economy  
in Kennewick.*



# Economic Development

Objective - Support Existing Businesses and the Creation of Sustainable Family Wage Jobs

- ❁ Implementation of the Biennial Economic Development Marketing Plan
- ❁ Economic Development Public/Private Partnership Opportunities



# Biennial Budget Recommendations

- ✧ **Facilitate Economic Development** – facilitate a partnership between the developer & the City:
  - ✧ **Dedicated Economic Development Specialist**  
(currently a shared position with Human Resources)
  - ✧ **Collaborative effort to identify creative solutions**
  - ✧ **Continue Expedited & Process Reviews**
  - ✧ **Implement One-Stop Customer Service**
  - ✧ **Work with our Partners:**
    - ✧ **TRIDEC** – bring family wage jobs (industrial development)
    - ✧ **Downtown Association** – transform & connect (the waterfront to downtown)

# Biennial Budget Recommendations

- ✧ **Rural County Capital Funds & Partnership:**
  - ✧ **Columbia Gardens** – begin implementation of phase II in partnership with the County, Port, CBC and private developers
  - ✧ **Vista Field** – continue planning for Vista Field in conjunction with the synergy at the Entertainment District & other partnerships
- ✧ **Community Branding:**
  - ✧ **Wayfinding** – begin implementation of Wayfinding in Kennewick
- ✧ **Sustainability Plan** – implementation of sustainability plan

*I want a well-maintained City whose infrastructure keeps pace with growth.*



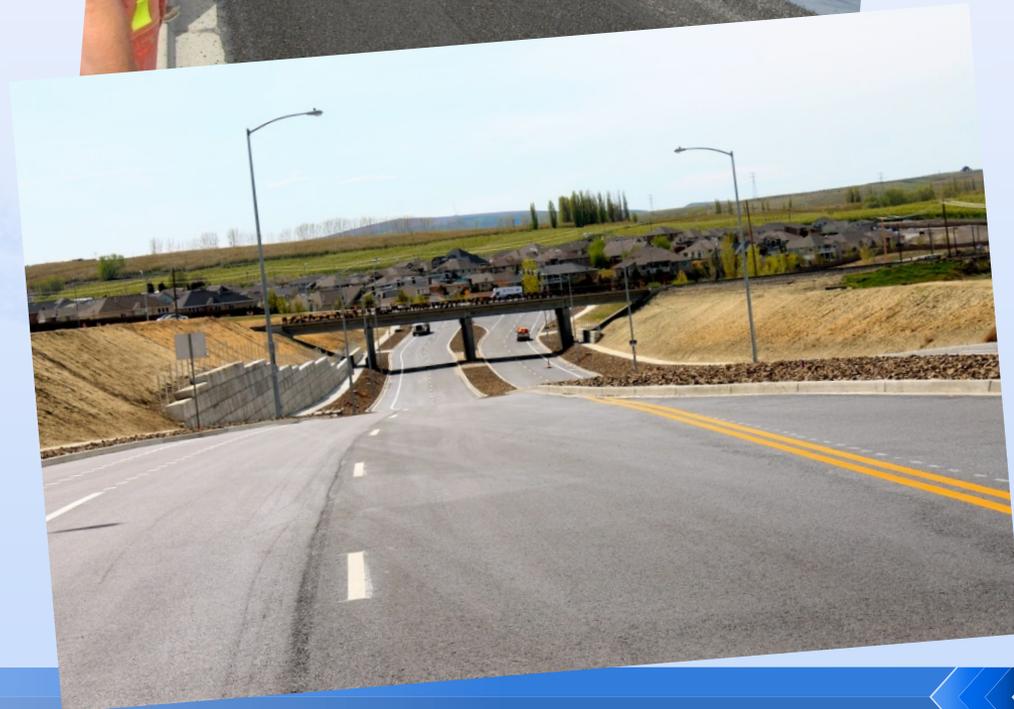
# Infrastructure and Growth

Objective - Maintain Existing Infrastructure and Build New Infrastructure to Support Economic Development & Expansion

- ❁ Strategic Funding & Implementation of the Sustainable Capital Plan



- ❁ Tie Land Use & Infrastructure Planning to Achieve Council's Strategic Goals in our Opportunity Centers



# Biennial Budget Recommendations

- ✿ **Implement Blue Ribbon Committee Recommendations:**
  - ✿ **Transportation Study** – this study will identify priority projects and recommend potential zones for traffic impact fees
  - ✿ **Park Impact Fees** (mitigation fees for mixed use development)
  - ✿ **Priority Capital Needs:**
    - ✿ Police & Fire Fleet Replacement Program
    - ✿ Street & Parks Partial Fleet Replacement
    - ✿ Animal Control Facility
    - ✿ 10<sup>th</sup> Avenue Widening (Montana to CCB)
    - ✿ Metaline Widening & Canal & Edison Intersection
- ✿ **Rural County Capital Funds** – partnership with Benton County, Port of Kennewick, Columbia Basin College & Private Development
  - ✿ Columbia Gardens & Vista Field
- ✿ **UGA Realignment** – Partnership with Futurewise, Benton County & Property owner/developer for industrial development
- ✿ **Water Sewer Rate Review** – Implementation of rate recommendations:
  - ✿ Prioritized Capital Improvements (including AMR)
  - ✿ Municipal W/S Contribution

