



5/21/2019

**HISTORIC PRESERVATION COMMISSION AGENDA**  
Cascade Conference Room

4:30 p.m.

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1. **CALL TO ORDER:**

a. Roll Call

2. **CONSENT AGENDA:** All matters listed within the Consent Agenda have been distributed to each member of the Kennewick Historic Preservation Commission for reading and study. They are considered routine and will be enacted by the one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the regular agenda by request.

- a. Approval of Minutes dated April 16, 2019
- b. Approval of Agenda

3. **VISITORS NOT ON AGENDA:**

a.

4. **OLD BUSINESS:**

- a. New commissioner introduction: Chariss Warner
- b. East of Washington Survey/Inventory
  - i. Finalize RFP
  - ii. List of homes to be surveyed
  - iii. Timeline for sending out RFP and selecting a consultant

5. **NEW BUSINESS:**

a.

6. **REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF:**

7. **ADJOURNMENT:**

# HISTORIC PRESERVATION COMMISSION

April 16, 2019

## MEETING MINUTES

### Call to Order

Chairman Dave Robertson called the meeting to order at 4:31 pm. Roll was called.

Present: Commissioners Robert Franklin, Ted Luvaas, Becky Wedberg, Alyssa Reil, Chairman Dave Robertson.

Excused: Vice Chairman Paul Scharold

Unexcused: Commissioner Chariss Warner

Staff: Wes Romine, Development Services Manager, Melinda Didier, Administrative Assistant, Community Planning

Quorum was met.

### CONSENT AGENDA

- a. Approval of Minutes dated March 19, 2019
- b. Approval of Agenda

Mr. Luvaas moved to approve the consent agenda; Mr. Franklin seconded the motion; the motion carried unanimously.

### VISITORS NOT ON AGENDA:

- a. None

### OLD BUSINESS

- a. None

### NEW BUSINESS

- a. New Commissioner Chariss Warner introduction – Ms. Warner was absent from the meeting.
- b. Kim Gant from Department of Archaeology & Historic Preservation (DAHP). Training topics: Tax Credit/Special Valuation, and Survey and Inventory using Wissard. Ms. Gant gave a very interesting and informative presentation of these two topics, the role that the Washington State Historic Preservation Office and the National Park Service has in technical and consulting assistance. Ms. Gant demonstrated methods for research in the State's Historic Preservation computer program "Wissard".

c. **REPORTS, COMMENTS OR DISCUSSION OF COMMISSIONERS AND STAFF:**

None

Meeting Adjourned at 5:48 p.m.