



Parks & Recreation Commission AGENDA

Thursday, January 24, 2019, 6:00 pm
Kennewick City Hall Council Chambers



- 1. CALL TO ORDER**
 - a. Roll Call
 - b. Pledge of Allegiance/Welcome

- 2. HONORS & RECOGNITIONS:** None

- 3. APPROVAL OF AGENDA:** January 24, 2019

- 4. APPROVAL OF MINUTES:** October 25, 2018 and November 19, 2018

- 5. VISITORS**

- 6. NEW BUSINESS**
 - a. Concessionaire Recommendation
 - b. 2019 Work Plan
 - c. 2019 Meeting Schedule

- 7. UNFINISHED BUSINESS**
 - a. Playground of Dreams Sponsors Outreach
 - b. Park Project Recommendations
 - c. Commission Youth Membership

- 8. POLL OF COMMISSION MEMBERS AND STAFF**

- 9. ADJOURNMENT**

The next Parks and Recreation Commission Meeting is February 28, 2019.

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.



**Parks & Recreation Commission
MINUTES**
Thursday, October 25, 2018, 6:00 pm
Kennewick City Hall Council Chambers



1. CALL TO ORDER

Chairman Ken Hahn called the meeting to order at 6:00 pm. Linda Britain led the Pledge of Allegiance.

Parks and Recreation Commissioners, City Council Liaison, and Staff Present:

Commissioner Ken Hahn	Emily Estes-Cross, Parks, Recreation and Economic Dev. Director
Commissioner Dean Aeling	Greg Duffy, Deputy Director Parks, Recreation and Facilities
Commissioner Jack Anderson	Linda Spier, Recorder
Commissioner Ty Fischer	
Commissioner Linda Britain	
Commissioner Van Slycke	

Excused: Commissioner Greg Falk and City Council Liaison Bill McKay

2. HONORS & RECOGNITION – None

WELCOME

Chairman Ken Hahn greeted and welcomed new Commissioner Van Slycke to the Parks and Recreation Commission. Staff and current Commissioners introduced themselves to new Commissioner Van Slycke.

3. APPROVAL OF AGENDA

Commissioner Fischer moved, seconded by Commissioner Britain to approve the agenda as presented. Motion carried unanimously.

4. APPROVAL OF MINUTES

Commissioner Aeling moved, seconded by Commissioner Fischer, to approve the minutes of July 26, 2018. The motion carried unanimously.

Since the August 2018 meeting was canceled and the September meeting was a Joint Commission Meeting hosted by the City of Richland, the July 26, 2018 meeting minutes had not previously been approved.

5. VISITORS

Mel Lacey, 366-4910, mellacey@charter.net. Mr. Lacey discussed challenges and opportunities of the Zintel Canyon natural area, and presented a PowerPoint and proposal to convert the Zintel Canyon trail into a City Park. The Zintel Canyon Trail (also known as the Spirit of America Trail, the Freedom Trail and the Zintel Canyon Greenway) is 1.25 miles long and runs through the City of Kennewick from near the Waste Management facility at 27th Ave. and S. Ely St to 7th Ave. and S. Vancouver St.

6. NEW BUSINESS

- a. Zintel Canyon Trail – Emily gave a brief overview on the Zintel Canyon public meeting on October 24, which outlined the plan for improving safety in the Zintel Canyon area and collected public input. Challenges in Zintel Canyon include property that is owned by other agencies, homeowners, KID, and Benton PUD.
- b. Commission Youth Membership - Commissioner Fischer proposed a local youth to be represented on the Commission. The Commission discussed the concept and tabled action until further information was provided. Commissioners Fischer and Anderson will look into further.
- c. Park Mitigation Spending – Staff reported on the Park Mitigation Fee Balances in respective boundaries. Commissioners Hahn and Van Slycke will discuss methods for prioritizing needs and report back to the Commission.

7. UNFINISHED BUSINESS

- a. Community Center Transition update – Emily reported that Community Center was awarded a \$100,000 Community Development Block Grant for 2019 entrance enhancements. Additionally, new equipment and furnishings purchases to accommodate the Wheels & Squeals and 1st Thursday programs have been ongoing.
- b. Playground of Dreams – Greg reported Phase 1 installation is 95% complete. Staff applied for a manufacturer's grant requiring 50% match on some Phase 2 equipment.

8. POLL OF COMMISSION MEMBERS AND STAFF

- Commissioner Hahn reported on Hansen Park Improvement Celebration at the west picnic shelter at Hansen Park, and recognized our partners.
- Greg reported Columbia Park Golf Clubhouse framing done. Goal is to get exterior complete ahead of schedule.
- Commissioner Hahn – Set Retreat dates. Linda will provide dates and poll Commissioners for December dates.

Notable events

- Senior Expo at Southridge – October 16
- Harvest Bazaar – October 20
- Columbia Basin Veterans Appreciation Fair & Stand Down Friday, November 2, 2018, 0900-1500 Southridge Sports Complex
- Holiday Parade – December 1

9. ADJOURNMENT

The meeting was adjourned at 7:40 pm

Linda Spier, Recorder



Parks & Recreation Commission
MINUTES
 Monday, November 19, 2018, 6:00 pm
 Kennewick City Hall Columbia Conference Room



1. CALL TO ORDER

Chairman Ken Hahn called the meeting to order at 6:00 pm.

2. ROLL CALL

Parks and Recreation Commissioners present:

Chairman Ken Hahn	Commissioner Linda Britain
Vice Chair Ty Fischer	Commissioner Robert Van Slycke
Commissioner Dean Aeling	Council Liaison Bill McKay
Commissioner Jack Anderson	

Excused: Commissioner Greg Falk

Staff Present:

Terry Walsh, Executive Director of Employee & Community Relations
 Greg Duffy, Deputy Director Parks, Recreation and Facilities
 Linda Spier, Recorder

3. NEW BUSINESS:

Terry Walsh reported per the Kennewick Administrative Code, it is the Commission’s responsibility to review the name proposal for the facility operating as the golf course clubhouse at Columbia Park, and make a recommendation to Council for adoption. Walsh distributed Title 9 of the Kennewick Administrative Code regarding “Naming of Public Parks and Facilities.” It was noted there will be a sign “Columbia Golf Tri-Plex” identifying the area. Walsh presented two choices for the operations facility:

1. Wallula Landing at Columbia Park
2. Water’s Edge at Columbia Park

Commissioner Aeling moved to recommend the name “Columbia Rivers Edge” for the Columbia Park Golf Course Clubhouse. Motion failed for lack of second. Commissioners reviewed and discussed other names including:

Wallula Landing	Columbia Rivers Edge
Lake Wallula Landing	The River Landing
Columbia Park Clubhouse	Columbia River Landing

After further discussion and review Commissioner Anderson moved to recommend the name “Columbia River Landing” to the City Council for the name of the Columbia Park Golf Course Clubhouse, seconded by Commissioner Britain. The motion passed unanimously.

4. ADJOURNMENT

The meeting was adjourned at 6:30pm

Linda Spier, Recorder