*I want to enjoy access to a variety of amenities and opportunities in a safe environment.*



# Quality of Life

Objective – Maintain Parks, Provide for Diverse Recreation Programs and a Well Planned Community

- ❁ Leverage Community Partnerships and Align our Service Delivery to Implement Council Goals and Priorities
- ❁ Prepare for Future Growth through Strategic Comprehensive Planning Efforts



# Biennial Budget Recommendations

- ✿ **Rebuild Playground of Dreams**
  - ★ Partnership with the Community to rebuild the Playground of Dreams
- ✿ **10-Year Comprehensive Plan Update – Adoption of the Comprehensive Plan in 2017**
- ✿ **Park & Greenway Maintenance** (in alignment with citizen survey results)
  - ★ Position to maintain parks & greenways
  - ★ Reassess the Parks maintenance program during the mid-biennium to evaluate the level of service

# Biennial Budget Recommendations

- \* **Creative Development Review Program** – Work with Developer Partners on Efficient & Expedited Program:
  - \* **One-Stop Customer Care Representative** – (provide support to one-stop, code enforcement & expedited review)
  - \* **1/2 Time Plans Examiner/Inspector** – (assist with inspection and expedited review)
  - \* **PW Office Technician** – (cross training & support one-stop review)
  - \* **Assistant Traffic Engineer** – (cross training, support to one-stop review as well as City-wide transportation system)

*I want a City government that is responsive,  
responsible and fiscally accountable.*



# Responsible Government

Objective - Provide Exceptional Public Service, Transparency and a Sustainable Future

- ❁ Implementation of a Comprehensive Customer Service Program that Provides for Increased Flexibility and Areas of Enhanced Service Delivery
- ❁ Infuse the City's Core Values into our Daily Work to Reinforce our Commitment to Transparency, Flexibility and Implement a Sustainable Operating & Capital Budget

## Leading The Way

We will provide excellent public service and ensure the safety and wellbeing of our community and one another through the empowerment of each employee. *We value...*

INTEGRITY...

INCLUSIVENESS...

STEWARDSHIP...

AND COMMUNICATION

We are accountable to our community for innovative and collaborative efforts that anticipate needs, leverage resources and deliver solutions.

**Integrity:** We hold ourselves to the highest standard of professionalism and ethical conduct.

**Inclusiveness:** We embrace diversity and value different perspectives as we work together for the common good.

**Stewardship:** We ensure the public's resources are used responsibly to provide the greatest benefit.

**Communication:** We will listen and engage in an open, honest and timely exchange of information.



# Biennial Budget Recommendations

- ✿ **IT Strategic Plan** – Continue to implement the IT strategic plan with the hiring of an IT Customer Service Supervisor and implement:
  - ✿ Social Media Archive Increase Capacity
  - ✿ Core System Replacement – needs analysis & RFP
  - ✿ Software Solution Implementation for Effectiveness
    - ✿ Wireless Large Area Network
    - ✿ Network Infrastructure Replacement
    - ✿ Policy/Procedure Compliance
    - ✿ Online Codification Services
    - ✿ HR Onboarding Program
    - ✿ Fleet Maintenance System

# Major Revenue Assumptions

## (General & Street Funds)

### \* Tax Revenues:

- \* Sales Tax – 3% growth per year

- \* Utility Tax:

  - \* Electric – 4.9% rate increase in 2016; 4% growth per year

  - \* Telephone – 5% declines per year

  - \* Natural Gas – 6.6% rate decrease in 2016; 1.5% growth per year

  - \* Other Utilities – 2.5% to 4% growth per year

- \* Property Tax:

