



8/16/2022

**HISTORIC PRESERVATION COMMISSION AGENDA**

4:30 p.m.

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**KENNEWICK CITY HALL, CASCADE CONFERENCE ROOM, 210 W. 6<sup>TH</sup> AVENUE**

1. **CALL TO ORDER:**

a. Roll Call

2. **CONSENT AGENDA:** All matters listed within the Consent Agenda have been distributed to each member of the Kennewick Historic Preservation Commission for reading and study. They are considered routine and will be enacted by the one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the regular agenda by request.

- a. Approval of Minutes
- b. Approval of Agenda

3. **VISITORS NOT ON AGENDA:**

a.

4. **OLD BUSINESS:**

a. Survey Update / Kick-off

5. **NEW BUSINESS:**

a. Plaque Discussion

6. **REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF:**

7. **ADJOURNMENT:**

Kennewick Historic Preservation Commission: 7/19/2022 Minutes

Vice Chairman Scharold conducted the meeting.

**Roll Call:**

Present: Vice Chair Scharold, Commissioner Millbauer, Commissioner Harper, Commissioner Vandiver

Absent: Commissioner Clark; Chairwoman Reil and Commissioner Franklin have resigned.

**Approval of Consent Agenda:**

- a. Approval of Minutes dated 5/17/2022
- b. Approval of Agenda

Commissioner Harper moved to approve the Consent Agenda; Commissioner Millbauer seconded the motion. The motion passed unanimously.

**Visitors Not on the Agenda:** None

**Old Business:** None

**New Business:**

- a. Discuss the two survey proposals and make a decision to accept one.

Commissioners noted in their discussion that of the two proposals received, one was way over budget and Rincon Consultants was \$13,000 - this fits into the budget from Benton County's Grant.

Commissioner Harper moved to accept Rincon Consultant's survey proposal of \$13,000; Commissioner Millbauer seconded the motion. The motion passed unanimously.

It was asked if Rincon already has the survey property list; the Commissioners also need copies of Ms. Reil's spreadsheet survey list. A pdf of the list of 40 properties should be forwarded to Rincon as well.

Mr. Donovan said an invitation will be extended to Steven Treffer of Rincon to attend the August HPC meeting for a Survey Update/Kickoff presentation.

**Reports, Comments or Discussion of Commissioners and Staff:**

Senior Planner Matt Halitsky was introduced as the lead Planner for Historic Preservation Commission; Mr. Halitsky has extensive historic preservation commission experience.

Commissioner Millbauer asked about the possibility of virtual/remote/livestream HPC meetings similar to City Council meetings.

Commissioner Harper will be absent for the August HPC meeting.

**Adjournment:**

Meeting adjourned at 4:50 p.m.