  - \* 2017 – Preliminary AV and 0.953% growth in base levy

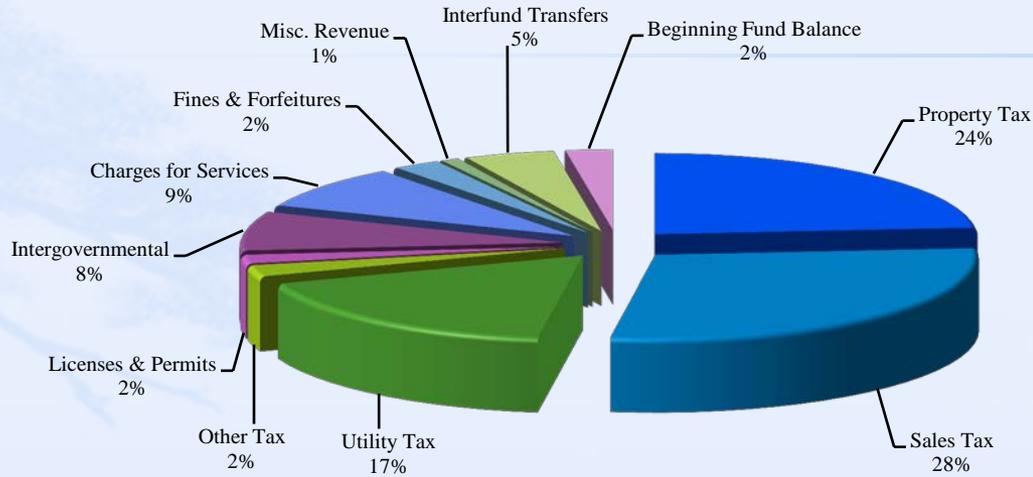
  - \* 2018 - \$100M in new construction (70% in Southridge LRF)

- \* State Shared Revenue – No reduction in current funding

- \* Other Revenues – generally anticipate 2-3% increases

# Sources of Funding - Operating Funds

## 2017/2018 Proposed Budget



Sources of Funding Operating Funds	2013-2014	2015-2016	2017-2018	15/16 - 17/18	
	Actual	Adjusted Budget	Proposed Budget	\$ Change	% Change
Property Tax	\$22,174,494	23,219,507	24,578,224	\$1,358,717	6%
Sales Tax	23,763,104	25,704,900	29,546,000	3,841,100	15%
Utility Taxes	17,458,135	18,749,875	17,875,000	(874,875)	-5%
Other Taxes	2,326,522	2,436,000	2,332,000	(104,000)	-4%
Licenses & Permits	1,188,661	1,414,171	1,789,000	374,829	27%
Intergovernmental	6,759,724	6,910,717	7,988,176	1,077,459	16%
Charges for Services	9,719,729	9,936,427	8,907,108	(1,029,319)	-10%
Fines & Penalties	2,529,217	2,781,800	2,472,800	(309,000)	-11%
Miscellaneous Revenue	1,017,721	1,051,300	924,700	(126,600)	-12%
Interfund Transfers	4,976,030	5,303,166	4,740,000	(563,166)	-11%
Subtotal Revenues:	91,913,337	97,507,863	101,153,008	3,645,145	4%
Beginning Fund Balance	3,320,047	2,423,685	2,500,000	76,315	3%
<b>Total Sources</b>	<b>\$95,233,384</b>	<b>\$99,931,548</b>	<b>\$103,653,008</b>	<b>\$3,721,460</b>	<b>4%</b>

# Major Expenditure Assumptions

## (General & Street Funds)

### \* Personnel Costs:

- \* Wages – anticipated contract results
- \* Medical – premium increases of 5% in 2017 and 5% in 2018
  - \* Mandatory transition away from AWC HealthFirst plan.
- \* Retirement:
  - \* PERS – employer contribution rate increasing 1.7%  
7/1/17
  - \* LEOFF – no increase to city portion of employer rate
- \* Other benefits – 0-5% increases per year

# Major Expenditure Assumptions

## (General & Street Funds)

### \* Major Interlocal Contracts:

#### \* BCES:

- \* Dispatch – actual 2017 assessment & 7.5% increase in 2018
- \* 800 MHz – actual 2017 assessment & 7.5% increase in 2018

#### \* Benton County Agencies:

- \* District Court/OPD – 5% increase to budget, no change to allocation
- \* Jail Services – 5% increase to budget, no change to allocation

### \* Transfers:

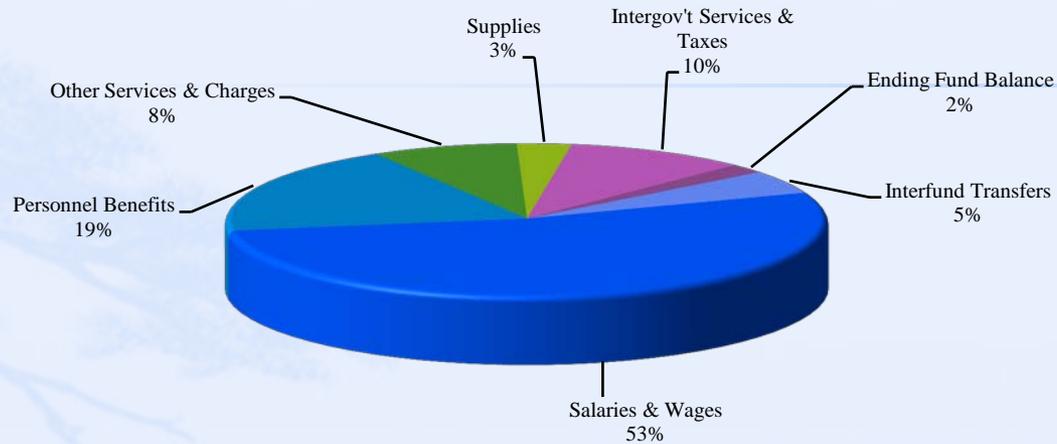
- \* Risk Management Fund - \$1.1M
- \* Toyota Center & Arena - \$400K (+\$350K lodging tax)
- \* Capital - \$2M
- \* Columbia Park Golf Links - \$92.5K

\* Projected expenditure savings - \$1.275M

\* Other expenditures – generally 5% increase for biennium

# Uses of Funding – Operating Funds

## 2017/2018 Proposed Budget



Uses of Funding Operating Funds	2013-2014	2015-2016	2017-2018	15/16 - 17/18	
	Actual	Adjusted Budget	Proposed Budget	\$ Change	% Change
Salaries & Wages	\$49,674,716	\$51,240,408	\$54,543,426	\$3,303,018	6%
Personnel Benefits	17,564,804	19,202,286	19,834,387	632,101	3%
Supplies	2,566,702	2,800,750	3,154,221	353,471	13%
Other Services & Charges	7,716,534	8,060,416	8,092,688	32,272	0%
Intergov't Services & Taxes	11,316,911	9,919,617	10,112,150	192,533	2%
Interfund Transfers	3,845,683	5,941,000	5,317,500	(623,500)	-10%
Capital Outlay	124,349	271,951	19,120	(252,831)	-93%
Subtotal Appropriations:	92,809,699	97,436,428	101,073,492	3,637,064	4%
Ending Fund Balance	2,423,685	2,495,120	2,579,516	84,396	3%
<b>Total Uses:</b>	<b>\$95,233,384</b>	<b>\$99,931,548</b>	<b>\$103,653,008</b>	<b>\$3,721,460</b>	<b>4%</b>

# 2017/2018 Proposed Budget

<b>FUND</b>	<b>ACTUAL 2013/2014</b>	<b>ADJUSTED BUDGET 2015/2016</b>	<b>PROPOSED BUDGET 2017/2018</b>	<b>VARIANCE</b>
<b>OPERATING (GENERAL &amp; STREET)</b>	\$95,233,384	\$99,931,549	<b>\$103,653,008</b>	4%
<b>CAPITAL PROJECTS</b>	40,976,738	54,427,541	<b>42,448,360</b>	-22%
<b>ENTERPRISE &amp; INTERNAL SERVICE</b>				
Water & Sewer	51,396,382	54,058,423	<b>47,392,291</b>	-12%
Building Safety	3,335,861	3,553,505	<b>4,520,000</b>	27%
Medical Services	8,731,119	12,027,325	<b>12,875,000</b>	7%
Coliseum Fund	7,754,012	7,987,164	<b>8,162,800</b>	2%
Stormwater	3,242,998	5,188,768	<b>2,944,900</b>	-43%
Columbia Park Golf Course	585,238	1,140,496	<b>607,700</b>	-47%
Equipment Rental	9,752,102	10,540,324	<b>12,231,918</b>	16%
Risk Management	4,045,777	3,322,968	<b>3,172,880</b>	-5%
Central Stores	675,594	704,205	<b>662,660</b>	-6%
Subtotal	89,519,083	98,523,178	<b>92,570,149</b>	-6%
<b>DEBT SERVICE</b>	6,214,492	12,855,100	<b>6,848,782</b>	-47%
<b>SPECIAL REVENUE</b>				
Cash Reserve Fund	2,715,500	2,715,500	<b>2,715,500</b>	0%
BI-PIN Operations	596,138	679,138	<b>709,954</b>	5%
Community Development	2,090,913	2,415,205	<b>1,297,000</b>	-46%
MPD Assistant Operations	61,920	60,798	-	-100%
Asset Forfeiture Fund	233,242	178,883	<b>49,300</b>	-72%
Public Safety	4,941,330	5,303,166	<b>4,740,000</b>	-11%
Lodging Tax Fund	2,872,595	3,348,814	<b>3,659,815</b>	9%
Criminal Justice Sales Tax	-	3,785,000	<b>5,756,400</b>	52%
Subtotal	13,511,638	18,486,504	<b>18,927,969</b>	2%
<b>FIDUCIARY TRUST FUNDS</b>	3,710,876	4,874,167	<b>6,373,000</b>	31%
<b>TOTAL</b>	<b>\$249,166,211</b>	<b>\$289,098,039</b>	<b>\$270,821,268</b>	-6%

# CITY TAXES & FEES

## AVERAGE FAMILY HOUSEHOLD

*Assuming an average 4-person family with a \$200,000 home and household Adjusted Gross Income between \$70,000-\$80,000 per year*

### Property Taxes

The 2016 Property Tax Levy is \$11.64 per \$1,000 in assessed valuation. The City receives 19¢ per \$1.00 paid.

### Admissions Taxes

The City collects a 5% admissions tax on admission charges to any place or event, except school events.

### Sales Taxes

The City receives just 0.85% of the 8.6% Sales Tax rate. In addition, the criminal justice sales tax of 0.10% and a voter approved public safety sales tax is distributed back to all jurisdictions in Benton County based on population through State Shared Revenues.



How much does the City of Kennewick receive from the average household?

### State Shared Revenue

State shared revenues are collected by the State and include Gas Tax, Liquor Tax, PUD Privilege Tax, and Criminal Justice funding. Distributions are made on a per capita basis.

### Utility Taxes

The City levies an 8.5% utility tax on electric, natural gas & telephone services, 7% on cable & garbage, and 15.5% on water/sewer services.

### Ambulance Utility Fee

Kennewick citizens pay \$7.67 per month for ambulance services.



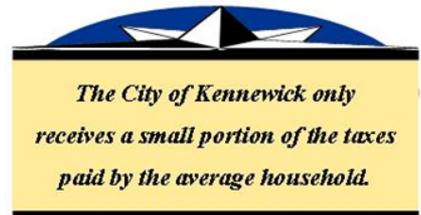
	Estimated Annual Spending	Estimated Annual Tax	Amount Distributed to the City
Property Tax	\$ 2,415	\$ 2,415	\$ 446
Water/Sewer	\$ 550	\$ 74	\$ 476
Utilities	\$ 5,695	\$ 468	\$ 468
Retail Sales	\$ 28,080	\$ 2,415	\$ 239
Admissions/Entertainment	\$ 2,000	\$ 100	\$ 100
Gambling/Arcade Games	\$ 500	\$ 10	\$ 10
State Shared Revenues	\$ 5,500	\$ 1,436	\$ 131
Ambulance Utility	\$ 92	\$ 92	\$ 92
Stormwater Utility	\$ 33	\$ 33	\$ 33
<b>TOTALS:</b>	<b>\$ 44,865</b>	<b>\$ 7,043</b>	<b>\$ 1,995</b>

### Stormwater Utility Fee

Kennewick residents pay \$2.77 per month to help fund the stormwater program.

### Gambling Taxes

The City currently levies a 10% tax for punch-board, pull-tab, and card room activities; 5% for bingo; and 2% for amusement games.



# What does your \$166 per month get you?

For just \$166 per month, the average household in the City of Kennewick receives these basic services.





# Future Sustainability Strategies

Discussions during 2017/2018 Biennium

# Community Safety Future Opportunities

## \* Building & Staffing Station #6:

### \* Fire Station Capital Planning (Planning this Biennium):

- \* Building Station #6 (Purchasing Land in 2016; Design & Bid this biennium)
- \* Remodel Station #1 (Design & Bid this Biennium)
- \* Rebuilding Station #3 (Design & Bid this Biennium)
- \* Financing Plan for Fire Stations (recommend funding for fire stations)

### \* Staffing for Station #6 (In support of citizen survey results – planning and recommendations this biennium):

- \* **Medical Services Fund** – Ambulance Utility Rate Study Results later this year with proposed implementation plan – each \$1 generates approximately \$400k annually
- \* **General Fund** – Reduce a portion of the General Fund subsidy to the Medical Services Fund based on Ambulance Utility Study Results

# Infrastructure & Growth

## Future Opportunities

### Consider Blue Ribbon Committee Recommendations:

- ★ Transportation Benefit District (\$20 car tab fee):
  - ★ Sustainable Capital Budget into the Future
  - ★ Ridgeline/395 Interchange (partially funded by State Transportation Package)
  - ★ Pavement Preservation (overlays vs. chip seal)
  - ★ Transportation Commission Comments
  - ★ State Legislature Discussion (implement existing revenue options)
  - ★ Regional Partnerships

### Stormwater Rate Review – Review results in 2017

### Strategies to offset the Impact to our Citizens:

- ★ Reduce LEOFF I Utility Tax Rate – based on actuarial results
- ★ Property Tax Reductions – library voter approved bond issue
- ★ Washington Survey & Rating Bureau Results – fire insurance premiums

# Responsible Government Future Opportunities

- ✿ **Healthcare Plan** – implement by 1/1/18 for all employees
- ✿ **Conveyance** – work with USACE on 60 acres in Columbia Park
- ✿ **Succession Planning:**
  - ✿ Identify successor interest & provide support
  - ✿ Provide supervisory & leadership opportunities
- ✿ **Realignment of Existing Personnel:**
  - ✿ **AMR** – plan for implementation of automated meter reading and prioritize needs for reallocation of meter reading staff



# Questions or Comments

2017/2018 Biennial Budget  
Recommendations

# Council Agenda Coversheet



Agenda Item Number	7.a.	Council Date	11/08/2016
Agenda Item Type	Contract/Agreement/Lease		
Subject	Purchase and Sale agreement		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Employee & Community Relations		

Consent Agenda	<input type="checkbox"/>
Ordinance/Reso	<input type="checkbox"/>
Public Mtg / Hrg	<input type="checkbox"/>
Other	<input checked="" type="checkbox"/>
Quasi-Judicial	<input type="checkbox"/>

### Recommendation

Staff recommends that council authorize the Mayor to sign a purchase and sale agreement with Jake & Laura Roth, Patti Wilson and Linda Wommack.

### Motion for Consideration

I move to authorize the Mayor to sign the purchase and sale agreement with Jake & Laura Roth, Patti Wilson and Linda Wommack for the property for future Fire Station 6.

### Summary

Staff has been working to secure a site for future Fire Station 6 on Bob Olson Parkway. There have been successful negotiations with Jake and Laura Roth and partners for 3.62 acres at a assessed value of \$50,000 per acre, for a total purchase price of \$181,000. The purchase was budgeted in the 2015/2016 biennial budget.

### Alternatives

None recommended

### Fiscal Impact

\$181,000

Through	Terry Walsh Nov 01, 09:27:28 GMT-0700 2016
Dept Head Approval	Lisa Beaton Nov 01, 14:04:44 GMT-0700 2016
City Mgr Approval	Marie Mosley Nov 03, 11:40:40 GMT-0700 2016

Attachments: Fire Station 6 Purchase and Sale Agreement Sellers  
Signature Pages  
Fire Station 6 Property Purchase and Sale Agreement

Recording  
Required?

CONTRACT FOR SALE  
OF  
REAL PROPERTY  
IN LIEU OF CONDEMNATION

THIS CONTRACT OF SALE IN LIEU OF CONDEMNATION (the “Agreement”) is made and entered into as of this 25th day of October, 2016, by and between the CITY OF KENNEWICK, a Washington municipal corporation, (hereinafter referred to as “Buyer”) and Jake Roth and Laura Roth, Linda Wommack, and Patti Wilson, (hereinafter referred to as “Sellers”).

Buyer has determined that it is necessary that Buyer acquire certain lands and property rights for the public use, to wit: a future fire station. Therefore, in consideration of the mutual covenants set forth in this Agreement, the parties hereto do hereby agree as follows:

1. Agreement to Sell and to Purchase. Seller agrees to sell, convey and assign to Buyer, and Buyer agrees to purchase from Seller, on the terms and conditions herein set forth, all of Seller’s right, title, and interest in and to the following real property located at 7308 W. Hildebrand Blvd. Lot 3 of short plat 3488, Kennewick, in Benton County, Washington, legally described as follows:
2. Purchase Price. The purchase price for the Property is \$181,000.00 payable in cash or cash equivalent at closing.
3. Escrow Agent. Contemporaneously with the execution and delivery of this Agreement, or as soon thereafter as practicable, the parties shall establish an escrow (hereinafter referred to as the “escrow”) with Benton Franklin Title Company of Kennewick, Washington, as Escrow Agent (hereinafter referred to as “Escrow Agent”) on terms and conditions consistent with this Agreement.
4. Conditions to Closing. As conditions to Buyer’s obligation to purchase:
  - A. Seller shall deliver to Buyer, at close of escrow, good, marketable and insurable title to the Property, free and clear of all liens and encumbrances, as described in paragraph 8.B hereafter.
  - B. Buyer has completed its inspections and due diligence and has given notice of its intent to complete the purchase of the subject property.
  - C. The City Council of the City of Kennewick shall have approved this purchase and the closing of this transaction.
  - D. In the event either of the foregoing conditions are not satisfied at the time of closing, Buyer shall have the right to terminate this Agreement.

5. Representations and Warranties.

A. Seller's Representations and Warranties.

- (1) Sellers have full power and authority to convey the Property to Buyer.
- (2) To the best of Seller's knowledge, there is no litigation pending or threatened against Seller (or any basis for any claim) that arises out of the ownership of the Property and that might materially and detrimentally affect the ability of Seller to perform its obligations under this Agreement.
- (3) There are no leases affecting any part of the Property, and there are no written or oral promises, understandings or agreements between Seller and any tenant that have not been disclosed by Seller.
- (4) All of the representations, warranties and covenants of Seller contained in this Agreement are true and correct as of the Effective Date and as of the Closing Date and will survive the closing of the transaction contemplated by this Agreement.

B. Buyer's Representations and Warranties.

Buyer is a municipal corporation, duly organized and validly existing under the laws of the State of Washington; this Agreement and all documents executed by Buyer that are to be delivered to Seller at closing are, or at the time of closing will be duly authorized, executed and delivered by Buyer.

6. Inspection Period and Due Diligence:

- A. At Seller's expense, a current survey acceptable to Buyer and the Title Company will be completed. The purchase price is based on the Seller's representation that the area of the parcel comprising this Property sale is 3.62 acres (approximately 157,687 sq.ft.)
- B. Within 10 business days of the execution of this Purchase and Sale Agreement, Seller shall obtain a title commitment for a standard owner's policy of title insurance (the "Title Commitment") prepared by Benton Franklin Title Company (the "Title Company") showing the condition of the title to the Property, together with copies of all exceptions listed in the Title Commitment. Buyer shall receive a copy of the Title Commitment and all exceptions noted in it to review and shall notify Seller of any objections Buyer has to the Title Commitment prior to closing. Any exceptions to title which Buyer does not object are referred to herein as the "Permitted Exceptions." It shall be a condition to closing, which may be waived only by Buyer, that Seller shall cause any exceptions to which Buyer objects to be removed and any adverse condition of title to be remedied. If Seller

fails to do so, Buyer may terminate this Agreement by written notice to Seller, and this Agreement shall be null and void.

- C. Buyer shall have 45 days from the date the last party executes this Agreement (the “Inspection Period”) within which to conduct an examination of the Property, including examination of title, engineering tests, soils tests, water percolation tests, ground water tests, environmental examinations, and any other tests or inspections which Buyer shall have deemed necessary or desirable for the purpose of determining whether the Property is suitable for placement of a fire station. Buyer’s decision regarding suitability may be made in Buyer’s sole discretion. On or before the expiration of the Inspection Period, the Buyer shall notify Seller in writing, with a copy to Escrow Agent, whether Buyer intends to purchase the Property or terminate this Agreement. If Buyer elects to purchase the Property, then the Inspection Period shall terminate and Buyer’s obligation to purchase and Seller’s obligation to sell the Property shall remain, subject to the other terms and conditions of this Agreement. If Buyer elects not to purchase the Property, then this Agreement shall be void and of no further force and effect. In the event Buyer fails to notify Seller in writing of its election to purchase the Property or terminate this Agreement prior to the expiration of the Inspection Period, then Buyer shall be deemed to have elected to terminate this Agreement.
7. Taxes. Real estate and personal property taxes and assessments shall be prorated as of the close of escrow. Buyer agrees to pay all State and local transfer excise and documentary transfer taxes payable in connection with the sale and transfer of the Property to Buyer.
8. Provisions with Respect to Close of Escrow. This sale shall be closed at the offices of Benton Franklin Title Company.
- A. Close of Escrow shall occur no later than December 28, 2016, unless extended in writing by the parties at the office of Escrow Agent, or at such other place as the parties may agree in writing.
- B. At the close of escrow, the following documents, instruments and other materials (Seller’s closing documents) will be furnished, signed and delivered by Seller to Buyer:
- (1) A Statutory Warranty Deed, subject only to the Permitted Exceptions;
  - (2) A standard coverage owner’s title policy covering the real property issued by Benton Franklin Title Company in the face amount of the total purchase price insuring good and marketable title to the Property in Buyer, subject only to the Permitted Exceptions;
  - (3) Such other instruments consistent with the terms of this Agreement which may be necessary to the consummation of the sale.

- C. At the close of escrow, Buyer will deliver to Seller, through the escrow, the funds required to be paid at the close of escrow as provided in this Agreement, and shall execute such other documents consistent with the terms of this Agreement. Buyer will pay the escrow fees and charges.
9. Possession. Possession of the Property will be delivered to Buyer at the close of escrow.
10. Commissions and Finder's Fees. The parties acknowledge that the Sellers by separate agreement have addressed any commission or finder's fees amongst themselves. The Parties acknowledge that the Purchaser is not a party to that agreement and has not retained a broker or agent to act on its behalf in this transaction and therefore will owe no commission or finder's fee at the closing of this sale.
11. Severability. If any provision of this Agreement is declared void or unenforceable, such provision shall be deemed severed from this Agreement, which shall otherwise remain in full force and effect.
12. Authority and Counterparts. Each of the parties hereto represents and warrants to the other that this Agreement has been duly authorized by all necessary action and that this Agreement constitutes and will constitute a binding obligation of each such party. This Agreement may be signed in counterparts which, taken together shall constitute the complete Agreement.
13. Attorney Fees. In the event suit is brought or an attorney is retained by any party to this Agreement to enforce the terms of this Agreement or to collect any moneys due hereunder, the prevailing party shall be entitled to recover reimbursement for reasonable attorney's fees, court costs, costs of investigation and other related expenses incurred in connection therewith in addition to any other available remedies.
14. Notices. All notices, requests and other communications hereunder shall be deemed to have been given four (4) days after deposit in the United States mail in a sealed envelope, postage prepaid, registered or certified mail (or if personal delivery, at the time of delivery) and addressed as follows:

Seller:                      Jacob L. Roth  
                                    3615 W. Klamath Avenue  
                                    Kennewick, WA

Buyer:                        Marie Mosley, City Manager  
                                    City of Kennewick  
                                    210 W. 6<sup>th</sup> Avenue  
                                    Kennewick, WA 99336

It is agreed that either party may hereafter change the address to which notice may be sent, upon written notice sent to the other at the address above designated or subsequently designated in accordance herewith.

15. Complete Agreement. No oral statements or conversation between the parties hereto or their representatives, whether the same shall have been implied or direct, occurring either before or after the execution of this Agreement, shall be construed as having any bearing or effect upon this Agreement or any portion thereof, it being understood that this written Agreement evidences the complete agreement between the parties hereto. Specifically, the parties agree that this Agreement shall implement and where contradicted, supersede all prior contracts, agreements and arrangements between the parties concerning the sale of the subject property. This Agreement may not be changed, modified or rescinded except in writing, signed by all parties hereto, and any attempt at oral modification of this Agreement shall be void and of no effect.
16. Captions. Captions and paragraph headings used herein are for convenience only and are not a part of this Agreement and shall not be deemed to limit or alter any provision hereof, and shall not be deemed relevant in construing this Agreement.
17. Amendment and Waiver. The parties may, by mutual agreement in writing, signed by each party, amend this Agreement as noted in this Section. Each party hereto may, insofar as it is entitled to the rights and benefits of this Agreement:
  - A. Extend the time for performance of any of the obligations of the other.
  - B. Waive any representations by the other contained in this Agreement and performance of any obligations by the other.
  - C. Waive compliance by the other with any of the covenants contained in this Agreement.
  - D. Waive the fulfillment of any condition that is precedent to the performance by the party so waiving, of any of its obligations under this Agreement.

Such extension or waiver shall in no way otherwise affect either party's right to enforcement of the provisions contained in this Agreement, nor shall any extension or waiver be held to be an extension of time or a waiver of any prior or subsequent breach of any obligation under this Agreement.

18. Time of the Essence. Time is of the essence of each and every term, provision, covenant, and obligation of the parties under this Agreement.
19. Governing Law. This Agreement shall be deemed to be made under and shall be construed in accordance with and shall be governed by, the laws of the State of Washington.

20. Events of Default.

- A. By Seller. If there is an event of default under this Agreement by Seller (including a breach of any representation, warranty or covenant), Buyer will be entitled to seek specific performance of Seller’s obligations under this Agreement in addition to all other remedies available at law in equity.
- B. By Buyer. If there is an event of default under this Agreement by Buyer (including a breach of any representation, warranty or covenant), Seller will be entitled to all remedies available at law or in equity.

21. Survival of Warranties. All warranties, covenants, and representations of the parties herein shall survive closing and be fully enforceable thereafter.

22. Tax Ramifications. Seller acknowledges that Buyer has made no representations regarding the tax ramifications associated with this sale. Seller has received no information from Buyer regarding the tax ramifications and has relied on its own advisors in regard thereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

**BUYER**

CITY OF KENNEWICK

Date: \_\_\_\_\_, 2016

By: \_\_\_\_\_  
STEVE C. YOUNG, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
TERRI L. WRIGHT, City Clerk

\_\_\_\_\_  
LISA BEATON, City Attorney

**SELLERS**

Date: \_\_\_\_\_, 2016

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_



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BUYER

CITY OF KENNEBICK

Date: \_\_\_\_\_, 2016

By: \_\_\_\_\_  
STEVE C. YOUNG, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_ TERRIL WRIGHT, City Clerk

\_\_\_\_\_ LISA BEATON, City Attorney

SELLERS

Date: Oct 25, 2016

By: Jacob R. Roth  
By: Linda Womack Oct 25, 2016  
By: \_\_\_\_\_

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BUYER

CITY OF KENNEWICK

Date \_\_\_\_\_, 2016

By: \_\_\_\_\_  
STEVE C. YOUNG, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
TERRIL WRIGHT, City Clerk

\_\_\_\_\_  
LISA BEATON, City Attorney

SELLERS

Date: Oct 25, 2016

By: Jacob Roth

By: Satti Wilson

By: \_\_\_\_\_

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**BUYER**

CITY OF KENNEWICK

Date: \_\_\_\_\_, 2016

By: \_\_\_\_\_  
STEVE C. YOUNG, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
TERRI L. WRIGHT, City Clerk

\_\_\_\_\_  
LISA BEATON, City Attorney

**SELLERS**

Date: Oct 25, 2016

By: Jacob & Ruth Groth  
By: \_\_\_\_\_  
By: \_\_\_\_\_



# City Council Meeting Schedule December 2016

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December 6, 2016  
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

December 13, 2016  
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Complete Streets Ordinance
2. Panhandling/Sign Code Update
3. High Strength Discharge Ordinance
4. DOE NPDES Permits

December 20, 2016  
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

December 27, 2016  
Tuesday, 6:30 p.m.

WORKSHOP MEETING - *CANCELLED*